

WATCHFIELD PARISH COUNCIL MEETING

TO BE HELD AT

WATCHFIELD VILLAGE HALL

TUESDAY October 16th 2012

7.30 pm

AGENDA

ITEM

110. To receive apologies for absence
111. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting
112. To approve the minutes of the extraordinary meeting held on the 2nd Oct 2012
113. To address matters arising from the September meeting
114. To address matters arising from the extraordinary meeting held on 2nd October 2012
115. To take questions and comments from members of the public
116. To take questions and comments from members of the Council
117. To address burial matters
118. To address planning matters –
- Co-op extension of alcohol licence
 - Discussion with Anna Kennedy (ORCC) on affordable housing and local lettings agreements.
119. Finance - payment
- i. Elwyn Jones – litter collection for Sept - £195.60
 - ii. Clerk's pay – for Sept £280.65 plus home use allowance @ £50 = £330.65
 - iii. Clerk's expenses – Stamps - £15.50
 - iv. Bawden – account for September - £379.52
- To agree under Section 137
There were no requests this month.
- To agree
- v. Mr P Hood – internal audit fees (2012/13 audit) - £306 (plus travel @ 0.55 p/mile)
120. Agreement for Pavilion water softener purchase - £150.00
121. Agreement for Backlands gate repair or replacement
122. Discussion of cemetery maintenance issues and quotes
123. Discussion of alternative street maintenance offer by Mr Parrott
124. Discussion of grass cutting arrangements for next year.
125. Agreement of Royals FC pavilion hire discount for this quarter
126. Rabbit Cull
127. To discuss arrangements for the village meeting about Cowan's Camp potential development
128. Agenda Diary
- Review of Backlands paddock rent
 - Gutter clearing review
 - Pavilion charges review
 - Online VAT return
 - Bank reconciliation
 - Budget review
 - Audit plan update
 - Standing orders review
 - Code of conduct review (already completed)
 - Assets register update
 - Appointment of internal auditor
 - Acceptance/approval of external audit (Already completed)
 - Grass cutting contract (Clerk/Cllr Holman)
 - Contact Bowden about leaf clearing (Cllr Holman)
 - Remembrance attendance (already arranged)
 - Begin budget forecast for next financial year (Clerk/Chair/ Finance Member)
 - Employers tax return
129. Village website progress report.
130. Flood Group – progress report
131. Pavilion – maintenance and inspections; other updates
132. To note Correspondence
133. To take any other business