

**WATCHFIELD PARISH COUNCIL MEETING**

**TO BE HELD AT**

**WATCHFIELD VILLAGE HALL**

**TUESDAY September 18<sup>th</sup> 2012**

**7.30 pm**

**AGENDA**

**ITEM**

82. To receive apologies for absence
83. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting (including signing of the Declaration of the Acceptance of Office forms for new Councillors)
84. To approve the minutes of the extraordinary meeting held on the 10<sup>th</sup> July 2012
85. To approve the minutes of the ordinary meeting held on the 17<sup>th</sup> July 2012
86. To address matters arising from the July meeting
87. Election of a new Finance Member
88. To take questions and comments from members of the public
89. To take questions and comments from members of the Council
90. To address burial matters
91. To address planning matters –
  - 34 High Street (dropped Kerb) application
  - Section 106 request for Knapp's Field development
  - Meeting with Richard Brown on potential Cowan's Camp development
  - Faringdon Neighbourhood Plan update
  - Shrivenham Neighbourhood Plan update
92. Finance - payment
  - i. Elwyn Jones – litter collection for July & August - £391.20
  - ii. Clerk's pay – for July and August £561.30 plus home use allowance @ £100 = £661.30
  - iii. Clerk's expenses – stationery - £6.25
  - iv. Mr R Glusing – cemetery maintenance for July & August - £228.00
  - v. Bawden – account for July and August - £759.04
  - vi. Mr L Pearce – bus shelter cleaning - £35.00

To agree under Section 137  
There were no requests this month.

To agree

  - vii. Playsafety Limited – Play equipment annual check - £100.80
  - viii. Mrs S Skeffington – Ink and envelopes for allotment contracts - £17.48

To note

  - viii. SSE – Pavilion Electricity - £49.70
  - ix. Thames Water – Pavilion - £68.19
  - x. BDO – External Audit Fees - £340.00
  - xi. Bawden – Weedkilling - £213.72 + VAT
  - xii. Mr K Bush – Playdale balance beam repairs - £196.33
  - xiii. Mr K Bush – tool kit, gloves and light bulb - £31.92
93. Agreement for Pavilion water softener purchase - £150.00
94. Review of Cemetery maintenance issues
95. Discussion of alternative street maintenance offer by Mr Parrott
96. Grass cutting update
97. Rabbit Cull
98. Road Salt order
99. Agenda Diary
  - Budget review (from July)
  - ROSPA check
  - Review of the Effectiveness of the Internal Audit
  - Audit Plan Update
  - Completion of external audit
  - Members' Interests – Annual review
  - Update planning register
  - Clerk's salary increase
  - Burial charges review
100. Village website progress report.
101. Flood Group – progress report
102. Pavilion – maintenance and inspections; other updates
103. To note Correspondence

104. To take any other business

Dr C Matthews – Clerk

10.09.12