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| **WATCHFIELD PARISH COUNCIL MEETING**  **TO BE HELD AT**  **WATCHFIELD VILLAGE HALL**  **TUESDAY September 17th 2013**  **7.30 pm**  **AGENDA** | |
| **ITEM** |  |
| 1. To receive apologies for absence |  |
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| 1. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting |  |
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| 1. To approve the minutes of the ordinary meeting held on 18th July 2013 |  |
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| 1. Matters arising from the ordinary meeting held on 18th July 2013 |  |
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| 1. To take questions and comments from members of the public |  |
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| 1. To address burial matters |  |
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| 1. To address planning matters –  * Update on P12/V1901/FUL Traveller Site – to agree letter to be sent regarding planning conditions * Update on P12/1329/FUL Knapp’s Field – Thames Water report * Update on P12/V2283/O Cowan’s Camp |  |
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| 1. Finance – payment    1. Elwyn Jones – litter collection - £195.60    2. Clerk’s pay – 7 hours for August to be added to Sept Pay    3. Bawden – Invoice No. 11246 - £383.54    4. SWALEC - pavilion gas (DD) - £249.60    5. BGG Garden and tree care – cemetery maintenance - £84.00    6. Clerk’s expenses – printer cartridges - £11.99    7. To agree under Section 137   There were no requests this month.   * 1. To agree   2. Expenses incurred by change-over of clerk      1. Swindon Advertiser advertisement - £130.81      2. Change of address - £201.00      3. Laptop and software - £351.80      4. Document storage & stationery - £23.40      5. Key cutting - £10.00   3. Certificate of appreciation - £6.18   4. Play area inspection (RoSPA) - £103.20 |  |
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| 1. Noise nuisances |  |
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| 1. Renewal/Erection of notices |  |
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| 1. Agenda Diary  * Approval of Internal and External Audit Reports * Members’ Interests – Annual Review * Registration of Members’ Interests * Burial Charges Review * Pavilion Charges Review * Gutter Clearing Review * Employer PAYE * Update Planning Register * Football Club invoice * Allotment Charges Review |  |
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| 1. Village website progress report. |  |
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| 1. Flood Group – progress report |  |
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| 1. Pavilion/Recreation Ground – maintenance and inspections; other updates  * ROSPA Safety Report * Fire Inspection * Football Foundation Monitoring & Evaluation |  |
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| 1. To note Correspondence  * Anna Robinson response |  |
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| 1. To take any other business |  |
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| Sally Mckendrick – Clerk 11.09.2013 |  |