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| **WATCHFIELD PARISH COUNCIL MEETING****TO BE HELD AT****WATCHFIELD VILLAGE HALL****TUESDAY September 17th 2013****7.30 pm****AGENDA**  |
| **ITEM** |  |
| 1. To receive apologies for absence
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| 1. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting
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| 1. To approve the minutes of the ordinary meeting held on 18th July 2013
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| 1. Matters arising from the ordinary meeting held on 18th July 2013
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| 1. To take questions and comments from members of the public
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| 1. To take questions and comments from members of the Council
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| 1. To address burial matters
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| 1. To address planning matters –
* Update on P12/V1901/FUL Traveller Site – to agree letter to be sent regarding planning conditions
* Update on P12/1329/FUL Knapp’s Field – Thames Water report
* Update on P12/V2283/O Cowan’s Camp
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| 1. Finance – payment
	1. Elwyn Jones – litter collection - £195.60
	2. Clerk’s pay – 7 hours for August to be added to Sept Pay
	3. Bawden – Invoice No. 11246 - £383.54
	4. SWALEC - pavilion gas (DD) - £249.60
	5. BGG Garden and tree care – cemetery maintenance - £84.00
	6. Clerk’s expenses – printer cartridges - £11.99
	7. To agree under Section 137

There were no requests this month.* 1. To agree
	2. Expenses incurred by change-over of clerk
		1. Swindon Advertiser advertisement - £130.81
		2. Change of address - £201.00
		3. Laptop and software - £351.80
		4. Document storage & stationery - £23.40
		5. Key cutting - £10.00
	3. Certificate of appreciation - £6.18
	4. Play area inspection (RoSPA) - £103.20
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| 1. Noise nuisances
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| 1. Renewal/Erection of notices
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| 1. Agenda Diary
* Approval of Internal and External Audit Reports
* Members’ Interests – Annual Review
* Registration of Members’ Interests
* Burial Charges Review
* Pavilion Charges Review
* Gutter Clearing Review
* Employer PAYE
* Update Planning Register
* Football Club invoice
* Allotment Charges Review
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| 1. Village website progress report.
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| 1. Flood Group – progress report
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| 1. Pavilion/Recreation Ground – maintenance and inspections; other updates
* ROSPA Safety Report
* Fire Inspection
* Football Foundation Monitoring & Evaluation
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| 1. To note Correspondence
* Anna Robinson response
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| 1. To take any other business
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| Sally Mckendrick – Clerk 11.09.2013 |  |