**WATCHFIELD PARISH COUNCIL MEETING**

**TO BE HELD AT**

**WATCHFIED VILLAGE HALL**

**TUESDAY 19th November 2013**

**7.30 pm**

**AGENDA**

**Item**

122. To receive apologies for absence

123. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting

124. Casual vacancies – Co-option of Dawn Griffiths and signing of relevant documentation

125. To approve the minutes of the ordinary meeting held on 15th October 2013

126. Matters arising from the ordinary meeting held on 15th October 2013

127. To take questions and comments from members of the public

128. To take questions and comments from members of the council

129. To address burial matters

* Application to erect a memorial headstone for Mr R Sproule. Two feet high x 1foot

130. To address planning matters

* P13/V2359/RM (Reserved Matters) Application for approval of Reserved Matters following Outline permission P12/V2283/O, for details of layout, appearance, scale, landscaping and access.

131. Finance- payment

1. Elwyn Jones – litter collection £195.60
2. Clerk’s pay - £283.44 plus £18.00 home use allowance = £301.44
3. Clerks overtime - £93.45
4. Clerks expenses- postage £6.00, stationary £2.99 = £8.99
5. Bawdens - £319.62 + VAT £63.92 = £383.54
6. British Gas (electricity, pavilion) - £64.29 (DD)
7. SWALEC (gas, pavilion) - £63.66 (DD)
8. H. Davies (hedge trimming- laid hedge) = £150.00
9. BGG- grass cutting = £70.00 + VAT £14.00= £84.00
10. **To agree under section 137**

* South & Vale Carers Centre
* Oxfordshire South & Vale Citizens Advice Bureau

1. **To agree**
2. Royal British Legion – Poppy Appeal Wreaths x2= £37.00

132. Renewal/Erection of notices

* Update on dog fouling signs
* Discuss need for emergency contact signs at the pavilion/recreation ground entrances

133. Dog waste bins- To discuss designs and cost of emptying if on parish land

134. Guttering clearing- discuss frequency

135. Discuss long term plans of backlands area

136. Emergency Planning update

137. To discuss possible village projects

138. Clerk's contract - transfer to permanent. Discussion of hours, pay scale etc.

139. Parish News Article

140. To discuss the storage of council documents

* With a solicitor
* Clerk’s storage

141. Agenda Diary

* Budget forecast for the next financial year
* Employer PAYE
* Registration of Members’ Interests
* Payment to Ron Pitts for the Maintenance of the village sign

142. Village website progress report

143. Flood group progress report

144. Pavilion/Recreation Ground – maintenance and inspections; other updates

145. To note correspondence

146. To take any other business

Sally Mckendrick- Clerk 10.11.13