**WATCHFIELD PARISH COUNCIL MEETING**

**TO BE HELD AT**

**WATCHFIELD VILLAGE HALL**

**TUESDAY APRIL 22nd 2014**

**7.30 pm**

**AGENDA**

1. To receive apologies

2. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda.

3. To approve the minutes of the ordinary meeting held on 18th March 2014.

4. Matters arising from the ordinary meeting held on 18th March 2014.

5. To take questions and comments from members of the public

6. To take questions and comments from members of the council

7. To address burial matters

8. To address planning matters

* Update on issues relating to Knapps Field P12/V1329/FUL
* Agree Section 106 request for P14/V0287/FUL

9. Finance- payment

1. Clerks pay- £373.80 + £18.00 home use allowance = £391.80
2. Elwyn Jones- litter collection - £195.60
3. Bawden – grass cutting £319.62 + £63.92 VAT = £383.54 X2 (Feb invoice received after March agenda) = £767.08
4. Kelda – water supply for allotments = £28.08 + VAT £5.98= £34.06
5. Net result- year end payroll processing - £20.00
6. Net result- payroll - £55.50
7. To agree under Section 137
8. There were no requests this month

10. Renewal/Erection of Notices

* Notices for allotment entrances update

11. WPC response to NPPF select committee

12. Agree letters to VWHDC and Post Office about Post Office facilities in Watchfield

13.Cllr Bush - major safety concerns with play area

14. Agree attendance at OALC training courses to be held in July, September and October 2014

15. Internet security

16.Proposal to relocate play area to small paddock to meet long term village needs

17. Agree budget for NP/CLP event

18. Agenda Diary

* Employer PAYE & annual return
* Online VAT return
* Registration of members interests
* Bank reconciliation
* Budget review- year end
* Grass cutting grant application
* Update key holder list
* Audit plan update
* To agree and sign of sections one and two of internal audit

19. Village website- progress report

20. Flood group – progress report

21. Pavilion/Recreation Ground – maintenance and inspections; other updates

* Agree replacement surface beneath zip wire
* Agree equipment required following fire risk assessment on pavilion
* Discuss/ agree options for pavilion storage
* Discuss/ agree options for football brushes

22. To note correspondence

23. To take any other business

Sally Mckendrick Clerk

10.04.14