**WATCHFIELD PARISH COUNCIL MEETING**

**TO BE HELD AT**

**WATCHFIELD VILLAGE HALL**

**TUESDAY June 17th 2014 7.30 pm**

**AGENDA**

**ITEM**

60. To receive apologies for absence

61. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting

62. To approve the minutes of the Annual General Meeting held on the 20th May 2014

63. To address matters arising from the ordinary meeting held on 20th May 2014

64. To approve the minutes of the Extraordinary Meeting held on 3rd June 2014

65. To address matters arising from the Extraordinary Meeting held on 3rd June 2014

66. To take questions and comments from members of the public

67. To take questions and comments from members of the Council

68. Appointment of temporary finance assistant and arrange RFO

68. To address burial matters

69. To address planning matters-

* Amendments to P14/V0287/FUL Erection of 16 houses with new parking arrangements and archaeological evaluation
* Update on Knapp’s field development – report on meeting with Charles Overs of Thames Water
* Update on Cowan’s Camp development

70. Finance- payments

1. Clerks pay- (£373.80 + £18.00 home use allowance = £391.80 pro rata 17 days [£222.02] + 13 days sick pay to be decided this meeting)
2. Elwyn Jones- litter collection (01/05/14 – 31/05/14) - £195.60
3. BGG – Cemetery maintenance & tree removal (28/02/14-29/05/14) - £280 + £56 VAT = £336.00
4. Leon Pearce – Bus stop cleaning (25/05/14) - £35
5. Parish Council Insurance renewal (fixed contract) - £2,730.37
6. Thames Water (pavilion 18/02/14 – 11/05/14) - £43.85 + £4.43 VAT = £48.28
7. Kelda Water (allotments) - £34.06
8. British Gas (pavilion electricity 01/01/14-01/04/14) - £71.93 + £3.60 VAT = £75.53 (DD)
9. British Gas (pavilion electricity 02/04/14-01/05/14) - £17.29 + £0.86 = £18.15 (DD)

To agree

1. Level of sick pay for Clerk
2. Pay/hours for temporary finance assistant/ RFO
3. £317 to Cllr Bell (reimbursement for payment of HMRC VAT account)
4. Cost for allotment notices (x2) 300mmx400mm aluminium £36.69 + £7.34 = £44.03 (including postage)
5. Purchase of Horse Pasture grass seed  one bag as a trial £47.92 + £9.58 VAT = £57.50 (free postage)
6. Playdale quote for zip wire repair (£311.62 + £62.32 VAT = £373.94)
7. To agree under Section 137

There were no requests this month

71. Agenda Diary

* Employer PAYE
* Certificate of appreciation nominations
* Registration of members interests
* Update Planning register
* Section 137 payments
* Football Club invoice
* Copies of minutes to archive

72. Village website progress report

73. Pavilion/Recreation Ground – maintenance and inspections; other updates

* Arrange gas service for pavilion
* Arrange pavilion electricity energy supply plan

74. To note correspondence

75. Set date for EGM

76. To take any other business

Sally Mckendrick, Clerk to Watchfield Parish Council 10/06/2104