**MINUTES OF THE EXTRAORDINARY MEETING**

**OF WATCHFIELD PARISH COUNCIL**

**WATCHFIELD VILLAGE HALL**

**TUESDAY 26th JUNE 2014 AT 7pm**

**Present: In attendance:**

Cllrs Nodder- Chair

Holman

Skeffington The meeting opened at 7 pm

Rawle

Griffiths The meeting was quorate

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| 77. | To receive apologies for absence  Apologies received from Cllr Bell, District Cllrs Elaine Ware and Simon Howell, S. Mckendrick (clerk) |  |
| 78. | To receive and declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting  There were none |  |
| 79. | To take questions and comments from members of the public  There were none |  |
| 80. | To take questions and comments from members of the Council  There were none |  |
| 81. | To address planning matters   * Response to P14/V1020/FUL – PV panels on Defence Academy. No objections proposed by Cllr Skeffington, seconded by Cllr Rawle, all agreed. Cllr Nodder to submit. * Response to SBC Request for Environmental Impact Assessment (EIA) Screening and Scoping Opinions for proposed development at New Eastern Villages, Land South Of The A420 And East And West Of The A419, Swindon, Wilts. Cllr Nodder had previously circulated a suggested response. Proposed by Cllr Holman that this be submitted, seconded Cllr Griffiths, all agreed. Cllr Nodder to submit | SN  SN |
| 82. | Agenda Diary   * Bank reconciliation postponed from April. Proposed Cllr Skeffington, seconded Cllr Griffiths, all agreed * Budget review – year end postponed from April. Proposed Cllr Rawle, seconded Cllr Skeffington, all agreed * Audit plan update – postponed from April. Gas safety and ROSPA checks added/amended. Amendment to move allotment review from March to September, paddock rental review from October to September and add cemetery contract to October. Proposed Cllr Holman, seconded Cllr Griffiths, all agreed. * To agree and sign off sections one and two of internal audit- postponed from April. Proposed Cllr Rawle, seconded Cllr Skeffington, all agreed   Cllr Nodder thanked Cllr Bell and Mrs Winskill for all their work in preparing the audit documents |  |
| 83. | To note correspondence  None |  |
| 84. | To take any other business  Suggested Council looks for VAT accountant for advice  Finger protectors will be fitted on July 1st 2014. Cllrs Nodder and Griffiths to remove old ones and move doorstops as necessary.  CLP first Steering Group meeting June 30th, 7.30pm | SN  DG |

The meeting closed at 8 p.m.

Watchfield Parish Council 05/07/14