**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 16th December 2014 at 7.30pm**

**Minutes**

Present: Cllrs Nodder (Chair), Holman, Rawle, Skeffington, Griffiths

District Cllr Ware, Mr Pearson

Quorate: Yes

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| **ITEM** |  | **ACTION** |
| **164** | **To receive apologies for absence**  Cllrs Bush, Bailey. District Cllr Howell, County Cllr Constance |  |
| **165** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**  None. Vale advice remains that Cllrs are not required to declare an interest to discuss and decide precept |  |
| **166** | **To approve the minutes of ordinary meeting held on 18th November 2014**  Proposed: Cllr Skeffington Seconded: Cllr Holman Cllr Rawle abstained All others agreed |  |
| **167** | **To address matters arising from the ordinary meeting held on 18th November 2014**  Item 151 – Allotment is now cleared. Cllr Skeffington to chase bill   * Paddock fencing has been completed * Paddock rental contract to be signed at this meeting * Cllr Nodder has emailed for clarification of bins along footpath 2 and extra ones on Star Lane   Item 157 - Cllr Nodder has sent letter re: additional delays from island work as agreed   * Cllr Nodder contacted Peter Dela re pumping station etc. Told site has been signed over to Thames Water. Awaiting reply. * Cllr Nodder sent agreed planning response for 21 Oxford Square * Cllr Nodder has sent agreed response to Local Plan * Cllr Nodder has sent agreed response to NPPF for Travellers consultation   Item 158 - Cllr Nodder awaiting reply from OALC/ORCC re status of PC members on CLP team   * Cllr Nodder ordered gravel. Should have been delivered 15/12/14 – delayed * Cllr Nodder has put fire alarm servicing on the agenda diary * Cllr Nodder has ordered Smart Water kit * Cllr Nodder contacted Citizens Advice. Currently looking at outreach surgeries in Faringdon (early days). Provided useful links – now on website   Item 159 - Cemetery and grass cutting are agenda item this meeting  Item 161 - Letter re speed limit sent by Cllr Nodder as agreed | SS  SN  SN |
| **168** | **To take questions and comments from members of the public**  Cllr Ware stated that CIL and Design Plan were being considered alongside the Local Plan. Cllrs Ware and Howell have supported the Local Plan. Shrivenham PC have commented on the A420, employment, SHMA figures. Western Vale Villages Consortium consider the plan unsound. The Select Committee for the NPPF have released recommendations. There has been no enforcement visit as yet to the Gypsy site. Cllr Ware will report the fly-tipping at the gates of the wind farm. | EW |
| **168a** | **To take questions and comments from members of the Council**  Cllr Nodder passed on the Parish’s condolences to families of Keith Whitaker and Lesley Haviland and expressed gratitude for their years of support for the village whether through the Parish Council, Village Hall, Church or their many community activities. |  |
| **169** | **To address burial matters** |  |
|  | * **Exclusive right of Burial in respect of Keith Whitaker £150.00** * **Internment in respect of Keith Whitaker £110.00** |  |
| **170** | **To address planning matters** |  |
|  | **(a) Update on Gypsy Site**  No further updates |  |
| **(b) Update on Knapp’s Field**  Cllr Nodder reminded Cllrs of traffic and parking visit by OCC Highways and Derek Mckenzie on Wed 17th Dec at 10am. Meet at Watchfield Village Hall for walk round. Areas to highlight:- Future parking along Major’s Road, priorities at High Street junction/dog leg, parking along High Street, Barrington Road, Shute Avenue, Crossing point and speed restrictions along Faringdon Road, HGV parking by Co-Op entrance |  |
| **(c) Update on Cowan’s Camp**  Demolition work well underway. 2 remaining buildings won’t be demolished until newt work completed in Spring. Change in weight limit signs to discourage construction traffic down High Street. Other reported construction traffic and skip lorries are from 2 Oxford Square development. Barratts not involved with care homes and expressed some doubt as to whether they would be built. |  |
| **(d) Update on 16 house development**  No further updates. Cllr Nodder has asked for update on S106 agreement | SN |
| **171** | **To Note** |  |
|  | 1. **Sticks and Stones hedge laying (agreed 16/9/14 item 118 (ix) £150** |  |
| 1. **Elwyn Jones litter collection November £195.60** |  |
| 1. **CLP contribution £300.00 (agreed 18/11/14 section 158 (b)** |  |
| 1. **Display Sense CLP account £164.51 plus VAT £32.50 = £197.41** |  |
| 1. **R.Holman Postage (Agreed 18/11/14 item 158 f) £9.60** |  |
| 1. **Bawdens grass cutting Oct. a/c £326.00 + £65.20 = £391.20** |  |
| 1. **Mr R.Pitts Maintenance of Village sign and garden £150.00 (agreed 18/11/14 158 a)** |  |
| 1. **Thames Water Pavilion 18/8/14 to 10/11/14 £26.53 + VAT £2.15 = £28.68** |  |
| 1. **Lloyds Bank Charges 10/9/14 to 9/10/14 £14.12** |  |
| 1. **Bawdens Grass cutting November a/c £326.00 + VAT £65.20 = £391.20** |  |
| 1. **Thames Water Backlands 2/4/13 to 3/11/14 £58.25 + VAT £11.65= £69.90** |  |
| 1. **Pepler Fine Fencing Backlands £225.00 plus VAT £45.00 = £270.00 (agreed 21/10/14 item 134(iv) )** |  |
| 1. **Shrivenham Parish Council Refuse Sacks annual charge £50.00** |  |
| 1. **Oxfordshire South and Vale Citizens Advice Bureau £50.00 (agreed under 137 18/11/14)** |  |
| 1. **BGG Garden and tree Care (Cemetery) £70.00 + VAT £14.00 = £84.00** |  |
| 1. **Gravel for pathway number 2 £255.00 + VAT £51.00 = £306.00 (agreed 18/11/14 item 158d)** |  |
| **To Agree** |  |
| **None.** |  |
| **To Agree under Section 137** |  |
| **None received.** |  |
| **172** | **Agenda Diary** |  |
|  | 1. **Employer PAYE**   Undertaken by Net Result |  |
| 1. **Registration of Members Interests**   No changes |  |
| 1. **Section 137 Payments**   Updated |  |
| 1. **Update Planning Register**   Up to date – start another for 2015. Cllr Nodder to put previous registers on website | SN |
| 1. **Documents for Internal Audit**   List from Arrow accounting – liaise with new RFO & Clerk | RH  SN |
| 1. **Football Club Invoice**   Cllr Holman to send | RH |
| **173** | **Purchase benches for Recreation Ground**  From NHBS scheme money £500 towards project should be spent by mid-Feb. Quotes previously circulated. Settled on2 benches with arms. Cllr Ware suggested applying to News for grant towards installation costs  Proposed: Cllr Holman Seconded: Cllr Rawle All agreed | SN |
| **174** | **Street names for Cowan’s Camp**  Several options discussed. Too many names on WWI memorial to narrow down to 6. Selected names of aircraft using RAF Watchfield during and after war.  Proposed: Cllr Nodder Seconded: Cl Griffiths All agreed | SN |
| **175** | **Budget and Precept**  Discussion concerning projected costs. Extraordinary meeting to be called to finalise given band D calculations and reduction in Council tax relief grant.  9.30pm Cllr Skeffington proposed suspending standing orders, seconded Cllr Holman All agreed |  |
| **176** | **Cemetery Contract (Quotes circulated)**  Cllr Rawle proposed using Bawden’s, seconded Cllr Griffiths Cllr Holman abstained All others agreed | RH |
| **177** | **Grass cutting contract.(Quotes circulated)**  Cllr Skeffington proposed accepting Bawden’s quote, seconded Cllr Holman All agreed | RH |
| **178** | **Pay scales for Clerk & RFO**  Mr Pearson was asked to leave the meeting in order to discuss this item  Cllr Holman proposed acceptance of scales circulated, Cllr Skeffington seconded All agreed  Cllrs Nodder and Holman to handover | SN  RH |
| **179** | **To note Correspondence**  CLG report on NPPF Select Committee findings |  |
| **180** | **To take any other Business**  9.45pm Cllr Skeffington proposed reinstating standing orders, Cllr Nodder seconded all agreed |  |

Meeting closed 9.45pm

Sue Nodder