**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**April 21st at 7.30pm**

**AGENDA**

|  |  |  |
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| **ITEM** |  | **ACTION** |
| **247** | **To receive apologies for absence** |  |
| **248** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **249** | **To approve the minutes of ordinary meeting held on 17.03.2015** |  |
| **250** | **To address matters arising from the ordinary meeting held on 17.03.2015** |  |
| **251** | **To take questions and comments from members of the public** |  |
| **252** | **To take questions and comments from members of the Council** |  |
| **253** | **To address burial matters**a. Fee for Scattering ashesb. Scattering of ashes re Andrew Geoffrey Maw and inscription on tablet  £35.00         c. Interment in respect of Colin Dennis Jordon 26th March 2015 ( Exclusive Right of Burial already purchased ) £110.00   |  |
| **254** | **To address planning matters** |  |
|  |  **(a) Update on Gypsy Site** |  |
|  **(b) Update on Knapp’s Field** |  |
|  **(c) Update on Cowan’s Camp** i. Agree a response to the further amendments (P14/V2877/FUL)ii. S106 requestiii. Response to Complaint |  |
|  **(d) Update on 16 house development** |  |
| **255** | **Return of keys and WPC documents by non-standing members** |  |
| **256** | **Community speed check programme** |  |
| **257** | **Involvement of Pavilion in Energy Local scheme** |  |
| **258** | **Finance To Note**I. S Nodder Expenses (17/02/2015) £8.33 + £1.67 VAT = £10.00 PaperII.OALC (23/03/2015) £285.79 + £57.16VAT = £342.95 15/16 SubscriptionIII. Leon Pearce (23/03/2015) £35.00 +nil VAT= £35.00 Bus shelter cleaning IV. Lloyds Bank (28/04/2015) £12.64 + nil VAT = £12.64 Bank chargesV. British Gas (24/04/2015) £92.75 + £4.63 VAT = £97.38 Sports Pavilion electricityVI. Claire Arnold (21/04/2015) £265.50 + nil VAT = £265.50 Clerks wages April 15VII. Louise Hawley (21/04/2015) £180.00 + nil VAT= £180.00 RFO pay April 15VIII. VWHDC (26/03/2015) £401.86 + £80.37 VAT =£482.23 Emptying dog binsIX. E Jones (31/03/2015) £195.60 + nil VAT = £195.60 Litter picking Mar 15X. The Net Result (01/03/2015) £37.00 + nil VAT = £37.00 Payroll processing Feb & Mar 15XI. Lockrite (01/04/2015) £843.22 + £168.64 VAT = £1,011.86 New locks for the PavilionXII. Bawdens (31/03/2015) £46.51 + £9.30 VAT = £55.81 Sports pitch rollingXIII. Bawdens (31/03/2015) £326.00 + £65.20 VAT = £391.20 Grass cuttingXIV. Watchfield Village Hall (14/04/2015 £33.75) £33.75 + nil VAT =£33.75 Hall hire (CLP budget)XV. S Nodder Expenses (14/04/2015) £20.70 + £4.14 VAT= £24.84 Leaving present for E Jones (chairman’s budget)XVI. S Nodder Expenses (14/04/2015) £17.80 + nil VAT = £17.08 (CLP budget) |  |
| **259** | **Finance To Agree**a. To agree quote for pavilion car parking planb. To agree FA pitch evaluationd. R Holman. Expenses, Grave Plot Markers (12/04/2015) £4.16 + £0.83 VAT = £4.99 |  |
| **260** | **Finance To Agree under Section 137** |  |
| **261** | **Agenda Diary****a. Employer PAYE****b. Online VAT return****c. Registration of members interest****d. Employer PAYE – Annual Return****e. Section 137 Payments****f. Bank Reconciliation****g. Budget Review- End of year****h. To agree and sign Section One and Two of Internal Audit****i. Audit Plan Update****j. Section 137****k. ROSPA Play Area Inspection – Due May 21st****l. Grass Cutting Grant – application****m. Update Key-holder List** |  |
| **262** | **To note correspondence** |  |
| **263** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council

15.04.2015