**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**April 21st at 7.30pm**

**AGENDA**

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| **ITEM** |  | **ACTION** |
| **247** | **To receive apologies for absence** |  |
| **248** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **249** | **To approve the minutes of ordinary meeting held on 17.03.2015** |  |
| **250** | **To address matters arising from the ordinary meeting held on 17.03.2015** |  |
| **251** | **To take questions and comments from members of the public** |  |
| **252** | **To take questions and comments from members of the Council** |  |
| **253** | **To address burial matters**  a. Fee for Scattering ashes  b. Scattering of ashes re Andrew Geoffrey Maw and inscription on tablet  £35.00  c. Interment in respect of Colin Dennis Jordon 26th March 2015 ( Exclusive Right of Burial already purchased ) £110.00 |  |
| **254** | **To address planning matters** |  |
|  | **(a) Update on Gypsy Site** |  |
| **(b) Update on Knapp’s Field** |  |
| **(c) Update on Cowan’s Camp**  i. Agree a response to the further amendments (P14/V2877/FUL)  ii. S106 request  iii. Response to Complaint |  |
| **(d) Update on 16 house development** |  |
| **255** | **Return of keys and WPC documents by non-standing members** |  |
| **256** | **Community speed check programme** |  |
| **257** | **Involvement of Pavilion in Energy Local scheme** |  |
| **258** | **Finance To Note**  I. S Nodder Expenses (17/02/2015) £8.33 + £1.67 VAT = £10.00 Paper  II.OALC (23/03/2015) £285.79 + £57.16VAT = £342.95 15/16 Subscription  III. Leon Pearce (23/03/2015) £35.00 +nil VAT= £35.00 Bus shelter cleaning  IV. Lloyds Bank (28/04/2015) £12.64 + nil VAT = £12.64 Bank charges  V. British Gas (24/04/2015) £92.75 + £4.63 VAT = £97.38 Sports Pavilion electricity  VI. Claire Arnold (21/04/2015) £265.50 + nil VAT = £265.50 Clerks wages April 15  VII. Louise Hawley (21/04/2015) £180.00 + nil VAT= £180.00 RFO pay April 15  VIII. VWHDC (26/03/2015) £401.86 + £80.37 VAT =£482.23 Emptying dog bins  IX. E Jones (31/03/2015) £195.60 + nil VAT = £195.60 Litter picking Mar 15  X. The Net Result (01/03/2015) £37.00 + nil VAT = £37.00 Payroll processing Feb & Mar 15  XI. Lockrite (01/04/2015) £843.22 + £168.64 VAT = £1,011.86 New locks for the Pavilion  XII. Bawdens (31/03/2015) £46.51 + £9.30 VAT = £55.81 Sports pitch rolling  XIII. Bawdens (31/03/2015) £326.00 + £65.20 VAT = £391.20 Grass cutting  XIV. Watchfield Village Hall (14/04/2015 £33.75) £33.75 + nil VAT =£33.75 Hall hire (CLP budget)  XV. S Nodder Expenses (14/04/2015) £20.70 + £4.14 VAT= £24.84 Leaving present for E Jones (chairman’s budget)  XVI. S Nodder Expenses (14/04/2015) £17.80 + nil VAT = £17.08 (CLP budget) |  |
| **259** | **Finance To Agree**  a. To agree quote for pavilion car parking plan  b. To agree FA pitch evaluation  d. R Holman. Expenses, Grave Plot Markers (12/04/2015) £4.16 + £0.83 VAT = £4.99 |  |
| **260** | **Finance To Agree under Section 137** |  |
| **261** | **Agenda Diary**  **a. Employer PAYE**  **b. Online VAT return**  **c. Registration of members interest**  **d. Employer PAYE – Annual Return**  **e. Section 137 Payments**  **f. Bank Reconciliation**  **g. Budget Review- End of year**  **h. To agree and sign Section One and Two of Internal Audit**  **i. Audit Plan Update**  **j. Section 137**  **k. ROSPA Play Area Inspection – Due May 21st**  **l. Grass Cutting Grant – application**  **m. Update Key-holder List** |  |
| **262** | **To note correspondence** |  |
| **263** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council

15.04.2015