**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 19th April 2016 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **227** | **To receive apologies for absence** |  |
| **228** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **229** | **To take questions and comments from members of the public** |  |
| **230** | **To take questions and comments from members of the Council** |  |
| **231** | **To approve the minutes of ordinary meeting held on 15.03.16** |  |
| **232** | **To address matters arising from the ordinary meeting held on 15.03.16** |  |
| **233** | **To address burial matters**  a) Exclusive Right of Burial reserved re Mrs M Pulker (Cremation plot 106-14 ) £50.00  b) Interment of ashes re Mrs Helena Beavis Plot 109 T2 £50.00 paid  c) Maintenance |  |
| **234** | **To address planning matters**  a) Update on current developments |  |
| **235** | **To agree the use of NEST as the Council's work-based pension scheme** |  |
| **236** | **To agree comment on Public Sector Reorganisation** |  |
| **237** | **To agree Community First Oxfordshire membership** |  |
| **238** | **To agree where to donate Co-Op vouchers from SWELL savings** |  |
| **239** | **To agree Queens 90th Birthday Celebrations** |  |
| **240** | **To agree Insurance provider** |  |
| **241** | **To discuss Bus Service Proposal** |  |
| **242** | **To discuss Bringing Ultrafast Broadband to Watchfield** |  |
| **243** | **Finance To Agree**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  | **Cost** | **VAT** | **Total** | **Comment** | | a | S.Nodder | £65.00 | £13.00 | £78.00 | Employment training and costs | | b | C.Arnold | £168.05 | £13.00 | £181.05 | FOI training and costs | |  |
| **244** | **Finance to note**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | **Net** | **VAT** | | **Total** | **Comment** | | S. Nodder | 12.00 | 0.00 | 12.00 | | 3 x keys for backland gate | | L. Hawley | 13.04 | 1.10 | 14.14 | | Stationery expenses | | Thames Water | 10.41 | 2.08 | 12.49 | | Water usage , sports pavilion | | S. Nodder | 200.00 | 0.00 | 200.00 | | Litter picking March 16 | | C. Arnold | 414.00 | 0.00 | 414.00 | | Clerk’s wages, April 16 | | L. Hawley | 193.20 | 0.00 | 193.20 | | RFO pay, April 16 | | Lloyds Bank | 15.30 | 0.00 | 15.30 | | Bank charges | | Bawdens | 2,964.36 | 592.87 | 3,557.23 | | To clear brambles & install 3 x french drains at Rec | | Bawdens | 66.65 | 13.33 | 79.98 | | Grass cutting, cemetery | | Bawdens | 329.93 | 65.99 | 395.92 | | Grass cutting | |  |
| **245** | **Agenda Diary**  **Employer PAYE**  **Online VAT return**  **Registration of Members’ Interests**  **Employer PAYE – Annual Return**  **Section 137 Payments**  **Bank Reconciliation**  **Budget Review – end of year**  **To agree and sign Section One & Two of Internal Audit**  **Audit Plan update**  **Section 137**  **ROSPA Play Area inspection – due July**  **Grass Cutting Grant- application**  **Update key holder list** |  |
| **246** | **File back-up Storage** |  |
| **247** | **To note correspondence**  a) Oxfordshire Sport and Physical Activity Offer  b) SEPD Resilient Communities Fund - Parliamentary Reception for successful applicants  c) Changes to Permitted Access Westmill Farm |  |
| **248** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 12/04/16