**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 19th April 2016 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **227** | **To receive apologies for absence** |  |
| **228** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **229** | **To take questions and comments from members of the public** |  |
| **230** | **To take questions and comments from members of the Council** |  |
| **231** | **To approve the minutes of ordinary meeting held on 15.03.16** |  |
| **232** | **To address matters arising from the ordinary meeting held on 15.03.16**  |  |
| **233** | **To address burial matters**a) Exclusive Right of Burial reserved re Mrs M Pulker (Cremation plot 106-14 ) £50.00b) Interment of ashes re Mrs Helena Beavis Plot 109 T2 £50.00 paidc) Maintenance |  |
| **234** | **To address planning matters**a) Update on current developments |  |
| **235** | **To agree the use of NEST as the Council's work-based pension scheme** |  |
| **236** | **To agree comment on Public Sector Reorganisation**  |  |
| **237** | **To agree Community First Oxfordshire membership** |  |
| **238** | **To agree where to donate Co-Op vouchers from SWELL savings** |  |
| **239** | **To agree Queens 90th Birthday Celebrations**  |  |
| **240** | **To agree Insurance provider** |  |
| **241** | **To discuss Bus Service Proposal**  |  |
| **242** | **To discuss Bringing Ultrafast Broadband to Watchfield** |  |
| **243** | **Finance To Agree**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Cost** | **VAT** | **Total** | **Comment** |
| a | S.Nodder | £65.00 | £13.00 | £78.00 | Employment training and costs |
| b | C.Arnold | £168.05 | £13.00 | £181.05 | FOI training and costs |

 |  |
| **244** | **Finance to note**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Net** |  **VAT** | **Total** | **Comment** |
| S. Nodder | 12.00 | 0.00 | 12.00 | 3 x keys for backland gate |
| L. Hawley | 13.04 | 1.10 | 14.14 | Stationery expenses |
| Thames Water | 10.41 | 2.08 | 12.49 | Water usage , sports pavilion |
| S. Nodder | 200.00 | 0.00 | 200.00 | Litter picking March 16 |
| C. Arnold | 414.00 | 0.00 | 414.00 | Clerk’s wages, April 16 |
| L. Hawley | 193.20 | 0.00 | 193.20 | RFO pay, April 16 |
| Lloyds Bank | 15.30 | 0.00 | 15.30 | Bank charges |
| Bawdens | 2,964.36 | 592.87 | 3,557.23 | To clear brambles & install 3 x french drains at Rec |
| Bawdens | 66.65 | 13.33 | 79.98 | Grass cutting, cemetery |
| Bawdens | 329.93 | 65.99 | 395.92 | Grass cutting  |

 |  |
| **245** | **Agenda Diary****Employer PAYE****Online VAT return****Registration of Members’ Interests****Employer PAYE – Annual Return****Section 137 Payments****Bank Reconciliation****Budget Review – end of year****To agree and sign Section One & Two of Internal Audit****Audit Plan update****Section 137****ROSPA Play Area inspection – due July** **Grass Cutting Grant- application****Update key holder list** |  |
| **246** | **File back-up Storage** |  |
| **247** | **To note correspondence**a) Oxfordshire Sport and Physical Activity Offer b) SEPD Resilient Communities Fund - Parliamentary Reception for successful applicantsc) Changes to Permitted Access Westmill Farm |  |
| **248** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 12/04/16