**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 15th December 2015 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **131** | **To receive apologies for absence** |  |
| **132** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **133** | **To take questions and comments from members of the public** |  |
| **134** | **To take questions and comments from members of the Council** |  |
| **135** | **To approve the minutes of ordinary meeting held on 17.11.15** |  |
| **136** | **To address matters arising from the ordinary meeting held on 17.11.15** |  |
| **137** | **To address burial matters**  1. Interment of ashes in plot G1 112 cremation plot. Re Florence Jean Thorpe.  2. Exclusive Right of Burial and interment re Edith Mary Fairlie Plot 166 £300.00 |  |
| **138** | **To address planning matters**  Update on current developments |  |
| **139** | **Agree grass cutting contract** |  |
| **140** | **Agree cemetery maintenance contract** |  |
| **141** | **Agree ditch clearance and drainage work – recreation ground** |  |
| **142** | **Agree hedge work – recreation ground** |  |
| **143** | **Agree details of bus stop installation** |  |
| **144** | **Agree standardisation of invoice conditions** |  |
| **145** | **Agree post replacements for Oak Road and Chapel Hill** |  |
| **146** | **Discuss OCC owned verges and triangles** |  |
| **147** | **Agree Precept and Budget for 2016** |  |
| **148** | **Agree Clerks Office 365 renewal** |  |
| **149** | **Finance To Agree**  Clerk Stationary and postage £19.40  May Election Costs £1403.63  Emergency repair to hand dryer/pavilion £140+ VAT £28, total = £168.00  S. Nodder £80.00 + VAT £16.00, total= £96.00 The Battery Shop, Ni-cd Stick Leads  R. Aldridge £29.88 + VAT £5.98, total =£35.86 Web Hosting (123-reg)  R. Aldridge £11.99 + VAT £2.40, total =£14.39 Web domain registration - annual (13-reg) |  |
| **150** | **Finance to note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | S. Nodder | £150.00 | 0.00 | £150.00 | Sticks & Stones hedge laying at allotments | | L. Pearce | £37.00 | 0.00 | 337.00 | Window cleaning, Bus Stops | | Thames Water | £17.00 | £3.40 | £20.40 | Water supply, Star Lane | | Thames Water | £47.90 | £4.47 | £52.37 | Water supply, Sports Pavilion | | S. Nodder | £44.49 | 0.00 | £44.49 | Combi chains, Rec & allotments | | P. Spencer-Matthews | £200.00 | 0.00 | £200.00 | Litter picking, November 15 | | Bawden’s | £329.93 | £65.99 | £395.92 | Grass cutting | | Bawden’s | £66.65 | £13.33 | £79.98 | Grass cutting, cemetery | | S. Skeffington | £46.87 | 0.00 | £46.87 | Wine for CLP promotion day in Feb 16 | | C. Arnold | £324.90 | 0.00 | £324.90 | Clerks wages + overtime - Dec 15 | | S. Nodder | £1200 | £240 | £1440 | Hydrosacks & Hydrosnakes from SSE Resilient Communities Grant | | S. Nodder | £159.99 | £31.99 | £191.98 | Pedestrian salt gritter from SSE Resilient Communities Grant | | S.Nodder | £79.95 | £15.99 | £95.94 | 6 x snow shovels from SSE Resilient Communities Grant | | S. Nodder | £130.90 | £26.20 | £157.10 | 10 x Hi Viz coats from SSE Resilient Communities Grant | | S. Nodder | £59.99 | 0.00 | £59.99 | Water boiler from SSE Resilient Communities Grant | | L. Hawley | £180.00 | 0.00 | £180.00 | RFO wages - Dec 15 | |  |
| **151** | **Agenda Diary**  **Employer PAYE**  **Registration of Members’ Interests**  **Section 137 Payments**  **Update Planning Register**  **Documents due to Internal auditor**  **Football Club invoice**  **Review Clerks Pay** |  |
| **152** | **File back-up Storage** |  |
| **153** | **To note correspondence** |  |
| **154** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 09/12/15