**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 16th February 2016 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **183** | **To receive apologies for absence** |  | |
| **184** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  | |
| **185** | **To take questions and comments from members of the public** |  | |
| **186** | **To take questions and comments from members of the Council** |  | |
| **187** | **To approve the minutes of ordinary meeting held on 19.01.16** |  | |
| **188** | **To address matters arising from the ordinary meeting held on 19.01.16** |  | |
| **189** | **To address burial matters** |  | |
| **190** | **To address planning matters**  a) P16/V0014/FUL Erection of new 1 bedroomed house adjacent to existing dwelling. 5 Shute avenue, SN6 8SX  b) Update on current developments |  | |
| **191** | **To review and agree RFO pay** |  | |
| **192** | **To agree Clerk’s new job description and start date for increased hours** |  | |
| **193** | **To review and agree WVV amendments prior to EIP** |  | |
| **194** | **To agree on Fencing quotes on Recreation Ground** |  | |
| **195** | **To agree hedging quotes for Recreation Ground** |  | |
| **196** | **To agree on harrowing quotes for paddocks** |  | |
| **197** | **To agree Freedom of Information Policy update** |  | |
| **198** | **To discuss gate access on main allotment** |  | |
| **199** | **To discuss Queen’s birthday celebrations** |  | |
| **200** | **To agree on new External Audit arrangements** |  | |
| **201** | **Finance To Agree**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  | **Cost** | **VAT** | **Total** | **Comment** | | a | C. Arnold | £168.05 | £13.00 | £181.05 | OALC R&R training course + overtime + mileage | | b | S. Nodder | 35.00 | £0.00 | £35.00 | ICO Data Protection Registration | |  | |
| **202** | **Finance to note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | **Net** | **VAT** | **Total** | **Comment** | | Vale of White Horse DC | 200.93 | 40.19 | 241.12 | Dog bin emptying x 3 1/10/15 to 31/12/15 | | | OALC | 35.00 | 7.00 | 42.00 | Clerks training course | | | C. Arnold | 72.90 | 0.00 | 72.90 | Clerks expenses (o/t 5 hrs = £49.50 + fuel £23.40 | | | P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking Jan 16 | | | Hants & Berks Ferret Club | 75.00 | 0.00 | 75.00 | Rabbit Cull on recreation ground | | | Root & Branch | 50.00 | 0.00 | 50.00 | S137 payment | | | Lloyds Bank | 28.93 | 0.00 | 28.93 | Bank charges | | | SLCC | 99.00 | 19.80 | 118.80 | ILCA online training course | | | W/field Village Hall | 49.50 | 0.00 | 49.50 | Hall hire (both halls) 06/02/16 for CLP launch | | | SSE | 69.33 | 3.46 | 72.79 | Gas used sports pavilion | | | Bawden | 66.65 | 13.33 | 79.98 | Grass cutting - cemetery | | | Bawden | 329.93 | 65.99 | 395.92 | Grass cutting | | | S. Nodder | 27.51 | 5.50 | 33.01 | Dog fouling signs | | | Lloyds Bank | 11.40 | 0.00 | 11.40 | Bank charges | | | S. Skeffington | 90.00 | 0.00 | 90.00 | Bouncy castle hire for CLP launch | | | S. Nodder | 29.76 | 0.66 | 30.42 | Food/prizes for CLP launch event | | | S. Nodder | 100.34 | 0.00 | 100.34 | Rat bait stations and bait | | | C. Arnold | 265.50 | 0.00 | 265.50 | Clerk’s wages Feb 16 | | | L. Hawley | 180.00 | 0.00 | 180.00 | RFO wages Feb 16 | | |  | |
| **203** | **Agenda Diary**  **a. Assets Register – update**  **b. Registration of Members’ Interests**  **c. Section 137 Payments**  **d. Insurance Review**  **e. Employer PAYE** |  | |
| **204** | **File back-up Storage** |  | |
| **205** | **To note correspondence** |  | |
| **206** | **Any other business** |  | |

Claire Arnold

Clerk to Watchfield Parish Council 07/02/16