**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 19th January 2016 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **155** | **To receive apologies for absence** |  |
| **156** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **157** | **To take questions and comments from members of the public** |  |
| **158** | **To take questions and comments from members of the Council** |  |
| **159** | **To approve the minutes of ordinary meeting held on 15.12.15** |  |
| **160** | **To address matters arising from the ordinary meeting held on 15.12.15** |  |
| **161** | **To address burial matters**  1. Burial Inscription |  |
| **162** | **To address planning matters**  a) P16/V0067/LB Repairs to existing building at Beckett Lodge  b) Update on current developments |  |
| **163** | **To agree lone worker policy** |  |
| **164** | **To agree complaints policy** |  |
| **165** | **To agree vexatious and persistent complaints policy** |  |
| **166** | **To agree submissions to The News** |  |
| **167** | **Community advertising on Parish Council property** |  |
| **168** | **To agree bus shelter funding options** |  |
| **169** | **Agree Dog Fouling signs on school path** |  |
| **170** | **Councillor Badge/ID** |  |
| **171** | **Strategy for tackling Dog Fouling** |  |
| **172** | **Allotment issue on rats** |  |
| **173** | **Pavilion update** |  |
| **174** | **Website update** |  |
| **175** | **Agree representation at NHBS Committee January 26th 2016, Beacon** |  |
| **176** | **Agree information leaflet for new housing** |  |
| **177** | **Finance To Agree**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  | **Cost** | **VAT** | **Total** | **Comment** | | a | S. Nodder | £27.51 | £5.50 | £33.01 | 2 x dog fouling signs from Buildasign.co.uk | | b | C. Arnold | £107.90 | £7.00 | £114.90 | OALC Audit training course + overtime + mileage | |  |
| **178** | **Finance to note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | **Cost** | **VAT** | **Total** | **Comment** | | 123-Reg (R. Aldridge) | £29.88 | £5.98 | £35.86 | Web Hosting (1 year) | | 123-Reg (R. Aldridge) | £11.99 | £2.40 | £14.39 | Domain renewal (1 year) | | Lloyds Bank | £16.70 | £0.00 | £16.70 | Bank charges | | S. Nodder | £80.00 | £16.00 | £96.00 | Emergency lighting batteries - pavilion | | C. Arnold | £19.40 | £0.00 | £19.40 | USB stick & postage | | Mr Pitts | £150.00 | £0.00 | £150.00 | Maintenance of Village Sign | | Vale of White Horse DC | £1,403.63 | £0.00 | £1,403.63 | Parish Election charges | | Crowdy & Rose | £1203.00 | £240.00 | £1443.00 | Payment for land transfer | | P. Spencer-Matthews | £200.00 | £0.00 | £200.00 | Litter picking December 15 | | The Net Result | £55.50 | £0.00 | £55.50 | Payroll processing | | C. Arnold | £92.10 | £23.03 | £115.13 | Office 365 renewal | | Bawden | £66.65 | £13.33 | £79.98 | Grass cutting, cemetery | | Bawden | £329.93 | £65.99 | £395.92 | Grass cutting - village | | British Gas | £64.41 | £3.22 | £67.63 | Electricity at sports pavilion | | C. Arnold | £265.50 | £0.00 | £265.50 | Clerks wages Jan 16 | | L. Hawley | £180.00 | £0.00 | £180.00 | RFO wages Jan 16 | |  |
| **179** | **Agenda Diary**   1. **Online VAT return** 2. **Registration of Members’ Interests** 3. **Bank Reconciliation** 4. **Budget Review** 5. **Section 137 Payments**  * **Request from Root & Branch**  1. **Risk Assessment** 2. **Certificates of Appreciation - Nomination** 3. **Audit Plan update** 4. **Online VAT return** 5. **Employer PAYE** |  |
| **180** | **File back-up Storage** |  |
| **181** | **To note correspondence** |  |
| **182** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 10/01/16