**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 19th July 2016 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **51** | **To receive apologies for absence** |  |
| **52** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **53** | **To take questions and comments from members of the public** |  |
| **54** | **To take questions and comments from members of the Council** |  |
| **55** | **To approve the minutes of ordinary meeting held on 21.06.16** |  |
| **56** | **To address matters arising from the ordinary meeting held on 21.06.16**  |  |
| **57** | **To address burial matters** |  |
| **58** | **To address planning matters**1. **Update on current developments**
2. **P16/V1655/LDP -** **Construction of new driveway**
 |  |
| **59** | **To agree outdoor fitness equipment and application for S106 money** |  |
| **60** | **To agree play equipment and application for S106 money** |  |
| **61** | **To agree MUGA access and application for S106 money** |  |
| **62** | **To agree MUGA wall and application for S106 money** |  |
| **63** | **To discuss and agree Oxfordshire Together S101 Grass Cutting agreement** |  |
| **64** | **To agree weed killing quote and discuss implications for future budgets** |  |
| **65** | **To agree cutting of laid hedge (paddock and allotments)** |  |
| **66** | **To agree Quote for cemetery path** |  |
| **67** | **To agree Parish contribution to vehicle activated crossing signs on Faringdon Road** |  |
| **68** | **To discuss a scheme or area for the Community Payback Scheme** |  |
| **69** | **Play area maintenance and repair** |  |
| **70** | **Finance to Agree**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Payee | Amount Net | VAT | TOTAL Gross | Detail |
| L. Hawley (RFO) | 18.68 | 0.66 | 19.34 | Files and postage |
| Mainman | 63.16 | 12.63 | 75.79 | Toilet rolls - Pavilion |
| R. Holman | 9.00 | 0.00 | 9.00 | Keys x 2 for backlands gate |
| Wessex Heating | 240.00 | 48.00 | 288.00 | Water heater svc |

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| **71** | **Finance to note**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| C. Arnold | 10.75 | 0.00 | 10.75 | Clerks stationery |
| HomeStart | 50.00 | 0.00 | 50.00 | Donation |
| Bawden | 334.54 | 66.91 | 401.45 | Grass cutting |
| Bawden | 64.58 | 12.92 | 77.50 | Grass cutting, cemetery |
| Lloyds Bank | 21.55 | 0.00 | 21.55 | Bank charges |
| Mainman Supplies | 9.30 | 1.86 | 11.16 | Fire blanket - Pavilion |
| Leon Pearce | 37.00 | 0.00 | 37.00 | Bus shelter cleaning |
| Arrow Accounting | 362.00 | 0.00 | 362.00 | 15/16 Internal Audit |
| OCC | 2,560.98 | 512.20 | 3,073.18 | 4 x bus shelters |
| Notice Me | 259.90 | 51.98 | 311.88 | Notice board  |
| L. Hawley | 193.20 | 0.00 | 193.20 | RFO wages - July 2016 |
| C. Arnold | 417.60 | 0.00 | 417.60 | Clerks wages - July 2016 |

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| **72** | **Agenda Diary**1. **Registration of Members’ Interests**
2. **Section 137 Payments**
3. **Bank Reconciliation**
4. **Budget Review**
5. **Employer PAYE**
6. **Review of Effectiveness of Internal Audit**
7. **Audit Plan update**
8. **Online VAT return**
9. **Employer PAYE**
10. **Negotiation of fixed price energy plan for pavilion**
 |  |
| **73** | **File back-up Storage** |  |
| **74** | **To note correspondence** |  |
| **75** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 12/07/16