**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st July 2015 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **46** | **To receive apologies for absence** |  |
| **47** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **48** | **Certificate of Appreciation** |  |
| **49** | **To approve the minutes of ordinary meeting held on 16.06.15** |  |
| **50** | **To address matters arising from the ordinary meeting held on 16.06.15 not on agenda** |  |
| **51** | **To take questions and comments from members of the public** |  |
| **52** | **To take questions and comments from members of the Council** |  |
| **53** | **To address burial matters**  **a) Broken Cemetery gate**  **b) Exclusive Right of burial purchased in respect of Mr and Mrs LC Harvey £450.00 paid Plot 165**  **c) Interment of ashes in respect of Cecil James Corney £40.00** |  |
| **54** | **To address planning matters** |  |
|  | **(a) Update on Gypsy Site** |  |
| **(b) Update on Knapp’s Field**  **(i) Pavement surfacing and roads** |  |
| **(c) Update on Cowan’s Camp**  **(i) P14/V2877/FUL - Land at Cowan’s Camp Depot High Street Watchfield SN6 8TE**  **Planning permission for the erection of 33 new (1, 2, 3 and 4 bed) homes of which 40% are affordable units on brownfield land previously consented for a care facility and learning disability unit (as amended by plans and design and access statement received on 8 July 2015)** |  |
| **(d) Update on 16 house development** |  |
|  | **(e) Update on golf course development** |  |
|  | **(f) P15/V1424/LB - Barn at the rear of 41 High Street High Street Watchfield Swindon SN6 8SZ Increase an opening in an internal stone wall. Move an internal stud work wall to make en-suite into main bathroom.** |  |
|  | **(g) P14/V2527/FUL – Village Hall Chapel Hill Watchfield Swindon SN6 8TA**  **Erection of a single storey rear extension & revised parking layout.** |  |
|  | **(h) P15/V1536/FUL – Watchfield Sports Pavilion Majors Road Watchfield**  **Installation of 4kWp solar PV array on South facing aspect of the building** |  |
| **55** | **Formal offer of Public Open Space, Cowan’s Camp, Watchfield** |  |
| **56** | **Oxfordshire County Council Subsidised Bus and Dial-a-Ride Consultation** |  |
| **57** | **Finance To Note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Lloyds Bank** | **£17.53** |  |  | **Bank charges** | | **Leon Pearce** | **£37.00** |  |  | **Bus shelter cleaning** | | **P Spencer-Matthews** | **£200.00** |  |  | **Litter picking June 15** | | **Village Hall** | **£22.50** |  |  | **Hall hire for cream teas (CLP Budget)** | | **British Gas** | **£83.38+** | **£4.16VAT** | **=£87.54** | **Sports Pavilion (Electricity)** | | **Lloyds Bank** | **£17.47** |  |  | **Bank charges** | | **S Nodder** | **£24.48+** | **£3.99VAT** | **=£28.47** | **Laminating pouches & Ink** | | **Bawden’s** | **£66.65+** | **£13.33VAT** | **=£79.98** | **Grass cutting - cemetery May 15** | | **Bawden’s** | **£391.87+** | **£78.38VAT** | **=£470.25** | **Grass cutting - May 15** | | **Westex Heating Ltd** | **£240.00+** | **£48.00VAT** | **=£288.00** | **Heater servicing - Sports pavilion** | | **The Net Result** | **£75.50** |  |  | **Payroll & year end processing** | | **T Warren** | **£149.50** |  |  | **Hampers (CLP Budget)** | | **S Skeffington** | **£14.15** |  |  | **Food (CLP Budget)** | | **Bawden’s** | **£66.65+** | **£13.33VAT** | **=£79.98** | **Grass cutting - cemetery June 15** | | **Bawden’s** | **£329.93+** | **£65.99VAT** | **=£395.92** | **Grass cutting - June 15** | | **C Arnold** | **£265.50** |  |  | **Clerks wages - July 15** | | **L Hawley** | **£180.00** |  |  | **RFO wages - July 15** | |  |
| **58** | **Finance To Agree**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **S Nodder** | **£9.84** |  |  | **Toilet seat for pavilion** | | **D Griffiths** | **£16.87+** | **£3.38VAT** | **=£20.25** | **Key cutting (rec gate & pavilion store)** | | **C Parker** | **£19.95** |  |  | **Bins for pavilion** | |  |
| **59** | **Finance To Agree under Section 137** |  |
| **60** | **Pavilion and Recreation Ground**   * **Usage update and options** * **Security update** * **Heating** * **Fencing and hedgerow options** * **Watchfield Sports Ground carpark** * **Other** |  |
| **61** | **Allotments**   * **Occupancy and waiting lists** * **Access** * **Contact information** * **Other** |  |
| **62** | **Verges and roads**   * **Roads issues update** * **Stones, posts and other options** * **Ownership and maintenance** * **Other** |  |
| **63** | **Website**   * **Logins, emails, format, appearance** * **Other** |  |
| **64** | **Paddock** |  |
| **65** | **Key Holders List** |  |
| **66** | **Agenda Diary**  **Registration of Members’ Interests**  **Section 137 Payments**  **Bank Reconciliation**  **Budget Review**  **Employer PAYE**  **Review of Effectiveness of Internal Audit**  **Audit Plan update**  **Online VAT return**  **Employer PAYE** |  |
| **67** | **Jobs for the summer** |  |
| **68** | **To note correspondence** |  |
| **69** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council

15/07/15