**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 15th March 2016 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **207** | **To receive apologies for absence** |  | |
| **208** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  | |
| **209** | **To take questions and comments from members of the public** |  | |
| **210** | **To take questions and comments from members of the Council** |  | |
| **211** | **To approve the minutes of ordinary meeting held on 16.02.16** |  | |
| **212** | **To address matters arising from the ordinary meeting held on 16.02.16** |  | |
| **213** | **To address burial matters** |  | |
| **214** | **To address planning matters**  a) Update on current developments |  | |
| **215** | **To agree the updated Asset Register** |  | |
| **216** | **To agree Data Protection Policy** |  | |
| **217** | **To agree Parish Council contribution to Queen’s 90th birthday celebrations** |  | |
| **218** | **To discuss Go Active Gold** |  | |
| **219** | **To discuss online petition for parish council to have the right to appeal planning decisions** |  | |
| **220** | **To discuss Clerk Recommendations for the running of the parish council** |  | |
| **221** | **Finance To Agree**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  | **Cost** | **VAT** | **Total** | **Comment** | | a | S. Nodder | £12.00 | £0.00 | £12.00 | 3 x copy keys for Backlands gate | | b | L. Hawley | £13.04 | £1.10 | £14.14 | Stationery expenses (paper, stamps, lever arch file) | |  | |
| **222** | **Finance to note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | **Net** | **VAT** | **Total** | **Comment** | | Humphreys Electrical | 140.00 | 28.00 | 168.00 | Repair to hand dryer in pavilion | | OALC | 65.00 | 13.00 | 78.00 | Clerks course (Roles & Responsibilities) | | | OALC | 260.71 | 52.14 | 312.85 | Annual subscription | | | Leon Pearce | 60.00 | 0.00 | 60.00 | Window cleaning - Bus shelters | | | Lloyds Bank | 17.00 | 0.00 | 17.00 | Bank charges | | | P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking Feb 16 | | | S. Nodder | 35.00 | 0.00 | 35.00 | ICO registration | | | C. Arnold | 414.00 | 0.00 | 414.00 | Clerks wages Mar 16 | | | C. Arnold | 103.05 | 0.00 | 103.05 | Overtime & mileage for attendance R&R course | | | L. Hawley | 180.00 | 0.00 | 180.00 | RFO wages March 16 | | | Watchfield Village Hall Event | 38.50 | 0.00 | 38.50 | Hall hire for CLP even 22,23,25 Feb 16 | | | V of WH DC | 200.93 | 40.19 | 241.12 | Dog bin emptying Jan to Mar 16 | | | Bawden | 66.65 | 13.33 | 79.98 | Grass cutting - cemetry | | | Bawden | 329.93 | 65.99 | 395.92 | Grass cutting | | | Bawden | 918.00 | 183.60 | 1,101.60 | Supply plant,materials,labour for hedgerow work | | |  | |
| **223** | **Agenda Diary**  **Employer PAYE**  **Registration of Members’ Interests**  **Section 137 Payments**  **Paddocks topping and/or harrowing**  **Fire Safety Assessment**  **Date for Annual Assembly & May Meeting**  **Internal Audit Process begins**  **Update Planning Register**  **Insurance Renewal – Zurich** |  | |
| **224** | **File back-up Storage** |  | |
| **225** | **To note correspondence**  **a) Need not Greed Oxon**  **b) Complete Weed Control** |  | |
| **226** | **Any other business** |  | |

Claire Arnold

Clerk to Watchfield Parish Council 08/03/16