**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 20th October 2015 at 7.30pm**

**AGENDA**

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| **ITEM** |  |  |
| **89** | **To receive apologies for absence** |  |
| **90** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **91** | **To take questions and comments from members of the public** |  |
| **92** | **To take questions and comments from members of the Council** |  |
| **93** | **To approve the minutes of ordinary meeting held on 15.09.15** |  |
| **94** | **To address matters arising from the ordinary meeting held on 15.09.15**  |  |
| **95** | **To address burial matters** |  |
| **96** | **To address planning matters** |  |
|  |  **(a) Update on Knapp’s Field** |  |
|  **(b) Update on Cowan’s Camp** **i. P15/V2216/FUL Section 73 application to reflect new house types and minor plot changes****ii. Street name for Phase 2 of the Cowan's Camp development****iii. Agreement of signatories for land transfer agreement, Meadow View** |  |
|  **(c) Update on 16 house development** |  |
|  |  **(d) Update on golf course development** |  |
|  |  **(e) P15/V2260/HH 2 Oxford Square. Single storey rear extension, single storey front extension, front porch and garage to side.** |  |
|  |  **(f) P15/V2219/DIS Discharge of conditions 3-13, 15, 17, 23 of P14/V0287/FUL** |  |
| **97** | **To address Faringdon Road Crossing**  |  |
| **98** | **Paddocks Update****Purchase of shelters and storage for £400** |  |
| **99** | **Comments on Watchfield Community Plan Draft** |  |
| **100** | **To discuss attendance at Autumn Town and Parish Forum - 16 November 2015** |  |
| **101** | **To discuss bus shelters on Faringdon Road** |  |
| **102** | **Pavilion Security** **a) CCTV quotes****b) Football Clubs and Pitch Usage update****c) Solar update** |  |
| **103** | **Recreation Ground/ Estates****a) Play area end ditch clearance****b) Gates and signs****c) Gravel for footpath 2****d) Use of pavilion & field for Oxfordshire PlayDays** |  |
| **104** | **Allotments****a) Rat control measures** |  |
| **105** | **S137 Payments****a) Request from Oxfordshire Play Association for Watchfield PlayDay****b) Request from Oxfordshire Association for the Blind** |  |
| **106** | **Grants for Voluntary Sectors** |  |
| **107** | **Finance To Agree**

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| --- | --- | --- | --- | --- |
| S Nodder | £28.50 | +£5.70 VAT | =£34.20 | Hedging supplies |
| Poppy Appeal | £37.00 | +0.00 VAT | =£37.00 | Remembrance Day wreaths |

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| **108** | **Finance To Note**

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| S Nodder  | £20.00 | +0.00 VAT | =£20.00 | Certificate of appreciation for S Skeffington | (Chairman’s fund) |
| S Nodder | £59.85 | +0.00 VAT | =£59.85 | Land registry documents (golf course development) | (15/09/15 item 83(2)) |
| L Hawley | £37.60 | +4.49 VAT | =£42.09 | Stationery expenses (including printer cartridge) | (15/09/15 Item 83(3)) |
| C Arnold | £265.50 | +0.00 VAT | =£265.50 | Clerks wages Sept 15 |  |
| L Hawley | £180.00 | +0.00 VAT | =£180.00 | RFO wages Sept 15 |  |
| Net Result | £55.50 | +0.00 VAT | =£55.50 | Payroll charge July to Sept 15 |  |
| P Spencer-Matthews | £200.00 | +0.00 VAT | =£200.00 | Litter picking Sept 15 |  |
| S Nodder | £199.95 | +0.00 VAT | =£199.95 | Community Noticeboard | (15/09/15 Item 77) |
| Bawdens | £329.93 | +£65.99 VAT | =£395.92 | Grass cutting |  |
| Bawdens | £66.65 | +£13.33 VAT | =£79.98 | Grass cutting cemetery |  |
| Lloyds Bank | £15.60 | +0.00 VAT | =£15.60 | Bank Charges |  |
| British Gas | £51.80 | +£2.59 VAT | =£54.39 | Electricity used - Sports Pavilion |  |
| Lloyds Bank | £18.65 | +0.00 VAT | =£18.65 | Bank Charges |  |
| C Arnold | £265.50 | +0.00 VAT | =£265.50 | Clerks wages Oct 15 |  |
| L Hawley | £180.00 | +0.00 VAT | =£180.00 | RFO wages Oct 15 |  |

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| **109** | **Agenda Diary****Paddock rental review****Online VAT return****Employer PAYE** **Registration of Members’ Interests****Section 137 Payments****Bank Reconciliation****Budget Review****Audit Plan update****New Audit Plan****Standing Orders****Code of Conduct****Allotments Register – Payments and Agreements****Cemetery Contract Review****Appointment of Internal Auditor****Acceptance / approval of External Audit****Grass Cutting Contract****Leaf clearing****Remembrance Attendance****Budget Forecast for next financial year** |  |
| **110** | **File back-up Storage** |  |
| **111** | **To note correspondence** |  |
| **112** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 14/10/15