**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 20th September 2016 at 7.30pm**

**AGENDA**

|  |  |  |
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| **ITEM** |  |  |
| **76** | **To receive apologies for absence** |  |
| **77** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **78** | **To take questions and comments from members of the public** |  |
| **79** | **To take questions and comments from members of the Council** |  |
| **80** | **To approve the minutes of ordinary meeting held on 19.07.16** |  |
| **81** | **To address matters arising from the ordinary meeting held on 19.07.16**  |  |
| **82** | **To address burial matters**1. **Additional inscription on an existing memorial - Alice Rogers £15.00 paid**
2. **Interment of ashes in Plot 95 - the late Alice Rogers, £150.00 paid**
3. **Exclusive Right of burial re Mr Richard Fairlie Plot 169 £150.00 paid**
4. **Exclusive Right of Burial re Mrs Ruth Holman Plot 163 £150.00 paid**
5. **To agree purchase of Shaw’s Grant of Exclusive Right of Burial book £98.23 + VAT**
6. **To agree quote for Grounds maintenance - sunken graves**
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| **83** | **To address planning matters**1. **P16/V2292/T56 - development work Faringdon Rd Roundabout Junction.**
2. **Current update on all developments**
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| **84** | **To discuss Waste collection options** |  |
| **85** | **To agree attendance to Community First Oxfordshire AGM - 27th October 2:00pm** |  |
| **86** | **To agree quotes on repairs of playground equipment** |  |
| **87** | **To discuss and agree CLP funding** |  |
| **88** | **To agree quote for recreation ground hedging work** |  |
| **89** | **To agree quote for pedestrian access to recreation ground** |  |
| **90** | **To discuss and agree Oxfordshire Together S101 Grass Cutting agreement** |  |
| **91** | **Review of Effectiveness of Internal Audit** |  |
| **92** | **Audit Plan update** |  |
| **93** | **To agree amended contract for use of keys by pavilion users** |  |
| **94** | **Finance to Agree**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Payee | Amount Net | VAT | TOTAL Gross | Detail |
| S. Nodder | £18.99 | £0.00 | £18.99 | Lock & chain for allotments. |
| C. Arnold | £23.00 | £0.00 | £23.00 | Stationery – Printer Ink |

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| **95** | **Finance to note**

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| --- | --- | --- | --- | --- |
| Name | Amount Net | VAT | Total Gross | Detail |
| Bawden | 237.10 | 47.42 | 284.52 | Supply plant, materials, labour to herbicide all kerbs, gutters etc |
| Playsafety | 87.50 | 17.50 | 105.00 | Annual inspection of play equipment |
| Lloyds Bank | 20.90 | 0.00 | 20.90 | Bank charges |
| Thames Water | 58.66 | 5.44 | 64.10 | Water - sports pavilion |
| Bawden | 64.58 | 12.90 | 77.48 | Grass cutting, cemetry August 16 |
| Bawden | 334.54 | 66.91 | 401.45 | Grass cutting August 2016 |
| P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking August 16 |
| C. Arnold | 417.60 | 0.00 | 417.60 | Clerks wages August 16 |
| L. Hawley | 193.20 | 0.00 | 193.20 | RFO pay August 16 |
| SSE | 568.00 | 113.60 | 681.60 | Gas - sports pavilion |
| Lloyds Bank | 15.59 | 0.00 | 15.59 | Bank charges |
| P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking July 16 |
| Bawden | 64.58 | 12.92 | 77.50 | Grass cutting, cemetry July 16 |
| Bawden | 334.54 | 66.91 | 401.45 | Grass cutting July 16 |
| Vale of White Horse DC | 200.93 | 40.19 | 241.12 | Dog bin emptying April to June 16 |
| Came & Company | 72.95 | 0.00 | 72.95 | Additional insurance premium for bus shelters |
| British Gas | 48.51 | 2.42 | 50.93 | Electric - sports pavilion |
|  |  |  |  |  |
| Wessex Heating Ltd | 240.00 | 48.00 | 288.00 | Service of heater/water heater in sports pavilion |
| R. Holman | 9.00 | 0.00 | 9.00 | 2 x keys for Backlands gate |
| P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking June 2016 |
| MainMan Supplies Ltd | 63.16 | 12.63 | 75.79 | Toilet tissue for pavilion |
| L. Hawley | 18.68 | 0.66 | 19.34 | Files x 2 + stamps |

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| **96** | **Agenda Diary**1. **Completion of External Audit**
2. **Members’ Interests – Annual review**
3. **Registration of Members’ Interests**
4. **Section 137 Payments**
5. **Update Planning Register**
6. **Burial Charges Review**
7. **Review of Paddock Licenses**
8. **Allotment Hire Charges and Agreement Review**
9. **Pavilion charges review**
10. **Employer PAYE**
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| **97** | **File back-up Storage** |  |
| **98** | **To note correspondence** |  |
| **99** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 13/09/16