**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 15th September 2015 at 7.30pm**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **65** | **To receive apologies for absence** |  |
| **66** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **67** | **To approve the minutes of ordinary meeting held on 21.07.15** |  |
| **68** | **To address matters arising from the ordinary meeting held on 21.07.15** |  |
| **69** | **To take questions and comments from members of the public** |  |
| **70** | **To take questions and comments from members of the Council** |  |
| **71** | **To address burial matters** |  |
| **72** | **To address planning matters** |  |
|  | **(a) Update on Gypsy Site** |  |
| **(b) Update on Knapp’s Field** |  |
| **(c) Update on Cowan’s Camp** |  |
| **(d) Update on 16 house development**  **i. new street name ideas** |  |
|  | **(e) Update on golf course development** |  |
|  | **(f) P15/V1958/FUL 22.8m tower and 6 antennas. Land at Westmill Farm near junction of B4508 and A420** |  |
| **73** | **Internal Audit Report Discussion**  **a) Review of effectiveness of internal audit (postponed from July)** |  |
| **74** | **Stanford tip/OCC recycling centre consultation** |  |
| **75** | **Application for resilience fund** |  |
| **76** | **Rabbit Cull** |  |
| **77** | **Community noticeboard at Co-Op** |  |
| **78** | **Attendance at Town & Parish forum 19/11/15** |  |
| **79** | **Audit plan update (postponed from July)** |  |
| **80** | **RoSPA review** |  |
| **81** | **Website**  **a) monthly costs to hold the domain**  **b) emails** |  |
| **82** | **Pavilion Security**  **a) installation of sensor lights and infra-red camera**  **b)shutting/locking of gate** |  |
| **83** | **Finance To Agree**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Recipient** | **Amount** | **VAT** | **Total** | **Purpose** | | S Nodder | 20.00 | 0.00 | 20.00 | Certificate of appreciation from Chairman’s Fund | | S Nodder | 59.85 | 0.00 | 59.85 | Land registry docs for golf course development | | L Hawley | 37.60 | 4.49 | 42.09 | RFO Expenses (envelopes, stamps, file, p.cartridge) | | Crowdy & Rose | 1200.00 | 240.00 | 1440.00 | Legal transfer of Public Open Space | |  |
| **84** | **Finance To Note**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Recipient** | **Amount** | **VAT** | **Total** | **Purpose** | **Agreed** | | S Nodder | 9.84 | 0.00 | 9.84 | Toilet seat for pavilion | 21/07/15 item 58 (1) | | D Griffiths | 16.87 | 3.38 | 20.25 | Key cutting | 21/07/15 Item 58 (2) | | C Parker | 19.95 | 0.00 | 19.95 | Bins for pavilion | 21/07/15 Item 58 (3) | | P Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking - July 15 | Standing agreement | | Bawdens | 329.93 | 65.99 | 395.92 | Grass cutting | Standing agreement | | Bawdens | 66.65 | 13.33 | 79.98 | Grass cutting - cemetry | Standing agreement | | Lloyds Bank | 20.11 | 0.00 | 20.11 | Bank charges | Standing agreement | | C Parker | 27.97 | 0.00 | 27.97 | Lighting for pavilion - EMERGENCY PURCHASE | Emergency purchase/pavilion | | SSE | 32.05 | 1.60 | 33.65 | Gas at pavilion | Standing agreement | | Berks & Bucks FA | 100.00 | 0.00 | 100.00 | Pitch inspection | 21/04/15 Item 259 (b) | | BDO | 200.00 | 40.00 | 240.00 | Review of annual return 31/03/15 | Standing agreement | | C Arnold | 265.50 | 0.00 | 265.50 | Clerks wages - August 15 | Standing agreement | | L Hawley | 180.00 | 0.00 | 180.00 | RFO wages - August 15 | Standing agreement | | Playsafety Ltd | 83.00 | 16.60 | 99.60 | Play area annual inspection | Standing agreement | | Thames Water | 55.51 | 5.17 | 60.68 | Water supply - pavilion | Standing agreement | | Leon Pearce | 37.00 | 0.00 | 37.00 | Window cleaning, bus shelters - Aug 15 | Standing agreement | | Vale of White Horse DC | 200.93 | 40.19 | 241.12 | Dog bin emptying 1/04/15 to 30/06/15 | Standing agreement | | Bawdens | 329.93 | 65.99 | 395.92 | Grass cutting | Standing agreement | | Bawdens | 66.65 | 13.33 | 79.98 | Grass cutting - cemetery | Standing agreement | | P Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking - Aug 15 | Standing agreement | |  |
| **85** | **Agenda Diary**  **Completion of External Audit**  **Members’ Interests – Annual review**  **Registration of Members’ Interests**  **Section 137 Payments**  **Update Planning Register**  **Clerk’s Salary Review**  **Burial Charges Review**  **Review of Paddock Licenses**  **Allotment Hire Charges and Agreement Review**  **Pavilion charges review**  **Football Club invoice**  **Employer PAYE** |  |
| **86** | **File back-up Storage** |  |
| **87** | **To note correspondence** |  |
| **88** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council