**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 20th December 2016 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **150** | **To receive apologies for absence** |  |
| **151** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **152** | **To take questions and comments from members of the public** |  |
| **153** | **To take questions and comments from members of the Council** |  |
| **154** | **Peter Doyle, Virgin Media Discussion** |  |
| **155** | **To approve the minutes of ordinary meeting held on 15.11.16** |  |
| **156** | **To address matters arising from the ordinary meeting held on 15.11.16**  |  |
| **157** | **To approve the minutes of extra ordinary meeting held on 29.11.16** |  |
| **158** | **To address matters arising from the extra ordinary meeting held on 29.11.16** |  |
| **159** | **To address burial matters**1. **Memorial to the late Edith Fairlie Plot 166. £60.00 cash paid**
 |  |
| **160** | **To address planning matters**1. **Update on current developments**
 |  |
| **161** | **To agree e-access to Council bank account** |  |
| **162** | **To agree attendance at meeting with financial adviser January 10th 2017, 10.30am** |  |
| **163** | **To agree quote for repairs to Backlands' field shelter** |  |
| **164** | **To agree S101 grass cutting agreement** |  |
| **165** | **To agree grass cutting quote 2017** |  |
| **166** | **To agree topping and harrowing quote for paddocks 2017** |  |
| **167** | **To agree cemetery maintenance quote 2017** |  |
| **168** | **To discuss option and quote for continuing cemetery path edging** |  |
| **169** | **To agree quote for tree work on Backlands** |  |
| **170** | **To agree quote for pedestrian gate access to recreation ground** |  |
| **171** | **To agree Faringdon Rd VAS Signs Bluetooth Option** |  |
| **172** | **To discuss funding with CHB support for community defibrillator** |  |
| **173** | **To agree NALC survey response regarding Dependants Carers Allowance** |  |
| **174** | **Finance to Agree**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Payee |  Net | VAT | TOTAL | Detail |
| S. Nodder | £3.82 | £0.77 | £4.59 | replacement toilet inlet valve |
| S. Nodder | £50.70 | £0.00 | £50.70 | postage & paper |
| S.Nodder | £3.47 |   £0.00 | £3.47 | Sacks for litter picker |

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| **175** | **Finance to Note**

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| --- | --- | --- | --- | --- |
| Payee |  Net | VAT | Total  | Detail |
| S. Nodder | 7.99 | 0.00 | 7.99 | laminating pouches |
| The Poppy Appeal | 37.00 | 0.00 | 37.00 | remembrance wreaths |
| ARD playgrounds | 871.00 | 174.20 | 1,045.20 | playground repairs |
| Oxfordshire Association for the Blind | 50.00 | 0.00 | 50.00 | S137 |
| SSE Pavilion Gas | 33.64 | 1.68 | 35.32 | pavilion gas |
| S. Nodder (SSE RC grant) | 6.83 | 1.35 | 8.18 | hosing equipment |
| S. Nodder (SSE RC grant) | 65.06 | 13.00 | 78.06 | earth rods & extension cables |
| S. Nodder (SSE RC grant) | 74.99 | 15.00 | 89.99 | emergency equip storage |
| S. Nodder (cemetery) | 98.23 | 19.65 | 117.88 | Exclusive Rights Burial Book |
| Hugh Harris/FreshAir fitness (S106) | 4,485.25 | 897.05 | 5,382.30 | 50% deposit on outdoor fitness |
| SLCC | 103.00 | 0.00 | 103.00 | Clerk subscription |
| Olive Pitts | 150.00 | 0.00 | 150.00 | Maintenance of village sign |
| South & Vale Carers | 50.00 | 0.00 | 50.00 | S137 donation |
| S. Nodder - waste collection advance | 30.00 | 6.00 | 36.00 | advance 707 waste collection |
| 707 Resource Management | 45.00 | 9.00 | 54.00 | waste collection to end Dec 16 |
| S. Nodder - SSE Resilient Communities Grant | 928.75 | 160.99 | 1,089.74 | emergency equipment |
| Parkfield Tree & Garden Care | 1,200.00 | 0.00 | 1,200.00 | cemetery tree work/Xmas tree |
| Thames Water - pavilion | 50.92 | 4.74 | 55.66 | pavilion water |
| Shrivenham & Watchfield Royals | 150.00 | 0.00 | 150.00 | return of error payment |
| Thames Water  | 368.23 | 73.75 | 441.88 | Backlands allotments & paddock water |
| Rent a Husband | 986.01 | 0.00 | 986.01 | Installation of benches |
| S. Nodder | 10.83 | 2.15 | 12.98 | Easyfix concrete bolts x 2 |
| S. Nodder | 30.01 | 5.99 | 36.00 | 4xAsphalt fixings for cycle racks |
| Paul Spencer- Matthews | 200.00 | 0.00 | 200.00 | Litter pick village |
| Hugh Harris T/A Fresh-air Fitness | 4,485.25 | 897.05 | 5,382.30 | Outdoor fitness equipment |
| Bawden Managed Landscapes | 334.54 | 66.91 | 401.45 | Grounds maintenance |
| Bawden Managed Landscapes | 64.58 | 12.92 | 77.50 | Grounds maintenance-cemetery |
| Leon Pearce | 37.00 | 0.00 | 37.00 | Cleaning bus shelters |
| C. Arnold | 417.60 | 0.00 | 417.60 | Clerk's Dec 16 wage |
| T. Brock | 202.40 | 0.00 | 202.40 | RFO's Dec 16 wage  |
| Bawden Managed Landscapes | 1,314.50 | 262.90 | 1,577.40 | Reinstate graves |
| Bawden Managed Landscapes | 268.80 | 53.76 | 322.56 | Cut hedge at Paddock |
| Bawden Managed Landscapes | 1,542,46 | 308.49 | 1,850.95 | Work to lawn Cemetery |
| Bawden Managed Landscapes | 245.07 | 49.01 | 294.08 | Work to pathway Cemetery |
| 707 Resource Management | 45.00  | 9.00  | 54.00  | Waste collection to end Jan 17 |
| Information Commissioner  | 35.00  | 0.00  | 35.00  | Data protection registration |
| Inland Revenue | 46.00  | 0.00  | 46.00  | RFO TAX Dec 16 |

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| **176** | **Agenda Diary**1. **Budget Forecast for next financial year**
2. **Precept agreement**
3. **Employer PAYE**
4. **Website Hosting - renewal**
5. **Website Domain – renewal**
6. **Registration of Members’ Interests**
7. **Section 137 Payments**
8. **Sue Ryder – Nettlebed Hospice**
9. **Update Planning Register**
10. **Renew Clerk’s Office 365 Small Business Licence - £7.80 per month.**
11. **Documents due to Internal auditor**
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| **177** | **File back-up Storage**  |  |
| **178** | **To note correspondence** |  |
| **179** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 14/12/16