**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st February 2017 at 7.30pm**

**Agenda**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **203** | **To receive apologies for absence** |  |
| **204** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **205** | **To take questions and comments from members of the public** |  |
| **206** | **To take questions and comments from members of the Council** |  |
| **207** | **To approve the minutes of ordinary meeting held on 17.01.17** |  |
| **208** | **To address matters arising from the ordinary meeting held on 17.01.17** |  |
| **209** | **To discuss Proposal to support Highworth Library** |  |
| **210** | **To agree Watchfield Parish Council’s response to One Oxfordshire proposal** |  |
| **211** | **To address burial matters** |  |
| **212** | **To address planning matters**   1. **Update on current developments** 2. **P16/V2871/LB - Replacement of 3 windows to the rear of the property, set of French doors**   **and a single door because they are unrepairable. The Grange 41 High Street Watchfield**   1. **P16/V3192/FUL- Removal of existing glazed walkway and replacement with new glazed**   **walkway in the same location. Building 68 Eisenhower Building Shrivenham.**   1. **P17/V0111/FUL – Reconfigure McDonalds drive through to allow side by side ordering** 2. **P17/V0293/FUL – Block W Shrivenham 100 Business Park – Commercial building to facilitate one business unit and parking** |  |
| **213** | **To agree attendance at a PAT Testing course run by Community First Oxfordshire** |  |
| **214** | **To agree quote to level ground by the field shelter to stop rain water from flooding the stables,**  **Clear ditch to allow water to run freely.** |  |
| **215** | **To agree disposal of vouchers received from pavilion participation in SWELL scheme, £181 CO-OP vouchers.** |  |
| **216** | **To agree S101 grass cutting agreement from Oxfordshire County Council** |  |
| **217** | **Finance to Agree**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Payee** | **Net** | **VAT** | **TOTAL** | **Detail** | | S Nodder | 24.34 | 4.87 | 29.21 | Replacement pavilion locker keys | | S Nodder | 23.25 | 4.65 | 27.90 | Bouquet – Chairman’s Fund | |  |
| **218** | **Finance to Note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Payee** | **Net** | **VAT** | **Total** | **Details** | | British Gas | 68.52 | 3.42 | 71.94 | Electricity - pavilion | | Bawden’s | 334.54 | 66.91 | 401.45 | Grounds maintenance – Dec 2016 | | Bawden’s | 64.58 | 12.92 | 77.50 | Maintenance-cemetery – Dec 2016 | | Lloyds | 0.00 | 0.00 | 25.93 | Bank charges | | VWHDC | 200.93 | 40.19 | 241.12 | Emptying of dog bins Oct-Dec 2016 | | Watchfield Village Hall | 13.00 | 0.00 | 13.00 | Hire of small hall | | Shrivenham Fencing | 396.00 | 79.20 | 475.20 | Pedestrian gate – recreation ground | | Rafe Aldridge | 41.87 | 8.38 | 50.25 | Website yearly renewal | | P Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking | | 707 Resources | 30.00 | 6.00 | 36.00 | Waste collection end of Mar | | C Arnold | 432.52 | 0.00 | 432.52 | February salary | | T Brock | 202.20 | 0.00 | 202.20 | February salary | | S Nodder | 160.96 | 7.22 | 168.18 | Replacement for lost cheque 2219 | | Bawden’s | 64.58 | 12.92 | 77.50 | Grounds maintenance - cemetery | | Bawden’s | 334.54 | 66.91 | 401.45 | Grounds maintenance | | SSE - pavilion gas | 161.03 | 8.05 | 169.08 | Quarterly pavilion gas | | Parkfield | 1800.00 | 0.00 | 1800.00 | Tree work – Backlands | | S. Nodder | 845.00 | 169.00 | 1014.00 | Onsite tools – speed indicator device | |  |  |  |  |  | |  |
| **219** | **Agenda Diary**   1. **Assets Register – update** 2. **Registration of Members’ Interests** 3. **Section 137 Payments** 4. **Insurance Review** 5. **Employer PAYE** 6. **Financial Regulations – 2 yearly review** 7. **Parish Election arrangements** 8. **Freedom of Information Policy – Review** 9. **Data Protection Policy – Review** 10. **Community First membership** |  |
| **220** | 1. **File back-up Storage** |  |
| **221** | **To note correspondence** |  |
| **222** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 15/02/17