**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st February 2017 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **203** | **To receive apologies for absence** |  |
| **204** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **205** | **To take questions and comments from members of the public** |  |
| **206** | **To take questions and comments from members of the Council** |  |
| **207** | **To approve the minutes of ordinary meeting held on 17.01.17** |  |
| **208** | **To address matters arising from the ordinary meeting held on 17.01.17**  |  |
| **209** | **To discuss Proposal to support Highworth Library**  |  |
| **210** | **To agree Watchfield Parish Council’s response to One Oxfordshire proposal** |  |
| **211** | **To address burial matters** |  |
| **212** | **To address planning matters**1. **Update on current developments**
2. **P16/V2871/LB - Replacement of 3 windows to the rear of the property, set of French doors**

**and a single door because they are unrepairable. The Grange 41 High Street Watchfield**1. **P16/V3192/FUL- Removal of existing glazed walkway and replacement with new glazed**

**walkway in the same location. Building 68 Eisenhower Building Shrivenham.**1. **P17/V0111/FUL – Reconfigure McDonalds drive through to allow side by side ordering**
2. **P17/V0293/FUL – Block W Shrivenham 100 Business Park – Commercial building to facilitate one business unit and parking**
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| **213** | **To agree attendance at a PAT Testing course run by Community First Oxfordshire** |  |
| **214** | **To agree quote to level ground by the field shelter to stop rain water from flooding the stables,****Clear ditch to allow water to run freely.** |  |
| **215** | **To agree disposal of vouchers received from pavilion participation in SWELL scheme, £181 CO-OP vouchers.**  |  |
| **216** | **To agree S101 grass cutting agreement from Oxfordshire County Council** |  |
| **217** | **Finance to Agree**

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| --- | --- | --- | --- | --- |
| **Payee** |  **Net** | **VAT** | **TOTAL** | **Detail** |
| S Nodder | 24.34 | 4.87 | 29.21 | Replacement pavilion locker keys |
| S Nodder | 23.25 | 4.65 | 27.90 | Bouquet – Chairman’s Fund |

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| **218** | **Finance to Note**

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| --- | --- | --- | --- | --- |
| **Payee** | **Net** | **VAT** | **Total** | **Details** |
| British Gas | 68.52 | 3.42 | 71.94 | Electricity - pavilion |
| Bawden’s | 334.54  | 66.91  | 401.45  | Grounds maintenance – Dec 2016 |
| Bawden’s | 64.58  | 12.92  | 77.50  | Maintenance-cemetery – Dec 2016 |
| Lloyds  | 0.00  | 0.00  | 25.93  | Bank charges |
| VWHDC | 200.93  | 40.19  | 241.12  | Emptying of dog bins Oct-Dec 2016 |
| Watchfield Village Hall | 13.00  | 0.00  | 13.00  | Hire of small hall |
| Shrivenham Fencing | 396.00  | 79.20  | 475.20  | Pedestrian gate – recreation ground |
| Rafe Aldridge  | 41.87  | 8.38  | 50.25  | Website yearly renewal |
| P Spencer-Matthews | 200.00  | 0.00  | 200.00  | Litter picking |
| 707 Resources | 30.00  | 6.00  | 36.00  | Waste collection end of Mar |
| C Arnold | 432.52  | 0.00  | 432.52  | February salary |
| T Brock | 202.20  | 0.00  | 202.20  | February salary |
| S Nodder | 160.96  | 7.22  | 168.18  | Replacement for lost cheque 2219 |
| Bawden’s | 64.58 | 12.92 | 77.50  | Grounds maintenance - cemetery |
| Bawden’s | 334.54 | 66.91 | 401.45  | Grounds maintenance |
| SSE - pavilion gas | 161.03 | 8.05 | 169.08 | Quarterly pavilion gas |
| Parkfield  | 1800.00 | 0.00 | 1800.00 | Tree work – Backlands |
| S. Nodder | 845.00 | 169.00 | 1014.00 | Onsite tools – speed indicator device |
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| **219** | **Agenda Diary**1. **Assets Register – update**
2. **Registration of Members’ Interests**
3. **Section 137 Payments**
4. **Insurance Review**
5. **Employer PAYE**
6. **Financial Regulations – 2 yearly review**
7. **Parish Election arrangements**
8. **Freedom of Information Policy – Review**
9. **Data Protection Policy – Review**
10. **Community First membership**
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| **220** | 1. **File back-up Storage**
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| **221** | **To note correspondence** |  |
| **222** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 15/02/17