**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 18th July 2017 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **52** | **To receive apologies for absence** |  |
| **53** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **54** | **To take questions and comments from members of the public** |  |
| **55** | **To take questions and comments from members of the Council** |  |
| **56** | **To approve the minutes of ordinary meeting held on 20.06.17** |  |
| **57** | **To address matters arising from the ordinary meeting held on 20.06.17**  |  |
| **58** | **To address burial matters**1. **Interment of Kathleen Mary Knapp Plot 82 £150.00 paid (Re- opening)**
2. **Interment of ashes re Susan Lane Plot 113/C1 also an additional inscription Total £165.00**
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| **59** | **To address planning matters**1. **Update on current developments -**
2. **P17/V1936/DIS: Block W Shrivenham 100 Business Park Watchfield - Discharge of Conditions for P17/V0293/FUL New commercial building.**
3. **P17/V1912/HH: Agatha Cottage 1 Oxford Square Watchfield SWINDON - Single storey rear extension and new dormer window to front elevation.**
4. **P17/V1857/FUL: McDonald's Restaurant Majors Road Watchfield SWINDON - Refurbishment of the restaurant, reconfiguration of drive-thru lane to create side by side ordering. The installation of a new goal post height restrictor.**
5. [**P17/V1858/A**](http://www.whitehorsedc.gov.uk/java/support/Main.jsp?MODULE=ApplicationDetails&REF=P17/V1858/A) **McDonald's Restaurant Majors Road Watchfield SWINDON SN6 8TQ**

 **The relocation of 2no. existing and installation of 2no. new illuminated fascia signs**1. **P17/V1842/HH: Rear two storey extension. 96 High Street, Watchfield**
2. [**P17/V1958/PDH**](http://www.whitehorsedc.gov.uk/java/support/Main.jsp?MODULE=ApplicationDetails&REF=P17/V1958/PDH) **33 Curtis Street Watchfield SN6 8RP**

 **Proposed single storey rear extension**  |  |
| **60** | **Report from Town & Parish forum** |  |
| **61** | **To agreement expenditure of S106 money for Pavilion as part of improvement scheme** |  |
| **62** | **To agree quotes for play area surfacing and equipment** |  |
| **63** | **To agree quotes for allotment fencing** |  |
| **64** | **To agree quotes for tennis options** |  |
| **65** | **To agree quotes for surfacing in front of sports wall** |  |
| **66** | **Update and agreement on S106 quotes obtained** |  |
| **67** | **Update on Pavilion use and agreement of bookings and responsibilities** |  |
| **68** | **To agree quote for reinstatement/replacement of bollards & posts on footpath 2, Chapel Hill and Oak Road** |  |
| **69** | **To agree in principle notices & quotes banning fireworks on Parish land** |  |
| **70** | **To agree response to LOTMEAD Appeal 3154437 & 3154441** |  |
| **71** | **To agree Social Media plan for the council** |  |
| **72** | **To agree quote from Bawden’s for cutting St Thomas' graveyard next year** |  |
| **73** | **To appoint new allotment Officer** |  |
| **74** | **Finance to Agree**

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| Payee | Spending Power | TOTAL Gross | Detail |
| S Nodder | LGA 1972 s140 | 58.18  | Insurance public liability for Open Gardens from CLP budget |
| S Nodder | Grant | 13.00 (2.15 VAT)  | Hi Viz waistcoats/ safety triangles from SSE RC grant |

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| **75** | **Finance to Note**

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| Name | Spending Power | Total Gross | Detail |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 80.00 (13.33 VAT)  | Grounds maintenance - cemetery |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 585.22 (97.53 VAT) | Grounds maintenance  |
| The Net Result | LGA 1972 s112 | 75.50  | End of year + payroll |
| J Griffiths | LG (Misc) Act 1976 s19 Highways Act 1980 | 29.99 (4.83 VAT) | Paint for telephone box/bookshop refurbishment |
| G Parrott | LG (Misc) Act 1976 s19 Highways Act 1980 | 160.00 | Labour for telephone box/bookswap refurbishment |
| L Pearce | Parish Councils Act 1957.Local Government (Miscellaneous Provisions) Act 1953 | 37.00 | Bus shelter cleaning |
| Westex Heating Ltd | Open Spaces Act 1906 | 288.00 (48.00 VAT) | Servicing of pavilion heating & water system |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 585.22 (97.53) | Ground maintenance |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 80.00 (13.33 VAT) | Grounds maintenance -cemetery |
| British Gas | LGA(Misc Prov)1976 s19 | 44.08 (2.09 VAT) | Electricity April-July 2017 pavilion |

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| **76** | **Agenda Diary**1. **Registration of Members’ Interests**
2. **Section 137 Payments**
3. **Home Start South Oxfordshire request**
4. **Bank Reconciliation**
5. **Budget Review**
6. **Online VAT return**
7. **Analysis and agreement of Internal audit report**
8. **Review of Effectiveness of Internal Audit**
9. **Audit Plan update**
10. **Employer PAYE**
11. **To agree fixed price energy plan for pavilion**
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| **77** | **File back-up Storage**  |  |
| **78** | **To note correspondence** |  |
| **79** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 12/07/17