**Extra Ordinary Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Friday 1st May at 10.00 am**

**MINUTES**

Present: Cllrs Nodder (Chair), Holman, Skeffington, Rawle and Griffiths

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| **ITEM** |  | **ACTION** |
| **264** | **To receive apologies for absence**  Clerk sent apologies |  |
| **265** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**  None |  |
| **266** | **Bank Reconciliation**  Agreed as previously circulated  Proposed: Cllr Holman Seconded: Cllr Rawle All agreed |  |
| **267** | **Budget Review – End of year**  Agreed as previously circulated  Proposed: Cllr Holman Seconded: Cllr Rawle All agreed |  |
| **268** | **To agree and sign Section One and Two of the Internal Audit**  Circulated at meeting and discussed.  Proposed: Cllr Holman Seconded: Cllr Rawle All agreed |  |

Meeting closed 10.30 am

Claire Arnold

Clerk to Watchfield Parish Council

01.05.2015