**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 16th February 2016 at 7.30pm**

**MINUTES**

Present: Cllrs Nodder (Chairman), Holman, Stillman, Griffiths, Douglas. District Cllr Ware, 2 members of public

|  |  |  |
| --- | --- | --- |
| **ITEM** |  | **Action** |
| **183** | **To receive apologies for absence** Clerk, Cllrs Parker and Rawle. District Cllr Howell |  |
| **184** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** SN will not vote on 198 or 201b, SN and RH will not vote on 196 |  |
| **185** | **To take questions and comments from members of the public**Items discussed included Local Plan, waste contamination, focus group for waste collection March 21st, Clean for the Queen campaign, Vale budget, retirement of Vale Chief Executive, new round of Vale grants opening on March 14th, DA Remembrance Sunday, DA contribution to bus shelters, MOD ditch |  |
| **186** | **To take questions and comments from members of the Council**SN - Final CLP is on website. Volunteers groups for Youth & Children, Sports & Leisure, Environment, Public Works of Art. LLG meeting – notes circulated. MD – dog mess continues problem. Suggest blitz in drier weather.AS – thanked DA for promised contribution towards bus shelters |  |
| **187** | **To approve the minutes of ordinary meeting held on 19.01.16**Proposed: RH Seconded: AS All Agreed |  |
| **188** | **To address matters arising from the ordinary meeting held on 19.01.16** All action points are completed, in hand or on the agenda |  |
| **189** | **To address burial matters** None |  |
| **190** | **To address planning matters**a) P16/V0014/FUL Erection of new 1 bedroomed house adjacent to existing dwelling. 5 Shute avenue, SN6 8SXRH proposed objecting on the grounds of overdevelopment and road safetyProposed: RH Seconded: DG Abstained: AS All others agreed:b) Update on current developments33 house development has S106 signed – circulated. SN to contact Barratt’s re hedgerow on Star Lane | SNSN |
| **191** | **To review and agree RFO pay** Increase as circulatedProposed: RH Seconded: AS All Agreed: |  |
| **192** | **To agree Clerk’s new job description and start date for increased hours** As circulated to start March 1stProposed: RH Seconded: MD All Agreed: | SN/CA |
| **193** | **To review and agree WVV amendments prior to EIP**As circulated. Resolved to support findings on A420 and sustainable transportProposed: AS Seconded: DG All Agreed: | SN |
| **194** | **To agree on Fencing quotes on Recreation Ground**As circulated. Resolved to agree payment of up to £3500 pending verification of comparability of the gauge of metal used.Proposed: RH Seconded: MD All Agreed: | SN/RH |
| **195** | **To agree hedging quotes for Recreation Ground** Due to timing item is deferred to Sept for Nov planting | CA |
| **196** | **To agree on harrowing quotes for paddocks** Bawden’s quote of £72 + VAT accepted for 2 paddocksProposed: DG Seconded: AS Abstained: RH, SN All others agreed: | RH |
| **197** | **To agree Freedom of Information Policy update** Re-adoption of current policyProposed:RH Seconded: MD All Agreed: |  |
| **198** | **To discuss gate access on main allotment** Proposed pedestrian gate remain unlockedProposed: RH Seconded: AS Abstained: SN All others agreed: |  |
| **199** | **To discuss Queen’s birthday celebrations**MD to check football tournament dates and gauge appetite for event. Options discussed |  |
| **200** | **To agree on new External Audit arrangements** Resolved not to opt out of Sector Led Body procurement of audit servicesProposed: SN Seconded: RH All Agreed: |  |
| **201** | **Finance To Agree**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Cost** | **VAT** | **Total** | **Comment** |
| a  | C. Arnold | £168.05 | £13.00 | £181.05 | OALC R&R training course + overtime + mileage |
| Proposed: RH Seconded: AS All agreed |
| b | S. Nodder | 35.00  | £0.00 | £35.00 | ICO Data Protection Registration |
| Proposed: RH Seconded: DG Abstained: SN All other agreed |

 | CA |
| **202** | **Finance to note**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Net** |  **VAT** | **Total** | **Comment** |
| Vale of White Horse DC | 200.93 | 40.19 | 241.12 | Dog bin emptying x 3 1/10/15 to 31/12/15 |
| OALC | 35.00 | 7.00 | 42.00 | Clerks training course |
| C. Arnold | 72.90 | 0.00 | 72.90 | Clerks expenses (o/t 5 hrs = £49.50 + fuel £23.40 |
| P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking Jan 16 |
| Hants & Berks Ferret Club | 75.00 | 0.00 | 75.00 | Rabbit Cull on recreation ground |
| Root & Branch | 50.00 | 0.00 | 50.00 | S137 payment |
| Lloyds Bank | 28.93 | 0.00 | 28.93 | Bank charges  |
| SLCC | 99.00 | 19.80 | 118.80 | ILCA online training course |
| W/field Village Hall | 49.50 | 0.00 | 49.50 | Hall hire (both halls) 06/02/16 for CLP launch |
| SSE | 69.33 | 3.46 | 72.79 | Gas used sports pavilion |
| Bawden | 66.65 | 13.33 | 79.98 | Grass cutting – cemetery |
| Bawden | 329.93 | 65.99 | 395.92 | Grass cutting |
| S. Nodder | 27.51 | 5.50 | 33.01 | Dog fouling signs |
| Lloyds Bank | 11.40 | 0.00 | 11.40 | Bank charges  |
| S. Skeffington | 90.00 | 0.00 | 90.00 | Bouncy castle hire for CLP launch |
| S. Nodder | 29.76 | 0.66 | 30.42 | Food/prizes for CLP launch event |
| S. Nodder | 100.34 | 0.00 | 100.34 | Rat bait stations and bait |
| C. Arnold | 265.50 | 0.00 | 265.50 | Clerk’s wages Feb 16 |
| L. Hawley | 180.00 | 0.00 | 180.00 | RFO wages Feb 16 |

 |  |
| **203** | **Agenda Diary****a. Assets Register – update –** postponed to March**b. Registration of Members’ Interests –** No changes**c. Section 137 Payments –** up to date**d. Insurance Review**  - due end May 2016 – begin investigating other providers**e. Employer PAYE**  carried out by NetResult |  |
| **204** | **File back-up Storage**Clerk to confirm | CA |
| **205** | **To note correspondence**OCVA Sectors forum Wed 23rd March, Didcot 9-4.30, Didcot. SN attending |  |
| **206** | **Any other business**Put Data Protection Policy and Assets Register on March agenda |  |

Meeting closed 8.35pm

Claire Arnold

Clerk to Watchfield Parish Council 16/02/16