**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 16th June 2015 at 7.30pm**

**MINUTES**

Present: Cllrs Nodder (Chairman), Holman, Griffiths, Parker, Stillman, Bayston.

Claire Arnold (Clerk).

Public: Louise Hawley

Quorate: Yes

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| **ITEM** |  |  |
| **26** | **To receive apologies for absence**  Cllrs Rawle, Douglas, District Councillor Ware, County Councillor Constance, Phil Arnold. |  |
| **27** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**  Cllr Nodder not to vote on finance matters 40k, 41a |  |
| **28** | **Talk by Abigail Brown, Arts Development Officer**  Abigail Brown was thanked for her attendance. Community Plan had questions regarding Public Works of Art, e.g. Information Trail, planters, seating, fencing etc. Abigail informed council Knapp’s has given £26,000 for Public Art within 10 miles of the development and Cowan’s £20,000 for Public Art on-site, although a deed of variation can be sought. Art must be a one-off piece, publically accessible and unique to Watchfield. WPC may eventually own this art, dependent on location. Money can be divided up or used to repair art already present. Ideas for the art should be submitted and a committee organised to work alongside Abigail. Deadline for spend is 2024. WPC to wait for the submission of the CLP and the ideas it generates.   * **RAF Watchfield memorial**   With reference to an email from Neil Maw, WPC confirmed it does not own the land in question. Last Land Registry search 2013 stated owned by William Matson of Faringdon.  Clerk to write to Neil Maw regarding Community Plan, ownership, WPC view and to ask if he would like to join a sub-committee for works of art. | CA |
| **29** | **To approve the minutes of ordinary meeting held on 19.05.15**  Proposed: Cllr Holman Seconded: Cllr Stillman Agreed: All |  |
| **30** | **To address matters arising from the ordinary meeting held on 19.05.15**  Item 4 – bank signatory forms were presented for signing  Item 8 – Verge stones not on agenda – Clerk to ensure it goes on next month   * Scattering ashes fees have been added to website * Key holder register to be amended * Cllr Nodder put extra bench in pavilion   Item 12 – Cllr Nodder sent photos of double yellow line parking to Phil Arnold and was contacted by MOD police who are investigating terms of occupation. Hedgerows cannot be fully cut during bird nesting season but MOD have trimmed theirs and OCC have sent letters to relevant properties.  Item 14a – Cllr Nodder chased sign in hedge but it is still there  Item 14b –Knapp’s is agenda item  Item 14c – Cowan’s is agenda item  Item 14d – extraordinary meeting held for golf course development  Item 15a – Cllr Nodder erected notices at bus stops as not done by Stagecoach. County Councillor Constance contacted David Bellchamber re 66 diversion and Cllr Nodder to go to PTR meeting Wed to raise issue again.  Item 16 – keyholder list already addressed. To be recorded next month. | CA  CA |
| **31** | **To approve the minutes of extra ordinary meeting held on 02.06.15**  Proposed: Cllr Parker Seconded: Cllr Bayston Agreed: All |  |
| **32** | **To address matters arising from the extraordinary meeting held on 02.06.15**  Cllr Nodder sent response to golf course and emailed Ed Vaizey. No response yet. |  |
| **33** | **To take questions and comments from members of the public**  Louise Hawley asks if litter can be picked up on military ground (Folly Field) and around Co-Op/ Mc Donalds/ Subway. Cllr Nodder stated that parish litter picker only works around the village for a contracted 25 hrs per month, not including the MOD land. Cllr Nodder to write to Co-Op/ Mc Donalds/ Subway and ask who owns the retail park and if more bins can be issued. | SN |
| **34** | **To take questions and comments from members of the Council**  Cllr Parker noted football playing on a Tuesday when it was requested only for a Friday, Cllr Holman suggests discussion at upcoming meeting with users.  Cllr Stillman addressed parking along Barrington Road on both sides rather than traditionally on the left. Police have been informed but nothing can be legally done. Council has received several queries from residents. Council suggest writing to all residents effected based on space needed for emergency vehicles.  Proposed: Cllr Stillman Seconded: Cllr Holman Agreed: All | SN |
| **35** | **To address burial matters**  Internment of ashes for Mr Corney £40.00  Gate in cemetery is broken. Need to establish who it belongs to. Cllr Holman stated it needed repair and will get quotes. To go on next agenda. | RH  CA |
| **36** | **To address planning matters** |  |
|  | **(a) Update on Gypsy Site**  No further update |  |
| **(b) Update on Knapp’s Field**  Response from road’s agreement previously circulated. Contractors are removing tactile paving. Cllr Griffiths asked about the drop curbs – Cllr Nodder to investigate.  Cllr Nodder informed site manager that parking agreement will cease at end of June.  Hedgerow update - Cllr Nodder contacted planning, no response yet. Cllr Parker suggests contacting developers and asking for funds for fencing as hedgerows have not been retained as stated in planning permission.  Proposed: Cllr Parker Seconded: Cllr Bayston Agreed: All | SN  SN |
| **(c) Update on Cowan’s Camp**  Cllr Parker been seen site manager re HGVs. Cllr Nodder had response from site manager, re grass verges, that a photographic record of the state of verges before development exists and they will reinstate as necessary on completion.  **i. Complaint reference 261/1**  The council confirmed it wished to pursue the complaint to the Ombudsman.  Proposed: Cllr Griffiths Seconded: Cllr Parker Agreed: All  **ii. S106, Public Open Space**  Discussed proposed layout. Clerk to send contact info to Barratts. Council will discuss formal offer when it arrives  **iii. Planning Committee 17/06/15 representation**  3 minute presentation. Based on previous objections. Stress sustainability has changed – no 65 bus service, combined population of Shrivenham and Watchfield comparable to Faringdon with all proposed development. Cllr Nodder to attend.  Proposed: Cllr Holman Seconded: Cllr Griffiths Agreed: All  Council contacted by Barratts marketing manager – wanted council to consider prospect of banner on parish-owned rail fencing at car park end of recreation ground. Rental of £50-90/month dependent on size. Council agrees but must check VAT effect first.  Proposed: Cllr Bayston Seconded: Cllr Parker Agreed: All  Barratts also requested contact details of local organisations that they may patronise. Suggested were Acorn Club, Village Hall, Church, Friendly Club, Cottage Nursery.  Cllr Holman states a problem with signage leading HGVs into the High Street. Cllr Parker asks if we can make our own signage. Cllr Nodder says yes but not enforceable, just advisory, will contact OCC again. | SN  CA  SN  SN  SN |
| **(d) Update on 16 house development**  S106 update. Cllr Nodder contacted Martin Deans who stated they are still awaiting it to be signed by developers |  |
| **37** | **Code of Conduct**  Code of Conduct had previously been circulated. Councillors signed. |  |
| **38** | **To agree terms of Pavilion solar project**  Details have been circulated. Council agreed terms of gift/agreement and that contract could be signed out of Council. Cllr Bayston raised concerns about vandalism. Cllr Nodder stated insurance should cover.  Proposed: Cllr Stillman Seconded: Cllr Holman Agreed: All |  |
| **39** | **Pavilion security**  Following recent acts of vandalism/criminal damage advice was sought from NHPT. Proposed pavilion officers investigate efficacy and costs of security systems. Also to contact Uffington VH who have CCTV and ask others with systems Also contact neighbourhood policing team and ask about location and direction of cameras. | DG  CP |
| **40** | **Finance To Note**   1. **Bawden’s Paddock cutting £52.92 + £10.59 = £63.51** 2. **ORCC Annual subscription (agreed 19/05/15 Item 19i) £65.00** 3. **C. Arnold Clerk stationery (agreed 19/05/15 Item 19ii) £25.00** 4. **C. Arnold Clerk salary May 2015 £265.50** 5. **Humphreys Electrical Pavilion emergency repair £66.00 + £13.20 = £79.20** 6. **T. Warren CLP printing costs (CLP budget) £387.12 + £5.04 = £392.16** 7. **Bawden’s Grass cutting £329.93 + £65.99 = £395.92** 8. **Bawden’s Cemetery maintenance £66.65 + £13.33 = £79.98** 9. **Thames Water Backlands water £20.65 + £4.13 = £24.78** 10. **Thames Water Pavilion water £30.20 + £2.51 = £32.71** 11. **S. Nodder Fun Day expenses (CLP budget) £138.72 + £18.37 = £157.09** 12. **Arrow Accounting Audit fee £370.36** 13. **Zurich Insurance Annual premium £3121.35** 14. **P. Spencer-Matthews Litter picking May 2015 £200.00** 15. **Watchfield Village Hall CLP fete pitch (CLP budget) £10.00** 16. **L. Hawley RFO June 2015 £180.00** 17. **C. Arnold Clerk salary June 2015 £265.50** |  |
| **41** | **Finance To Agree**   1. **S. Nodder Laminating pouches & ink £24.48 + £3.99 VAT = £28.47**   Proposed: Cllr Griffiths Seconded: Cllr Parker Abstained: Cllr Nodder Agreed: All  **b)** Cllr Holman states fixed term contract for British Gas (electricity for pavilion) for renewal and will contact to start new agreement. | RH |
| **42** | **Finance To Agree under Section 137**  **None** |  |
| **43** | **Agenda Diary**  **Registration of Members’ Interests** – No Changes  **Update Planning Register** Clerk updated  **Section 137 Payments** Clerk updated  **Certificates of Appreciation – Awarded**  Proposed: Cllr Griffiths Seconded: Cllr Holman Agreed: All  **Send copies of all minutes to archive centre in Reading**  Cllr Nodder to check if electronic copies can be sent.  **Football Club invoice – due end of month** | RH  SN  DG/CP |
| **44** | **To note correspondence**  Town & Parish Forum – registered and have 10 minute surgery slot with OALC – Cllr Nodder to attend  Data for communities –  Phil Arnold emailed about litter, dogs and driving for new military arriving. This will form part of the induction process  Letter concerning Swindon BC approval for employment hub  Email concerning lining scheme for Faringdon Road | SN |
| **45** | **Any other business**  None |  |

Meeting closed: 21.30

Claire Arnold

Clerk to Watchfield Parish Council 28.06.2015