**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st March 2017 at 7.30pm**

**MINUTES**

Present: Cllrs S Nodder (Chairman), R Holman (Vice), A Stillman, A Rawle, D Griffiths, C Parker, N Bayston

District Cllr E Ware

County Cllr Y Constance

C Arnold (Clerk)

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| **ITEM** |  | **Action** |
| **223** | **To receive apologies for absence**  District Cllr S Howell, T Brock (RFO), Cllr M Douglas |  |
| **224** | **To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting**  Cllr Nodder will not vote on Item in 240 relating to reimbursement |  |
| **225** | **To take questions and comments from members of the public**  Cllr Ware states unitary proposals have been submitted to the government for approval. Cllr Constance discusses positive and negative aspects of the proposal. The Local Plan Part 2 public consultation launched 9th march. There is no land allocated within Watchfield. Residents urged to sign up to the Vale News. Residents to complain to Biffa and the waste team regarding waste not collected and bins and litter left in roads. Nominations for the charity awards now open. Call in for planning applications to go to committee now available. Call for landlords with available properties - to go on website | CA  CA |
| **226** | **To take questions and comments from members of the Council**  Virgin – no idea what is going on and no correspondence from Peter Doyle or Virgin.  Highways and Wales and West gas contacted about ditch infill at end of High Street  Scrub clearance at High Street/A420 end not complete |  |
| **227** | **To approve the minutes of ordinary meeting held on 21.02.17**  Proposed: Cllr RH Seconded: Cllr AS Agreed: All |  |
| **228** | **To address matters arising from the ordinary meeting held on 21.02.17**  Hedge letter sent and some cleared – 28 days to complete  Water to main allotments turned off at present – contact Cllr SN if it needs to be turned back on.  All other action points are completed, in hand or on the agenda for this meeting.  Cllr CP notes rats around the pavilion. Cllr SN to investigate legislation on what can be done to address the problem on the recreation ground. | SN |
| **229** | **To address burial matters**   1. **Exclusive Right of Burial re Mr P Padley Plot 172 £450.00 paid cheque** |  |
| **230** | **To address planning matters**   1. **Update on current developments**   Further tree felling on Hills reported to Vale tree officer.   1. **P17/V0461/HH - 7 Anson Drive Watchfield SN6 8DH - Proposed Conservatory**   Council wish to return a no objection comment.  Proposed: Cllr RH Seconded: Cllr NB Agreed: All |  |
| **231** | **To agree bollard maintenance and white lining renewal along High Street**  Community Pay back scheme CA to chase. | CA |
| **232** | **To discuss Public Works of Art locations, design and maintenance**  No further information received yet. |  |
| **233** | **To agree attendance at Rural Oxfordshire Network (RON) - 5th April 2017**  Cllr SN is attending on behalf of NAG1. |  |
| **234** | **To agree attendance at Vale of White Horse Summer Town and Parish Forum 12th July 2017**  Cllr SN will attend – CA to register. | CA |
| **235** | **To agree Solar Light quotes**  £34.00 - to be positioned around the pavilion. Council agree a maximum of £40.00 to be spent. Cllr CP to organise.  Proposed: Cllr SN Seconded: Cllr AS Agreed: All | CP |
| **236** | **To discuss Recreation Ground use for private party**  Council request area is fenced off, the item is removed after use, public liability insurance is covered and all neighbours (especially those with gates backing on to the field) are aware of the event. CA to respond - £7.50 an hour normally applies but council shall request a donation in line with this amount.  Proposed: Cllr CP Seconded: Cllr AS Agreed: All | CA |
| **237** | **To discuss and consider Ed Vaizey comment regarding WPC decision on Highworth Library closure.**  Council have decided to ignore Ed Vaizey’s comment.  Proposed: Cllr CP Seconded: Cllr NB Agreed: All |  |
| **238** | **To discuss Defibrillator**  To be added to next agenda once chased | CP CA |
| **239** | **To discuss set up of Website, Facebook and twitter account**  To be added to next agenda | CP CA |
| **240** | **Finance to Agree**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Payee | Amount Net | VAT | TOTAL Gross | Detail | | Watchfield Village Hall | 1,000.00 | 0.00 | 1,000.00 | VWHDC fete grant sent WPC instead of Village Hall | | Proposed: Cllr NB Seconded: Cllr CP Agreed: All | | | | | | S Nodder | 23.25 | 4.65 | 27.90 | Flowers for Clerk | | Proposed: Cllr RH Seconded: Cllr DG Abstained: Cllr SN Agreed: All | | | | | | OALC | 250.48 | 50.10 | 300.58 | Annual subscription | | Proposed: Cllr RH Seconded: Cllr DG Agreed: All | | | | | | Committed2Equality | 25.00 | 5.00 | 30.00 | Subscription | | Proposed: Cllr DG Seconded: Cllr RH Agreed: All | | | | | |  |
| **241** | **Finance to Note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | Amount Net | VAT | Total Gross | Detail | | Leon Pearce | 37.00 | 0.00 | 37.00 | Bus Stop cleaning | | Parkfield Tree and Garden Care | 1,800.00 | 0.00 | 1,800.00 | Tree work - Backlands | | S Nodder | 359.37 | 71.87 | 431.24 | PAT Testing, repair to vandalised meter cupboards, High St planters | | Lloyds | 13.15 | 0.00 | 13.15 | Bank Charges | | Bawden Managed Landscapes | 448.25 | 89.65 | 537.90 | One off tidy up of verges | | Bawden Managed Landscapes | 122.18 | 24.44 | 146.62 | Cutting & chain harrowing of Backlands& Church paddocks | | Bawden Managed Landscapes | 64.58 | 12.92 | 77.50 | Grounds maintenance - cemetery | | Bawden Managed Landscapes | 334.54 | 66.91 | 401.45 | Grounds maintenance | | 707 Resource Management | 32.00 | 6.40 | 38.40 | Fortnightly waste collection end of April | | C Arnold | 432.52 | 0.00 | 432.52 | March salary | | T Brock | 202.40 | 0.00 | 202.40 | March salary | | Lloyds | 19.88 | 0.00 | 19.88 | Bank Charges | | Thames Water | 59.41 | 5.53 | 64.94 | Water supply - pavilion | | Sue Nodder | 803.34 | 160.66 | 964.00 | Parish speed gun | | Paul Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking | |  |
| **242** | **Agenda Diary**   1. **Employer PAYE** – carried out by NetResult 2. **Registration of Members’ Interests** – No changes 3. **Section 137 Payments –** updated by Clerk 4. **Fire Safety Assessment** – pavilion. Cllr DG and SN to carry out 5. **Date for Annual Assembly & May Meeting –** Done 9th May 6. **Internal Audit Process begins –** CA to chase 7. **Update Planning Register** - by Clerk 8. **Insurance Renewal -** CA to chase and liaise with Cllr Stillman. | CA  DG SN  CA TB  CA  CA AS |
| **243** | **File back-up Storage** |  |
| **244** | **To note correspondence**  Church correspondence, Cllr SN to attend military meeting tomorrow and issue will be raised.  Thank you letter from Acorn and over 50’s club received for SWELL Co-Op vouchers. |  |
| **245** | **Any other business**  Cllr CP will be away asking councillors to open and close recreation gate.  Cllr NB notes suspicious van. Council asks for registration plates to be noted.  CA thanks the council for the flowers received on news of her expecting a baby. |  |

Meeting Closed 20:48

Claire Arnold

Clerk to Watchfield Parish Council 21/03/17