**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 17th May 2016 at 7.30pm**

**Minutes**

**Present: Cllrs Nodder (Chair), Holman (Vice), Rawle, Griffiths, Parker, Rawle, Bayston, Stillman, Douglas**

**C. Arnold (Clerk)**

**1 Public attended**

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| **ITEM** |  |  |
| **1** | **To elect a Chair of the Council for the coming year**Cllr SN nominated**Proposed:** Cllr RH **Seconded:** Cllr AS **Abstained:** Cllr SN **Agreed:** All |  |
| **2** | **To elect a Vice-Chairman of the Council**Cllr RH nominated**Proposed:** Cllr SN **Seconded:** Cllr NB **Abstained:** Cllr RH **Agreed:** All |  |
| **3** | **To appoint committees and sub-committees**Sports , Leisure and young persons – Cllrs CP, DG, NB, RH, SNEnvironment - Cllrs AS, RH, AR, SNPublic Work of Arts – Cllrs CP, DG, NB, RH, SN**Proposed:** Cllr AS **Seconded:** Cllr DG **Abstained: Agreed:** All |  |
| **4** | **To appoint any officers to the Council**Burials – Cllrs RH, AR**Proposed:** Cllr SN **Seconded:** Cllr DG **Abstained:**  **Agreed:** AllPavilion – Cllrs CP, DG**Proposed:** Cllr SN **Seconded:** Cllr AS **Abstained: Agreed**: AllAllotment - Cllrs NB, MD (in absence)**Proposed:** Cllr CP **Seconded:** Cllr AS **Abstained: Agreed:** AllPlay and rec – Cllrs RH, MD (in absence)**Proposed:** Cllr AS **Seconded:** Cllr CP **Abstained: Agreed**: AllFinance – Cllrs RH, CP**Proposed:** Cllr SN **Seconded:** Cllr DG **Abstained: Agreed:** AllEstates – Cllrs RH, AS**Proposed:** Cllr SN **Seconded:** Cllr NB **Abstained: Agreed:** All |  |
| **6** | **To receive apologies for absence**District Cllrs Howell, Ware Cllr MD |  |
| **7** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**Cllr RH ( 18 19 24a) Cllr AR, DG (19 24a) Cllr SN (17 18 19 24a) |  |
| **8** | **To approve the minutes of ordinary meeting held on 19.04.16****Proposed:** Cllr RH **Seconded:** Cllr DG **Abstained: Agreed: All** |  |
| **9** | **To address matters arising from the ordinary meeting held on 19.04.16**All action points have been completed, are in hand, or on the agenda |  |
| **10** | **To approve the minutes of the extra-ordinary meeting held on 03.05.16****Proposed:** Cllr RH **Seconded:** Cllr CP **Abstained:** Cllrs AR, AS, MD, NB **Agreed:** Cllr SN |  |
| **11** | **To address matters arising from the extra-ordinary meeting held on 03.05.16** None |  |
| **12** | **To address burial matters**None |  |
| **13** | **To address planning matters****a)** Golf course application. P16/V0978/O65 bus service still mentioned, pc recommends new public consultation be met, letter to be sent to planning**Proposed**: Cllr RH **Seconded:** Cllr AR **Agreed:** All**b)** Update on current developments* 5 Shute avenue have put in an appeal
* Hgvs down high street still occurring - have been reported
* Traffic Calming measures needed and will be investigated by the council
* Knapps pedestrian access to the Rec – Council has not been consulted and therefore not given permission for this. Council shall keep vigilant on any activities around the Rec.
 | CASNSN |
| **14** | **To agree Insurance Provider**Council agree on Came&Company insurance Broker and the recommendation of Hiscox Insurance**Proposed:** Cllr RH **Seconded:** Cllr CP **Abstained: Agreed: All** | CA |
| **15** | **To agree Pension Scheme**To be added to June agenda | CA |
| **16** | **To agree purchase of New Ed. Arnold-Baker on Local Council Administration 2016** £70.00 tbc**Proposed:** Cllr RH **Seconded:** Cllr AS **Abstained: Agreed: All** | CA |
| **17** | **To agree request for erection of shed on allotment 15, main allotment site.****Chair passes to Cllr RH,** council agrees**.****Proposed:** Cllr RH **Seconded:** Cllr DG **Abstained:** Cllr SN **Agreed: all** |  |
| **18** | **To agree Church paddock water supply.****Chair passes to Cllr AS.** Council agrees**.****Proposed:** Cllr CP **Seconded:** Cllr NB **Abstained:** Cllrs SN,RH **Agreed: all** |  |
| **19** | **To agree Village Party Donation (Village Hall request)****Chair passes to Cllr AS.** Information circulated for a free village tea party 18th June. Council agrees £300.**Proposed:** Cllr CP **Seconded:** Cllr NB **Abstained: Cllrs SN, AR, DG, RH (left room) Agreed:** Cllr AS**All re-enter room** | CA LH |
| **20** | **To agree Summer Town & Parish Forum 2016 attendees**Cllrs SN, RH to attend – Clerk to respond**Proposed:** Cllr CP **seconded:** Cllr NB **Abstained:** none **Agreed:** All | CA |
| **21** | **To discuss the closure of the Faringdon and Southmoor Children’s Centre**Funding available till next March. Council willing to send a rep to any meeting arranged **Proposed**: Cllr DG **Seconded:** Cllr CP **Abstained:** None **Agreed:** All  | CA |
| **22** | **Finance To Agree**

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| --- | --- | --- | --- | --- |
|  | **Cost** | **VAT** | **Total** | **Comment** |
| **NONE** | **NONE** | **NONE** | **NONE** | **NONE** |

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| **23** | **Finance to note**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Amount** | **VAT** | **Total** | **Comment** |
| British Gas | 100.03 | 5.00 | 105.03 | Electricity used at Sports Pavilion |
| S. Nodder | 78.00 | 0.00 | 78.00 | Employment Training course |
| OALC | 78.00 | 0.00 | 78.00 | Data Protection & Freedom of Info course (C. Arnold) |
| C. Arnold | 103.05 | 0.00 | 103.05 | Overtime & costs for attendance at Data Protection course |
| Power Oasis | 20.00 | 0.00 | 20.00 | Refund of key deposit for Pavilion |
| SecuraFen | 3,330.00 | 666.00 | 3,996.00 | Supply/install fencing to Recreation ground |
| Leon Pearce | 37.00 | 0.00 | 37.00 | Window cleaning, bus shelter |
| Kelda Water Svcs | 107.92 | 0.00 | 107.92 | Water supply to Watchfield allotments |
| ARD Playgrounds | 836.50 | 167.30 | 1,003.80 | Playground repairs |
| W/Field Village Hall | 36.00 | 0.00 | 36.00 | Hall hire for CLP events |
| P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter Picking April 2016 |
| SSE | 62.80 | 3.14 | 65.94 | Gas used at Sports Pavilion |
| Bawdens | 64.58 | 12.92 | 77.50 | Grass cutting, cemetery |
| Bawdens | 334.54 | 66.91 | 401.45 | Grass cutting  |
| L. Hawley | 193.20 | 0.00 | 193.20 | RFO pay, May 16 |
| C. Arnold | 414.00 | 0.00 | 414.00 | Clerks wages, May 16 |

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| **24** | **Agenda Diary**a. Registration of Members’ Interests – Cllr AS no longer on the village committee, Cllr AR holds shares in WeSET.b. Section 137 PaymentsA) To Agree WeSet donation - **Pass the chair to Cllr AS**. Information circulated regarding donation of solar panels by WeSET to the village hall. £100 agreed however if any monies are remaining at the end of the Financial year then the raining monies in the budget (£500) will be donated to WeSET. Proposed: Cllr CP Seconded: Cllr NB Abstained: Cllrs SN, RH, DG Agreed: Cllr As**Chair PASSES back to Cllr SN**c. Receipt of Grass Cutting Grant – clerk to chased. Gas Safety Check Pavilion – Cllr DG to check and arrangee. Employer PAYE | CACACADG |
| **25** | **File back-up Storage** |  |
| **26** | **To note correspondence**a) Centenary Fields Trust- To be circulated to councillors and added to next month’s agenda – send to Phil Arnold  | CA |
| **27** | **Any other business**Path going to school – weeds and post leaning, Cllr SN to investigateFootballers finished season – Cllr CP to remove goal sleevesNew Watchfield.org emails to be used by the beginning of JuneAllotments to go next agendaPrices for football to be added to next agenda | SNCPCACA |

Claire Arnold

Clerk to Watchfield Parish Council 11/05/16

Closed: 20:50