**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 17th May 2016 at 7.30pm**

**Minutes**

**Present: Cllrs Nodder (Chair), Holman (Vice), Rawle, Griffiths, Parker, Rawle, Bayston, Stillman, Douglas**

**C. Arnold (Clerk)**

**1 Public attended**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **1** | **To elect a Chair of the Council for the coming year**  Cllr SN nominated  **Proposed:** Cllr RH **Seconded:** Cllr AS **Abstained:** Cllr SN **Agreed:** All |  |
| **2** | **To elect a Vice-Chairman of the Council**  Cllr RH nominated  **Proposed:** Cllr SN **Seconded:** Cllr NB **Abstained:** Cllr RH **Agreed:** All |  |
| **3** | **To appoint committees and sub-committees**  Sports , Leisure and young persons – Cllrs CP, DG, NB, RH, SN  Environment - Cllrs AS, RH, AR, SN  Public Work of Arts – Cllrs CP, DG, NB, RH, SN  **Proposed:** Cllr AS **Seconded:** Cllr DG **Abstained: Agreed:** All |  |
| **4** | **To appoint any officers to the Council**  Burials – Cllrs RH, AR  **Proposed:** Cllr SN **Seconded:** Cllr DG **Abstained:**  **Agreed:** All  Pavilion – Cllrs CP, DG  **Proposed:** Cllr SN **Seconded:** Cllr AS **Abstained: Agreed**: All  Allotment - Cllrs NB, MD (in absence)  **Proposed:** Cllr CP **Seconded:** Cllr AS **Abstained: Agreed:** All  Play and rec – Cllrs RH, MD (in absence)  **Proposed:** Cllr AS **Seconded:** Cllr CP **Abstained: Agreed**: All  Finance – Cllrs RH, CP  **Proposed:** Cllr SN **Seconded:** Cllr DG **Abstained: Agreed:** All  Estates – Cllrs RH, AS  **Proposed:** Cllr SN **Seconded:** Cllr NB **Abstained: Agreed:** All |  |
| **6** | **To receive apologies for absence**  District Cllrs Howell, Ware  Cllr MD |  |
| **7** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**  Cllr RH ( 18 19 24a) Cllr AR, DG (19 24a) Cllr SN (17 18 19 24a) |  |
| **8** | **To approve the minutes of ordinary meeting held on 19.04.16**  **Proposed:** Cllr RH **Seconded:** Cllr DG **Abstained: Agreed: All** |  |
| **9** | **To address matters arising from the ordinary meeting held on 19.04.16**  All action points have been completed, are in hand, or on the agenda |  |
| **10** | **To approve the minutes of the extra-ordinary meeting held on 03.05.16**  **Proposed:** Cllr RH **Seconded:** Cllr CP **Abstained:** Cllrs AR, AS, MD, NB **Agreed:** Cllr SN |  |
| **11** | **To address matters arising from the extra-ordinary meeting held on 03.05.16**  None |  |
| **12** | **To address burial matters**  None |  |
| **13** | **To address planning matters**  **a)** Golf course application. P16/V0978/O  65 bus service still mentioned, pc recommends new public consultation be met, letter to be sent to planning  **Proposed**: Cllr RH **Seconded:** Cllr AR **Agreed:** All  **b)** Update on current developments   * 5 Shute avenue have put in an appeal * Hgvs down high street still occurring - have been reported * Traffic Calming measures needed and will be investigated by the council * Knapps pedestrian access to the Rec – Council has not been consulted and therefore not given permission for this. Council shall keep vigilant on any activities around the Rec. | CA  SN  SN |
| **14** | **To agree Insurance Provider**  Council agree on Came&Company insurance Broker and the recommendation of Hiscox Insurance  **Proposed:** Cllr RH **Seconded:** Cllr CP **Abstained: Agreed: All** | CA |
| **15** | **To agree Pension Scheme**  To be added to June agenda | CA |
| **16** | **To agree purchase of New Ed. Arnold-Baker on Local Council Administration 2016**  £70.00 tbc  **Proposed:** Cllr RH **Seconded:** Cllr AS **Abstained: Agreed: All** | CA |
| **17** | **To agree request for erection of shed on allotment 15, main allotment site.**  **Chair passes to Cllr RH,** council agrees**.**  **Proposed:** Cllr RH **Seconded:** Cllr DG **Abstained:** Cllr SN **Agreed: all** |  |
| **18** | **To agree Church paddock water supply.**  **Chair passes to Cllr AS.** Council agrees**.**  **Proposed:** Cllr CP **Seconded:** Cllr NB **Abstained:** Cllrs SN,RH **Agreed: all** |  |
| **19** | **To agree Village Party Donation (Village Hall request)**  **Chair passes to Cllr AS.** Information circulated for a free village tea party 18th June. Council agrees £300.  **Proposed:** Cllr CP **Seconded:** Cllr NB **Abstained: Cllrs SN, AR, DG, RH (left room) Agreed:** Cllr AS  **All re-enter room** | CA LH |
| **20** | **To agree Summer Town & Parish Forum 2016 attendees**  Cllrs SN, RH to attend – Clerk to respond  **Proposed:** Cllr CP **seconded:** Cllr NB **Abstained:** none **Agreed:** All | CA |
| **21** | **To discuss the closure of the Faringdon and Southmoor Children’s Centre**  Funding available till next March. Council willing to send a rep to any meeting arranged  **Proposed**: Cllr DG **Seconded:** Cllr CP **Abstained:** None **Agreed:** All | CA |
| **22** | **Finance To Agree**   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | **Cost** | **VAT** | **Total** | **Comment** | | **NONE** | **NONE** | **NONE** | **NONE** | **NONE** | |  |
| **23** | **Finance to note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Name** | **Amount** | **VAT** | **Total** | **Comment** | | British Gas | 100.03 | 5.00 | 105.03 | Electricity used at Sports Pavilion | | | S. Nodder | 78.00 | 0.00 | 78.00 | Employment Training course | | | OALC | 78.00 | 0.00 | 78.00 | Data Protection & Freedom of Info course (C. Arnold) | | | C. Arnold | 103.05 | 0.00 | 103.05 | Overtime & costs for attendance at Data Protection course | | | Power Oasis | 20.00 | 0.00 | 20.00 | Refund of key deposit for Pavilion | | | SecuraFen | 3,330.00 | 666.00 | 3,996.00 | Supply/install fencing to Recreation ground | | | Leon Pearce | 37.00 | 0.00 | 37.00 | Window cleaning, bus shelter | | | Kelda Water Svcs | 107.92 | 0.00 | 107.92 | Water supply to Watchfield allotments | | | ARD Playgrounds | 836.50 | 167.30 | 1,003.80 | Playground repairs | | | W/Field Village Hall | 36.00 | 0.00 | 36.00 | Hall hire for CLP events | | | P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter Picking April 2016 | | | SSE | 62.80 | 3.14 | 65.94 | Gas used at Sports Pavilion | | | Bawdens | 64.58 | 12.92 | 77.50 | Grass cutting, cemetery | | | Bawdens | 334.54 | 66.91 | 401.45 | Grass cutting | | | L. Hawley | 193.20 | 0.00 | 193.20 | RFO pay, May 16 | | | C. Arnold | 414.00 | 0.00 | 414.00 | Clerks wages, May 16 | | |  |
| **24** | **Agenda Diary**  a. Registration of Members’ Interests – Cllr AS no longer on the village committee, Cllr AR holds shares in WeSET.  b. Section 137 Payments  A) To Agree WeSet donation - **Pass the chair to Cllr AS**. Information circulated regarding donation of solar panels by WeSET to the village hall. £100 agreed however if any monies are remaining at the end of the Financial year then the raining monies in the budget (£500) will be donated to WeSET.  Proposed: Cllr CP Seconded: Cllr NB Abstained: Cllrs SN, RH, DG Agreed: Cllr As  **Chair PASSES back to Cllr SN**  c. Receipt of Grass Cutting Grant – clerk to chase  d. Gas Safety Check Pavilion – Cllr DG to check and arrange  e. Employer PAYE | CA  CA  CA  DG |
| **25** | **File back-up Storage** |  |
| **26** | **To note correspondence**  a) Centenary Fields Trust- To be circulated to councillors and added to next month’s agenda – send to Phil Arnold | CA |
| **27** | **Any other business**  Path going to school – weeds and post leaning, Cllr SN to investigate  Footballers finished season – Cllr CP to remove goal sleeves  New Watchfield.org emails to be used by the beginning of June  Allotments to go next agenda  Prices for football to be added to next agenda | SN  CP  CACA |

Claire Arnold

Clerk to Watchfield Parish Council 11/05/16

Closed: 20:50