**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 15th November 2016 at 7.30pm**

**Minutes**

Present: Cllr S Nodder (Chairman), R Holman (Vice Chairman), D Griffiths, A Stillman, C Parker, M Douglas, N Bayston.

C Arnold (clerk)

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| **ITEM** |  | **Action** |
| **128** | **To receive apologies for absence**  District Cllr S Howell, County Cllr Y Constance. Cllr A Rawle. |  |
| **129** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**  Cllr SN will not vote on 141 expenses  Cllr AS will not vote on 140. |  |
| **130** | **To take questions and comments from members of the public**  District Cllr EW report – Vale News to be added to the website and sent to mailing list. Free Car Parking for Christmas Shopping available in Faringdon on 3rd, 6th, 9th and 17th December and in Wantage on 2nd, 9th, 16th and 23rd. Festival Grants now available. The Golf Course for 136 dwellings has been withdrawn but the full application for the so-called Country Park is still being assessed. The outline application for 15 dwellings with a possibility of up to 33 on Townsend Road will be refused this coming week. From November 1st any black sacks found in the green recycling bins will be deemed to contain contaminated matter and will not be emptied. The Vale are looking at ways to encourage more people in the district to volunteer and would like to hear from volunteers asking them to complete a survey telling us about their experiences. | CA |
| **131** | **To take questions and comments from members of the Council**  Cllr MD concerns about location of bus stopping, truck stops and road safety. Cllr MD to contact Lee Turner of OCC Highways.  Cllr NB notes Highworth Band cannot play for Christmas Eve Tree Carols. Council to ask locally, clerk to add to website with contact to Elaine Bayston.  Cllr SN notes an extraordinary meeting is needed to appoint new RFO | MD  CA |
| **132** | **To approve the minutes of ordinary meeting held on 18.10.16**  **Proposed:** Cllr RH **Seconded**: Cllr AS **Abstained:** Cllr DG **Agreed:** All |  |
| **133** | **To address matters arising from the ordinary meeting held on 18.10.16**  All action points are completed, in hand or on the agenda for this meeting |  |
| **134** | **To approve the minutes of extra ordinary meeting held on 10.11.16**  **Proposed:** Cllr RH **Seconded:** Cllr DG **Abstained:** Cllr NB, Cllr SN, Cllr CP **Agreed:** All |  |
| **135** | **To address matters arising from the extra ordinary meeting held on 10.11.16**  All action points are completed, in hand or on the agenda for this meeting |  |
| **136** | **To address burial matters**   1. **Interment of ashes re Mrs Pearl Church, existing plot number 106/A2 £150.00 cash paid** 2. **Additional inscription to memorial re Mrs Pearl Church re Plot number 106/A2 £15.00 cheque** |  |
| **137** | **To address planning matters**   1. **Update on current developments**   Bollards to go in on Star Lane pedestrian access. Query regarding travellers site and business use | CA |
| **138** | **To agree renewal of SLCC membership** £103 per annum.  **Proposed:** Cllr CP **Seconded:** Cllr DG **Agreed:** All | CA |
| **139** | **To discuss bench plaque** Clerk to ask which bench in the village. If family happy to purchase, council needs to approve the wording.  **Proposed**: Cllr CP **Seconded:** Cllr AS **Agreed:** All | CA |
| **140** | **To agree option for vacant plinth on High Street** Railway sleeper planter option - £280.00**.** To be planted and maintained by member of the community.  **Proposed:** Cllr DG **Seconded:** Cllr NB **Abstained:** Cllr AS **Agreed:** All | SN |
| **141** | **Finance to Agree**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Payee | Amount Net | VAT | TOTAL Gross | Detail | | S.Nodder | 7.99 | 0.00 | 7.99 | Laminating Pouches | | **Proposed:** Cllr RH **Seconded:** Cllr CP **Abstained:** Cllr SN **Agreed**: All | | | | | | The Poppy Appeal | 37.00 | 0.00 | 37.00 | 2 x Remembrance wreaths (from Chairman’s fund) | | **Proposed:** Cllr RH **Seconded:** Cllr CP **Agreed:** All | | | | | |  |
| **142** | **Finance to Note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Payee | Amount Net | VAT | Total Gross | Detail | | L. Grocutt (Hawley) | 19.78 | 3.96 | 23.74 | Printer ink & paper | | S. Nodder | 1,704.77 | 340.95 | 2,045.72 | Picnic Benches & fixings x 2 Park benches x 3 +fixings | | S. Nodder | 76.72 | 15.34 | 92.06 | 2 x Cycle stands for bush shelters | | C. Arnold | 23.00 | 0.00 | 23.00 | Printer ink | | S. Nodder | 169.37 | 33.88 | 203.25 | Materials for bin storage re-location (HJ Webbs) | | S. Nodder | 3.38 | 0.67 | 4.05 | Earthing rod & clamp from SSE RC grant | | P. Spencer-Matthews | 200.00 | 0.00 | 200.00 | Litter picking October 2016 | | Bawden | 334.54 | 66.91 | 401.45 | Grass cutting | | Bawden | 64.58 | 12.92 | 77.50 | Grass cutting - cemetery | | C. Arnold | 417.60 | 0.00 | 417.60 | Clerks wages - November 2016 | | L. Grocutt (Hawley) | 96.60 | 0.00 | 96.60 | RFO pay - November 2016  Amended bill as RFO left | | SN  CA |
|  | **Agenda Diary**   1. **Employer PAYE** carried out by NetResult 2. **Registration of Members’ Interests –** NoChanges 3. **Section 137 Payments** Young Carers Grant application.£50.00   **Proposed:** Cllr RH **Seconded:** Cllr NB **Agreed:** All   1. **Payment to Ron Pitts - Maintenance of Village Sign** £150 Cheque to Olive Pitts.   **Proposed**: Cllr MD **Seconded:** Cllr AS **Agreed:** All   1. **Budget Forecast for next financial year**   Councillors to investigates costs within their areas and email proposed budget to Clerk and Cllr SN by end of November. Cllr RH asks for map for grass cutting. Cllr SN to supply | CA  SN |
| **143** | **File back-up Storage -** Done |  |
| **144** | **To note correspondence**   1. **Preparing for Winter-** Councillors to talk to the village and names and numbers of vulnerable residents to be sent to Cllr SN. To be added to the website and clerk to ask for leaflets 2. **Shivenham post office -** Have asked for the possibility of a mobile post office to be set up**.** Cllr RH to investigate. | CA |
| **145** | **Any other business**  Public Works of Art meeting on 16.11.16. Hedging plants have arrived and Cllrs asked to help plant.  RFO role, one person has applied– extraordinary meeting required to discuss.  Memorial Stone cleaning – Cllrs AS, DG, RH and SN to assist in cleaning in the Spring | CA |

Meeting closed 20:30

Claire Arnold

Clerk to Watchfield Parish Council 15/11/16