**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 19th September 2017 at 7.30pm**

**Minutes**

**Present:** Cllr, R Holman (Vice), A Stillman, A Rawle, D Griffiths, C Parker.

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| **ITEM** |  |  |
| **80** | **To receive apologies for absence**  County Cllr Yvonne Constance  District Cllrs Elaine Ware, Simon Howell  T Brock (RFO) C Arnold (clerk) Cllr S Nodder Chairman |  |
| **81** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**  Cllrs RH will not vote on item 105g re Church Paddock rental review and will leave the meeting.  Cllr RH will not vote on item 103 |  |
| **82** | **To take questions and comments from members of the Public**  Elaine Baysdon was unsure if Mr Pitts would be lighting the Christmas tree this year. Cllr Holman explained she had spoken to Mr Pitts who had said he would be lighting the tree. E Baysdon requested help with the collection tins (8) and two helpers to hand out the carol sheets. It was agreed to find volunteers.  Three representatives from Shrivenham football club attended to update the council re use of the recreation field. The last training date will be October 4th this year. After discussion M Hurst agreed to retain the name Watchfield and Shrivenham Royals, although it may be two years before they resume use of the recreation field, as they do not have any junior teams due to lack of advertising and a lack of coaches for the juniors. The council thanked them for attending and asked to be kept up to date with future developments. |  |
| **83** | **To take questions from members of the council** None |  |
| **84** | **To approve the minutes of ordinary meeting held on 18.07.17**  Proposed: Cllr AS Seconded: Cllr AR Agreed: All |  |
| **85** | **To address matters arising from the ordinary meeting held on 18.07.17**  All action points completed, in hand or on the agenda for this meeting. |  |
| **86** | **To approve the minutes of the Extraordinary meeting held on 31.08.17**  Proposed: Cllr DG Seconded: Cllr AR Abstained: one Agreed: 4 Cllrs |  |
| **87** | **To address matters arising from the Extraordinary meeting held on 31.08.17**  All ordered and delivered. |  |
| **88** | **To address burial matters**  Interment of ashes re Mrs A Padley Plot 172 £150.00 paid |  |
| **89** | **To address planning matters**  Updates noted |  |
| **90** | **Watchfield & Shrivenham Royals discussion**  Footballers talked at the beginning of meeting so covered this under 82. |  |
| **91** | **To resolve to grant Watchfield Parish Council’s Clerk the authority to grant dispensations to councillors.**  **Proposed:** Cllr AS **Seconded:** Cllr CP **Agreed:** All |  |
| **92** | **Clerk to minute dispensation decisions in relation to item 93**  postponed as Clerk not present |  |
| **93** | **To agree and Sign document - Parish Council will no longer be Custodian Trustees of the Village Hall**  postponed as not enough members present to do |  |
| **94** | **To agree expenditure of Playground budget monies for repairs as recommended by RoSPA**  Agreed £2241.00  **Proposed:** Cllr CP **Seconded:** Cllr AR **agreed:** All |  |
| **95** | **To discuss funding via Network Rail – potential new funding for biodiversity projects in your parish**  Did not have info to discuss |  |
| **96** | **To agree Councillor duties and responsibilities**  did not have the info |  |
| **97** | **To agree bank reconciliation, amended budget and cash books**  Agreed  **Proposed:** Cllr DG **Seconded:** Cllr AR **agreed:** All |  |
| **98** | **To agree quotes for tennis options**  S106 spending postponed, still looking at options as paddletennis not recognized.  awaiting quotes |  |
| **99** | **To agree quotes for surfacing in front of sports wall, S106 spending**  Awaiting quotes suggestion was for Astro Turf |  |
| **100** | **Update and agreement onS106 quotes obtained**  Meeting to be arranged with VWHDC to seek clarification |  |
| **101** | **To agree quote for reinstatement/replacement of bollards and posts on footpath No2, Chapel Hill and Oak Road**  Further quotes required, also looking at other options, possibly metal estate railing |  |
| **102** | **To Agree Social Media policy**  Next agenda |  |
| **103** | **Finance to Agree**   |  |  |  |  | | --- | --- | --- | --- | | **Payee** | **Spending Power** | **TOTAL Gross** | **Detail** | | **S Nodder** | **LGA 1972 s111** | **13.97** | **Postage** | | **Ruth Holman** | **LGA 1972 s111** | **12.00** | **Keys cut - backlands and allotments** | | | **S Nodder** | **LGA 1972** | **43.59** | **Flowers and card for Claire** | |   **Proposed:** Cllr CP **Seconded:** Cllr AS **Abstained:** Cllr RH **Agreed:** 4 Cllrs |  |
| **104** | **Finance to Note**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Name | Spending Power | | Total Gross | Detail | | | Clarke Brothers Heating | | Small Holdings & Allotments Act 1908 | 37.80 | | Repairs to stand pipe tap –  allotments | | | Castle Water | Public Health Act 1875 | | 24.83 | | Monthly water at pavilion | | | Paul Spencer-Matthews | Litter Act 1983 | | 250.00 | | Litter picking | | | Came & Co | LGA 1972 s140 | | 25.00 | | Insurance village hall | | | 707 Resource Management | Litter Act 1983 | | 38.40 | | Waste collection –  14/8 & 28/08/2017 | | | C Arnold | LGA 1972 s112 | | 432.52 | | July salary | | | T Brock | LGA 1972 s112 | | 202.40 | | July salary | | | Home Start | LGA 1972 s137 | | 50.00 | | Grant | | | Paul Spencer-Matthews | Litter Act 1983 | | 250.00 | | Litter picking | | | Lloyds Bank | LGA 1972 s111 | | 15.91 | | Bank charges | | | SSE | LGA(Misc Prov)1976 s19 | | 49.05 | | Gas supply - pavilion | | | Main Man Supplies Ltd | LGA(Misc Prov)1976 s19 | | 90.65 | | Toilet rolls - pavilion | | | 707 Resource Management | Litter Act 1983 | | 38.40 | | Waste collection –  11/9 & 25/09/2017 | | | S Nodder | LGA(Misc Prov)1976 s19 Open Spaces Act 1906 | | 100.23 | | Signs - pavilion and backlands | | | Castle Water | Open Spaces Act 1906 | | 34.45 | | Allotment - water supply | | | Castle Water | Public Health Act 1875 | | 24.83 | | Monthly water at pavilion | | | C Arnold | LGA 1972 s112 | | 432.52 | | August salary | | | T Brock | LGA 1972 s112 | | 202.20 | | August salary | | | Playdale Playground Ltd | LGA(Misc Prov)1976 s19 | | 2,241.25 | | Health & Safety as per  RoSPA report | | | S Nodder | Litter Act 1983 | | 74.18 | | Emptying of dog waste bins –  last one | | | S Nodder | LGA 1972 s112 | | 138.20 | | RFO TAX Apr - June | | | Paul Spencer-Matthews | Litter Act 1983 | | 250.00 | | Litter picking | | | 707 Resource Management | Litter Act 1983 | | 38.40 | | Waste collection 9/10/17  and 23/10/17 | | | Bawden Managed Landscapes | Open Spaces Act 1906 | | 80.00 | | Grounds maintenance –  cementry | | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | | 585.22 | | Grounds maintenance | | | Castle Water | Open Spaces Act 1906 | | 31.41 | | Allotment - water supply | | | Castle Water | Public Health Act 1875 | | 24.83 | | Monthly water at pavilion | | | Lloyds Bank | LGA 1972 s111 | | 14.27 | | Bank charges | | |  |
| **105** | **Agenda diary**  a **Completion of External Audit**  No queries Notice of completion of audit to be displayed  b **Member Interests -Annual Review** No change  c **Registration of Members’ Interests** No Change  d **Section 137 Payments**  Be free Young Carers Next agenda  **f**  **Burial Charges Review.** No Changes  **Proposed:** Cllr RH **Seconded:** Cllr AR **agreed:** All  **g Review of Paddock licenses and rental charges**  Backlands No change  **Proposed:** Cllr CP **Seconded**: Cllr AS **agreed:** All  Church Paddock. Cllr Holman left the meeting, Cllr Parker took the chair. No change  **Proposed**: Cllr CP **Seconded**: Cllr DG **Abstained:** Cllr RH **Agreed**: All  Cllr Holman returned to the meeting and took the chair.  **h. Allotment Hire Charges, Letter and Agreement Review**  Letter and amended contract discussed. Charges to remain at £20.00 for a full allotment and £10.00 for half an allotment for the forthcoming year  **Proposed**: Cllr DG  **Seconded**: Cllr AS **agreed:** All  **i Pavilion Charges Review**  Charge to remain at £6.50 per hour for the forthcoming year  **Proposed:** Cllr AR **Seconded:** Cllr AS **agreed:** All  **J Employer PAYE** |  |
| **106** | **File back -up storage**  Next meeting |  |
| **107** | **To Note Correspondence**  Thank you letter from Home Start received |  |
| **108** | **Any other business**  None |  |

**Meeting closed 20.54**

**Cllr RH and CP**

**02.10.2017**