**Extra-Ordinary Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 3rdMay 2016 at 12.30pm**

**MINUTES**

**Present: Cllr Nodder (chair), Holman. Griffiths, Parker.**

**C. Arnold (Clerk), L. Hawley (RFO)**

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| **ITEM** |  |  |
| **249** | **To receive apologies for absence**Cllr Bayston, Cllr Rawle, Cllr Douglas (Cllr Stillman received after meeting) |  |
| **250** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**None |  |
| **251** | **To Agree and sign Part 1 and 2 of the Internal Audit****Proposed:** Cllr Holman **Seconded:** Cllr Griffiths **All agreed** |  |

Meeting closed 13:15

Claire Arnold

Clerk to Watchfield Parish Council 03/05/16