**Extraordinary Meeting of Watchfield Parish Council**

**To be held at**

**Watchfield Village Hall**

**Thursday 30th October 2014 at 7.00pm.**

**Agenda**

**ITEM**

145. To receive apologies for absence

146. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting

147. With reference to the position of Parish Clerk

1. To agree division of Clerk duties
2. To agree advertising and interview procedures
3. To agree renewal of Microsoft Office 365 for Clerk’s laptop
4. To agree other issues relating to Clerk’s position

Sally Mckendrick,

Clerk to Watchfield Parish Council

14/10/2014