**Meeting of Watchfield Parish Council**

**To be held at**

**Watchfield Village Hall**

**Tuesday 21st October 2014 at 7.30pm.**

**Agenda**

**ITEM**

125. To receive apologies for absence.

126. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the

 Agenda for this meeting

127. To approve the minutes of ordinary meeting held on 16th September 2014

128. To address matters arising from the ordinary meeting held on 16th September 2014.

129. To take questions and comments from members of the public.

130. To take questions and comments from members of the council.

131. Update of Community Led Plan –Toby Warren

132. To address burial matters

133. **To address planning matters**.

1. To note:- Stanford Waste & Recycling Centre,P14/V2124/PDH 5 Oak Road extension, P14/V2172/A Co-Op advertising.
2. Update on Gypsy Site
3. Update on Knapp’s Field.
4. Update on Cowan’s Camp
5. Update on Mac’s Field-committee date and 3 minutes

134. Finance – Payments

 **To Note**

1. Net Result of Clerks pay £55.50
2. Clerks Pay Sally McKendrick £12.46
3. Elwyn Jones litter collection £195.60 (September)
4. Bawdens Grass cutting September £326.00 + £65.20 VAT = £391.20
5. Lloyd’s Bank charges (10/7 – 9/8/14) £19.14
6. BDO External auditor £200.00 + £40.00 vat = £240.00
7. Leon Pearce Bus Shelter cleaning £37.00
8. VWHDC Emptying of dog bins April 2014- 30th September 2014 £361.49+£72.30 Vat = £433.79
9. Parkfield Tree & Garden Care £120.00 Agreed 16/9/2014 Item 118 xi
10. B.Gristwood Cemetary maintenance September 2014 £70.00+£14.00 Vat = £84.00

 **To Agree**

1. Extra work to be done on allotment by school £150.00
2. Extra grass cutting as necessary.
3. Thames Water Backland £427.87 (This includes £103.34 waste water)
4. Quote Star Lane Paddock fencing £225.00+Vat £45.00 = £270.00

 **To Agree under section 137**

 Oxfordshire Association for the Blind

135. **Agenda Diary**

1. Paddock rental review
2. Online Vat return
3. Employer PAYE
4. Registration of members interests
5. Section 137 Payments
6. Bank Reconciliation
7. Budget Review
8. Audit Plan Update
9. Appointment of internal auditor
10. New Audit Plan
11. Standing Orders
12. Code of Conduct

(l) Allotment Register-Payments and Agreements

 (m) Cemetery Contract

 (o) Acceptance/approval of external audit

 (p) Grass cutting contract

 (q) Query leaf clearance

 (r) Begin budget forecast for next year

 (s) Remembrance Attendance.

136 To agree football club contract

137 To note dog bin collection prices

138 Open Space, leisure & playing pitch strategy consultation.

139 VWHDC Spending on play areas.

140 Bus service consultation.

141 Mobile Library consultation

142 Emergency plan reciprocal agreement

143 To note correspondence

144 To take any other business.

Sally Mckendrick,

Clerk to Watchfield Parish Council

14/10/2014