**Meeting of Watchfield Parish Council**

**To be held at**

**Watchfield Village Hall**

**Tuesday 16th September 2014 at 7.30pm.**

**Agenda**

**ITEM**

110. To receive apologies for absence.

111. To receive any declarations of personal, or personal and prejudicial interest in respect of items on the

 Agenda for this meeting.

112. To approve the minutes of ordinary meeting held on 15th July 2014

113. To address matters arising from the ordinary meeting held on 15th July 2014.

114. To take questions and comments from members of the public.

115. To take questions and comments from members of the council.

116. To address burial matters

 Memorial for R.Haviland £180

 Memorial for B Pitcher £60

117. **To address planning matters**.

1. P14/V1858/FUL Watchfield School extension
2. P14/V1905/HH Extension, porch and window alterations to 18 Oak Road
3. P14/V1823/FUL Sports Hall at Defence Academy
4. Update on Knapp’s Field.
5. Update on Cowan’s Camp
6. Update on Gypsy Site
7. Update on Mac’s Field

118. Finance – Payments

 **To Note**

1. Clerk’s Pay £186.90 (half pay for August)
2. Elwyn Jones litter collection £195.60 (for July) and £195.60 (for August)
3. Bawdens Grass cutting July £326.00 + £65.20 VAT = £391.20
4. Bawdens Grass cutting August £326.00 + £65.20 VAT = £391.20
5. BGG Cemetery maintenance (for July & August) £105.00 + £21 Vat = £126.00
6. Cllr Nodder (noticeboard for pavilion) £196.05 + £39.21 VAT = £235.26 Agreed 15/07/14, Item 106(b)
7. Cllr Nodder (allotment and recreation ground notices) £86.21 + £17.24 VAT = £103.45 Agreed 17/12/13 Item 156
8. Cllr Nodder (fire extinguisher pavilion) £127.95 + £25.59 VAT = £153.54 Agreed 22/04/14 Item 21
9. Cllr Nodder (meter box cover ) £26.40 + £5.28VAT = £31.68 Agreed 15/07/14 Item 105(e)
10. Arrow Accounting internal audit £456.72 Agreed 15/10/13 Item 116
11. Vale of White Horse DC Dog Bin emptying (July 2013 – March 2014) £392 + £78.40 VAT = £470.40
12. Lloyd’s Bank charges (10/05/14-09/06/14) £13.24
13. Leon Pearce Bus shelter cleaning £37.00
14. British Gas electricity (pavilion 02/05/14-01/08/14) £65.54 + £3.27 VAT = £68.81
15. ARD Playgrounds (play equip repairs Agreed 15/07/14 Item 105(a) £444.50 + £88.90 VAT = £533.40
16. Rapid racking (pavilion shelving agreed 15/07/14 Item 105c) £635 + £127 VAT = £762
17. Play safety for ROSPA check (agreed 22/04/14 Item 13) £218 + £43.60 VAT = £261.60
18. Lloyd’s Bank charges (10/06/14-09/07/14) £14.71
19. Thames Water pavilion (12/05/14-17/08/14) £31.73 + £2.63 = £34.36

 **To Agree**

1. Cllr Skeffington for payment for computer Paper, envelopes & cartridge £12.90 + £1.80 VAT = £14.70
2. VAT account £371 (01/04/14-30/06/14)
3. Cllr Holman (postage) £10.08
4. Cllr Holman (wire for cemetery fence) £9.00 + £1.80 VAT = £10.80
5. Rolling of playing field - £46.51 +£9.30 VAT=£55.81
6. Harrowing of both paddocks £62.70 +£12.54 VAT = £75.24
7. Topping of paddocks £105.64 + £21.12 VAT = £126.76
8. Resurfacing under Zip wire
9. Hedge cutting by allotment £150.00
10. Football boot brush replacement
11. Trim back hedges by play equipment and dispose of all rubbish £120.00.
12. Allocation of Chairman’s allowance

 **To Agree under section 137**

 There were no requests this month

119. **Agenda Diary**

1. Review of effectiveness of Internal Audit
2. Completion of External Audit
3. Members interest – Annual Review
4. Registration of Members Interest.
5. Section 137 Payments
6. Clerks Salary Increase
7. Update Planning Register.
8. Burial Charge Review
9. Allotment Hire charges review
10. Pavilion charges review
11. Football Club invoice
12. Employer PAYE

120. To agree football club contract

121. Letter to Clerk

122. Advertising signs

123 To note correspondence

* Post Office closure update
* ORCC Annual conference 18th September
* OALC mentoring for clerk
* Linden Homes.

124. To take any other business

Sally Mckendrick

Clerk to Watchfield Parish Council

09/09/14