



OXFORDSHIRE PLAY ASSOCIATION

VOLUNTEER EVENT ASSISTANTS – ‘PLAYMAKERS’ **PLAY AND ACTIVITY DAYS**

OPA is a Charitable Incorporated Organisation (Registered Charity Number 1160320) and has been offering a Countywide Service across Oxfordshire since 1974.

Our Mission Statement is ‘to champion and support the rights of all Children and Young People to have access to high quality, inclusive, Play opportunities to improve their Physical, Mental and Spiritual wellbeing’.

Each year we deliver a series of ‘Play and Activity Days’ across the County in line with the ethos of National Playday, the annual celebration of the Childs Right to Play (www.playday.org.uk) In the last 4 years we have delivered 42 events that have been attended by over 65,000 people. Our events are unique in that they offer both FREE Entrance and FREE Activities to ensure an inclusion for ALL.

Our events are designed to promote Play Opportunities, Positive Behaviour and Activities, Increased Levels of Physical Activity, Healthy Weight Management and Active and Engaged Communities.

In 2016 (subject to funding) we hope to deliver 14 events across Oxfordshire and we are now looking for a Team of Volunteer ‘PLAYMAKERS’ OF ALL AGES to assist us in delivering these events across the County. (We are able to cover reasonable Travel Expenses)

For our young Volunteers we are able to offer an Oxfordshire Young Peoples Award and for Adult Volunteers an Oxfordshire Achievement Award.

We are also able to offer a range of Unit Awards from the nationally recognised AQA Award Scheme including an Introduction to Volunteering, Volunteering on a Community Project, Event Volunteer, Working with Children and Young People and more

For Adult Volunteers for this role we will require an Enhanced DBS / CRB check and satisfactory references as it involves working with Children & Young People

We are unable to accept CV’s for the role, to request an application form please contact;

Martin Gillett, OPA Manager. T = 01865 779474 or E = martin.gillett@oxonplay.org.uk



Job Description

Our Volunteer Event Assistants 'Playmakers' will assist in the setting up, delivery and tidy away of each event. Each Play & Activity day runs from 11am until 3pm and we are looking for assistance from 9.30am until 4pm for each event.

A selection of the tasks involved include, (but not limited to);

Pre Event (9.30am until 11am)	Arranging activities and Play opportunities as per Site Plan Set up of activities and information Health & Safety Checks
During Event (11am until 3pm)	Running activities and facilitating Play opportunities Maintaining the Play space Ongoing Health & Safety Checks Event Evaluations and Surveys
Post Event (3pm until 4pm)	Clearing away of activities Clean up of area Final checks before departure

Person Specification

	ESSENTIAL	DESIRABLE
Skills and Abilities	<ul style="list-style-type: none"> • Ability to communicate well at all levels • Ability to act on own initiative, to prioritise and to have excellent self management techniques • Ability to work effectively within a small team • Ability to work unsupervised 	<ul style="list-style-type: none"> • Ability to work in partnership with community groups and other local partners • An understanding of how to promote ideas for freely chosen play opportunities within Settings, Families and Communities
Personal Skills / Qualities	<ul style="list-style-type: none"> • Excellent interpersonal skills • Be reliable, responsible and hardworking • Ability to interact with a diverse range of people • Enthusiastic and motivated, open-minded and proactive • Be able to undertake Physical tasks (including lifting) • Be able to work outdoors in variable weather conditions 	<ul style="list-style-type: none"> • An interest, and understanding of the benefit of Play to Children and Young Peoples lives