**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st May 2017 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **1** | **To Sign Acceptance of Officer and Code of Conduct** |  |
| **2** | **To elect a Chair of the Council for the coming year** |  |
| **3** | **To elect a Vice-Chairman of the Council** |  |
| **4** | **To appoint sub-committees** |  |
| **5** | **To appoint officers to the Council** |  |
| **6** | **To receive apologies for absence** |  |
| **7** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **8** | **To take questions and comments from members of the public** |  |
| **9** | **To take questions and comments from members of the Council** |  |
| **10** | **To approve the minutes of ordinary meeting held on 16.04.19** |  |
| **11** | **To address matters arising from the ordinary meeting held on 16.04.19**  |  |
| **12** | **To approve the minutes of extra ordinary meeting held on 01.05.19** |  |
| **13** | **To address burial matters** |  |
| **14** | **To address planning matters**1. **Update on current developments**
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| **15** | **Update on S106**  |  |
| **16** | **To discuss funding recreation ground fencing prior to S106 money becoming available** |  |
| **17** | **To agree/ Discuss replacement of camera to high resolution for the pavilion** |  |
| **18** | **To agree insurance provider and costs** |  |
| **19** | **To agree/discuss Internal Audit Report** |  |
| **20** | **To agree and sign External Audit** |  |
| **21** | **To discuss/ agree issue of no lighting between Meadow RD. and Queens Close** |  |
| **22** | **To discuss/agree complaints of dog waste and dogs off lead around children’s play area** |  |
| **23** | **To discuss/agree applying for S106 commuted sum for Public Open Space maintenance, Meadow View** |  |
| **24** | **To discuss/agree bin provision for Meadow View Public Open Space** |  |
| **25** | **To discuss/agree plaque for Great War memorial tree** |  |
| **26** | **To agree RoSPA costs** |  |
| **27** | **To agree sign off POS 23/05/19** |  |
| **28** | **Finance to Agree**

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| Payee | Spending Power | TOTAL Gross | Detail |
| Truetraders | LG (Misc) Act 1976 s19  | 91.97  | Barrier fencing & shower clips |
| OALC | LGA 1972 s111 | 102.00 | Training event allotments |
| C Arnold | LG (Financial Prov) Act 1963 s5 | 111.09 | Allotment TrainingMileage - 45p per mileDidcot Civic Hall = 37.5 miles £33.75 totalClerk Hourly Pay- £12.89Course Time: 9.00-3.00£77.34 Total reimbursement - £111.09 |

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| **29** | **Finance to Note**

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| Name | Spending Power | Total Gross | Detail |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 85.26 | Cemetery grass cutting |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 711.18  | Grounds maintenance - grass |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 56.22  | Grass cutting churchyard |
| British Gas | LG (Misc) Act 1976 s19 | 400.87  | Pavilion - electricity |
| 707 Resource Management | Litter Act 1983 | 53.69 | Litter removal |
| Uktaobao | Open Spaces Act 1906 | 209.94 | Memorial plaque grave markers |
| Leon Pearce | Parish Councils Act 1957. | 105.00  | Bus stop cleaning |
| Clarke Brothers Heating | Small holdings & allotments Act 1908  | 72.00  | Emerency repair Backlands allotments |
| GoPak | S106 - pavilion | 2,035.20  | Tables/chairs for pavilion |
| C Arnold | LGA 1972 s112 | 533.60  | April Salary |
| T Brock | LGA 1972 s112 | 213.85  | April Salary |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |
| Frosts | Open Spaces Act 1906 | 50.00  | WWI memorial tree |
| Poundstretcher | LG (Misc) Act 1976 s19 | 5.48  | Antkiller |
| Dunelm | S106 - pavilion | 57.00  | Pavilion - shower curtains |
| Post Office | LGA 1972 s111 | 13.92 | Stamps |
| Asda | LGA 1972 s111 | 21.00  | Ink |
| Asda | LGA 1972 s111 | 26.00  | Phone for Clerk |
| H2 Multimedia Ltd | LGA 1972 s142 | 600.00  | Website set up |
| Castle Water | LG (Misc) Act 1976 s19 | 9.37  | Pavilion water |
| Parfield Tree & Garden Care | Highways Act 1980 | 3,240.00 | Hedgerow maintenance |
| Brian Hall Ltd | S106 - pavilion | 3,966.00 | Awing & roller shutter at Pavilion |
| Watchfield Village Hall | LGA 1972 s134 | 19.50 | Defib training |
| Currys | S106 - pavilion | 498.00 | Cooker - pavilion |
| Ancala | Small holdings & allotments Act 1908  | 5.09 | Allotments - water |
| Arrow Accounting | LGA 1972 s111 | 450.32 | Internal audit |
| Done & Dusted | LG (Misc) Act 1976 s19 | 52.25 | Cleaning of pavilion |
| Done & Dusted | LG (Misc) Act 1976 s19 | 16.50 | Cleaning of pavilion |
| SSE  | LG (Misc) Act 1976 s19 | 65.94 | Gas supply - pavilion |
| T Brock | LGA 1972 s112 | 213.65 | May salary |
| C Arnold | LGA 1972 s112 | 533.60 | May salary |

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| **30** | **Agenda Diary**1. **Registration of Members’ Interests**
2. **Section 137 Payments**
3. **Gas Safety Check Pavilion**
4. **Employer PAYE**
5. **Agree to Standing orders**
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| **31** | **File back-up Storage**  |  |
| **32** | **To note correspondence** |  |
| **33** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 15/05/19