**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st May 2017 at 7.30pm**

**Agenda**

|  |  |  |
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| **ITEM** |  |  |
| **1** | **To Sign Acceptance of Officer and Code of Conduct** |  |
| **2** | **To elect a Chair of the Council for the coming year** |  |
| **3** | **To elect a Vice-Chairman of the Council** |  |
| **4** | **To appoint sub-committees** |  |
| **5** | **To appoint officers to the Council** |  |
| **6** | **To receive apologies for absence** |  |
| **7** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **8** | **To take questions and comments from members of the public** |  |
| **9** | **To take questions and comments from members of the Council** |  |
| **10** | **To approve the minutes of ordinary meeting held on 16.04.19** |  |
| **11** | **To address matters arising from the ordinary meeting held on 16.04.19** |  |
| **12** | **To approve the minutes of extra ordinary meeting held on 01.05.19** |  |
| **13** | **To address burial matters** |  |
| **14** | **To address planning matters**   1. **Update on current developments** |  |
| **15** | **Update on S106** |  |
| **16** | **To discuss funding recreation ground fencing prior to S106 money becoming available** |  |
| **17** | **To agree/ Discuss replacement of camera to high resolution for the pavilion** |  |
| **18** | **To agree insurance provider and costs** |  |
| **19** | **To agree/discuss Internal Audit Report** |  |
| **20** | **To agree and sign External Audit** |  |
| **21** | **To discuss/ agree issue of no lighting between Meadow RD. and Queens Close** |  |
| **22** | **To discuss/agree complaints of dog waste and dogs off lead around children’s play area** |  |
| **23** | **To discuss/agree applying for S106 commuted sum for Public Open Space maintenance, Meadow View** |  |
| **24** | **To discuss/agree bin provision for Meadow View Public Open Space** |  |
| **25** | **To discuss/agree plaque for Great War memorial tree** |  |
| **26** | **To agree RoSPA costs** |  |
| **27** | **To agree sign off POS 23/05/19** |  |
| **28** | **Finance to Agree**   |  |  |  |  | | --- | --- | --- | --- | | Payee | Spending Power | TOTAL Gross | Detail | | Truetraders | LG (Misc) Act 1976 s19 | 91.97 | Barrier fencing & shower clips | | OALC | LGA 1972 s111 | 102.00 | Training event allotments | | C Arnold | LG (Financial Prov) Act 1963 s5 | 111.09 | Allotment Training  Mileage - 45p per mile  Didcot Civic Hall = 37.5 miles  £33.75 total  Clerk Hourly Pay- £12.89  Course Time: 9.00-3.00  £77.34  Total reimbursement - £111.09 | |  |
| **29** | **Finance to Note**   |  |  |  |  | | --- | --- | --- | --- | | Name | Spending Power | Total Gross | Detail | | Bawden Managed Landscapes | Open Spaces Act 1906 | 85.26 | Cemetery grass cutting | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 711.18 | Grounds maintenance - grass | | Bawden Managed Landscapes | Open Spaces Act 1906 | 56.22 | Grass cutting churchyard | | British Gas | LG (Misc) Act 1976 s19 | 400.87 | Pavilion - electricity | | 707 Resource Management | Litter Act 1983 | 53.69 | Litter removal | | Uktaobao | Open Spaces Act 1906 | 209.94 | Memorial plaque grave markers | | Leon Pearce | Parish Councils Act 1957. | 105.00 | Bus stop cleaning | | Clarke Brothers Heating | Small holdings & allotments Act 1908 | 72.00 | Emerency repair Backlands allotments | | GoPak | S106 - pavilion | 2,035.20 | Tables/chairs for pavilion | | C Arnold | LGA 1972 s112 | 533.60 | April Salary | | T Brock | LGA 1972 s112 | 213.85 | April Salary | | Paul Spencer-Matthews | Litter Act 1983 | 250.00 | Litter picking | | Frosts | Open Spaces Act 1906 | 50.00 | WWI memorial tree | | Poundstretcher | LG (Misc) Act 1976 s19 | 5.48 | Antkiller | | Dunelm | S106 - pavilion | 57.00 | Pavilion - shower curtains | | Post Office | LGA 1972 s111 | 13.92 | Stamps | | Asda | LGA 1972 s111 | 21.00 | Ink | | Asda | LGA 1972 s111 | 26.00 | Phone for Clerk | | H2 Multimedia Ltd | LGA 1972 s142 | 600.00 | Website set up | | Castle Water | LG (Misc) Act 1976 s19 | 9.37 | Pavilion water | | Parfield Tree & Garden Care | Highways Act 1980 | 3,240.00 | Hedgerow maintenance | | Brian Hall Ltd | S106 - pavilion | 3,966.00 | Awing & roller shutter at Pavilion | | Watchfield Village Hall | LGA 1972 s134 | 19.50 | Defib training | | Currys | S106 - pavilion | 498.00 | Cooker - pavilion | | Ancala | Small holdings & allotments Act 1908 | 5.09 | Allotments - water | | Arrow Accounting | LGA 1972 s111 | 450.32 | Internal audit | | Done & Dusted | LG (Misc) Act 1976 s19 | 52.25 | Cleaning of pavilion | | Done & Dusted | LG (Misc) Act 1976 s19 | 16.50 | Cleaning of pavilion | | SSE | LG (Misc) Act 1976 s19 | 65.94 | Gas supply - pavilion | | T Brock | LGA 1972 s112 | 213.65 | May salary | | C Arnold | LGA 1972 s112 | 533.60 | May salary | |  |
| **30** | **Agenda Diary**   1. **Registration of Members’ Interests** 2. **Section 137 Payments** 3. **Gas Safety Check Pavilion** 4. **Employer PAYE** 5. **Agree to Standing orders** |  |
| **31** | **File back-up Storage** |  |
| **32** | **To note correspondence** |  |
| **33** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 15/05/19