**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 17th September 2019 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **81** | **To receive apologies for absence** |  |
| **82** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **83** | **To take questions and comments from members of the public** |  |
| **84** | **To take questions and comments from members of the Council** |  |
| **85** | **To approve the minutes of ordinary meeting held on 16.07.19** |  |
| **86** | **To address matters arising from the ordinary meeting held on 16.07.19** |  |
| **87** | **To address burial matters**   1. **Update on tidying of the cemetery** |  |
| **88** | **To address planning matters**   1. **Update on current developments** 2. **P19/V1914/FUL, 14 Anson Drive Watchfield Swindon: Conversion of existing garage to form hairdressing salon for the purposes of working from home.** |  |
| **89** | **Update on S106**   1. **To agree acceptance of S106 funds (P12/V2283/O [13V25] Public Open Space Commuted Sum) of £241,968.94 and associated conditions. Ref: P19/V1967/106** 2. **To agree signatories for the acceptance of the above funds and conditions** 3. **To agree banking arrangements for the above sum** 4. **Further updates** |  |
| **90** | **To discuss/agree Internal Auditor and sign agreement letter** |  |
| **91** | **To discuss/ agree comments on the Shrivenham Neighbourhood Plan** |  |
| **92** | **To discuss/agree requirement of winter Salt / Salt Bin order from OCC** |  |
| **93** | **Finance to Agree**   |  |  |  |  | | --- | --- | --- | --- | | Payee | Spending Power | TOTAL Gross | Detail | | Crowdy & Rose | LGA 1972 s111 | 420.00 | Legal fees re POS Meadow View | | S Nodder | LGA 1972 ss 15 & 34 | 33.49 | Certificate of appreciation frame, flowers  and card | | S Nodder | LGA 1972 s111 | 20.00 | Kettle | | C Arnold | LGA 1972 s111 | 341.99 | Laptop and antivirus package | | C Arnold | LGA 1972 s111 | 16.79 | Printer ink | | C Arnold | LGA 1972 s111 | 4.99 | Envelopes (100) | |  |
| **94** | **Finance to Note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | Spending Power | Date Paid | Total Gross | Detail | | Leon Pearce | Parish Councils Act 1957. | 17/05/2148 | 105.00 | Bus shelter cleaning | | Brian Hall Ltd | LG (Misc) Act 1976 s19 | 10/09/2019 | 14,815.74 | Work carried out at pavilion | | The Grass Equipment Co | Open Spaces Act 1906 | 22/07/2019 | 744.00 | Watering unit | | S Nodder | LGA 1972 s214 | 22/07/2019 | 35.99 | Commemorative plaque | | VWHDC | LGA 1972 s111 | 24/06/2019 | 100.00 | Uncontested election fees | | Main Man Supplies Ltd | LG (Misc) Act 1976 s19 | 25/06/2019 | 131.20 | Toilet rolls & waste bin liners | | Screwfix | Open Spaces Act 1906 | 25/07/2019 | 39.99 | Hosepipe | | Paul Spencer-Matthews | Litter Act 1983 | 31/07/2019 | 250.00 | Litter picking | | C Arnold | LGA 1972 s112 | 30/06/2019 | 533.60 | July Salary | | T Brock | LGA 1972 s112 | 30/06/2019 | 213.65 | July Salary | | Bawden Managed Landscapes | Open Spaces Act 1906 | 31/07/2019 | 86.00 | Cemetery grass cutting | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 31/07/2019 | 723.52 | Grounds maintenance –  grass | | Bawden Managed Landscapes | Open Spaces Act 1906 | 31/07/2019 | 56.92 | Grass cutting church verge | | Bawden Managed Landscapes | Open Spaces Act 1906 | 31/07/2019 | 201.60 | Grass cutting POS | | 707 Resource Management | Litter Act 1983 | 31/08/2019 | 53.69 | Litter | | Sky's the Limit Entertainment | LGA 1972 s111 | 02/08/2019 | 405.00 | Bouncy castle for village  picnic | | Protectivity | LGA 1972 s140 | 02/08/2019 | 134.40 | Insurance - village picnic | | C Arnold | LGA 1972 s112 | 30/06/2019 | 533.6 | August Salary | | T Brock | LGA 1972 s112 | 30/06/2019 | 213.65 | August Salary | | JHAI Ltd | LG (Misc) Act 1976 s19 | 01/07/2019 | 264.00 | Int modification pavilion  disabled w/c and  changing rooms | | Wilson & Scott | Highways Act 1980 | 30/07/2019 | 469.33 | Traffic management | | Community Heartbeat | Public Health Act 1936 | 01/08/2019 | 324.00 | Defibrillator support  (min 4 yrs) | | Leon Pearce | Parish Councils Act 1957. | 15/08/2019 | 105.00 | Bus shelter cleaning | | Buyaplan | LG (Misc) Act 1976 s19 | 16/08/2019 | 13.20 | Plan app tennis/MUGA | | PortalPlanQuest Ltd | LG (Misc) Act 1976 s19 | 16/08/2019 | 256.00 | Plan app tennis/MUGA | | Bawden Managed Landscapes | Open Spaces Act 1906 | 31/08/2019 | 86.00 | Cemetery grass cutting | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 31/08/2019 | 723.52 | Grounds maintenance –  grass | | Bawden Managed Landscapes | Open Spaces Act 1906 | 31/08/2019 | 56.92 | Grass cutting church verge | | Bawden Managed Landscapes | Open Spaces Act 1906 | 31/08/2019 | 100.80 | Grass cutting POS | | 707 Resource Management | Litter Act 1983 | 31/07/2019 | 53.69 | Litter | | Castle Water | LG (Misc) Act 1976 s19 | 26/07/2019 | 9.37 | Pavilion - water | | Castle Water | LG (Misc) Act 1976 s20 | 03/07/2019 | 33.69 | Pavilion - water | | Castle Water | Open Spaces Act 1906 | 05/08/2019 | 33.69 | Backlands water | | Castle Water | Open Spaces Act 1906 | 03/09/2019 | 33.69 | Backlands water | | The Net Result | LGA 1972 s112 | 03/08/2019 | 66.00 | Payroll May-Jul | |  |
| **95** | **Agenda Diary**   1. **Completion of External Audit** 2. **Members’ Interests – Annual review** 3. **Registration of Members’ Interests** 4. **Section 137 Payments** 5. **Update Planning Register** 6. **Burial Charges Review** 7. **Review of Paddock Licenses and rental** 8. **Allotment Hire Charges and Agreement Review** 9. **Servicing pavilion pump** 10. **Employer PAYE** |  |
| **96** | **File back-up Storage** |  |
| **97** | **To note correspondence** |  |
| **98** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 12/09/19