**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 17th September 2019 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **81** | **To receive apologies for absence** |  |
| **82** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **83** | **To take questions and comments from members of the public** |  |
| **84** | **To take questions and comments from members of the Council** |  |
| **85** | **To approve the minutes of ordinary meeting held on 16.07.19** |  |
| **86** | **To address matters arising from the ordinary meeting held on 16.07.19**  |  |
| **87** | **To address burial matters**1. **Update on tidying of the cemetery**
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| **88** | **To address planning matters**1. **Update on current developments**
2. **P19/V1914/FUL, 14 Anson Drive Watchfield Swindon: Conversion of existing garage to form hairdressing salon for the purposes of working from home.**
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| **89** | **Update on S106**1. **To agree acceptance of S106 funds (P12/V2283/O [13V25] Public Open Space Commuted Sum) of £241,968.94 and associated conditions. Ref: P19/V1967/106**
2. **To agree signatories for the acceptance of the above funds and conditions**
3. **To agree banking arrangements for the above sum**
4. **Further updates**
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| **90** | **To discuss/agree Internal Auditor and sign agreement letter** |  |
| **91** | **To discuss/ agree comments on the Shrivenham Neighbourhood Plan** |  |
| **92** | **To discuss/agree requirement of winter Salt / Salt Bin order from OCC** |  |
| **93** | **Finance to Agree**

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| Payee | Spending Power | TOTAL Gross | Detail |
| Crowdy & Rose | LGA 1972 s111 | 420.00  | Legal fees re POS Meadow View |
| S Nodder  | LGA 1972 ss 15 & 34 | 33.49  | Certificate of appreciation frame, flowers and card |
| S Nodder  | LGA 1972 s111 | 20.00  | Kettle |
| C Arnold | LGA 1972 s111  | 341.99 | Laptop and antivirus package |
| C Arnold | LGA 1972 s111  | 16.79 | Printer ink |
| C Arnold | LGA 1972 s111  | 4.99 | Envelopes (100) |

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| **94** | **Finance to Note**

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| Name | Spending Power | Date Paid | Total Gross | Detail |
| Leon Pearce | Parish Councils Act 1957. | 17/05/2148 | 105.00  | Bus shelter cleaning |
| Brian Hall Ltd | LG (Misc) Act 1976 s19 | 10/09/2019 | 14,815.74  | Work carried out at pavilion |
| The Grass Equipment Co | Open Spaces Act 1906 | 22/07/2019 | 744.00  | Watering unit  |
| S Nodder | LGA 1972 s214 | 22/07/2019 | 35.99 | Commemorative plaque |
| VWHDC | LGA 1972 s111 | 24/06/2019 | 100.00  | Uncontested election fees |
| Main Man Supplies Ltd | LG (Misc) Act 1976 s19 | 25/06/2019 | 131.20  | Toilet rolls & waste bin liners |
| Screwfix | Open Spaces Act 1906 | 25/07/2019 | 39.99  | Hosepipe |
| Paul Spencer-Matthews | Litter Act 1983 | 31/07/2019 | 250.00  | Litter picking |
| C Arnold | LGA 1972 s112 | 30/06/2019 | 533.60  | July Salary |
| T Brock | LGA 1972 s112 | 30/06/2019 | 213.65 | July Salary |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 31/07/2019 | 86.00  | Cemetery grass cutting |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 31/07/2019 | 723.52 | Grounds maintenance – grass |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 31/07/2019 | 56.92  | Grass cutting church verge |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 31/07/2019 | 201.60  | Grass cutting POS |
| 707 Resource Management | Litter Act 1983 | 31/08/2019 | 53.69 | Litter |
| Sky's the Limit Entertainment  | LGA 1972 s111 | 02/08/2019 | 405.00  | Bouncy castle for village picnic |
| Protectivity  | LGA 1972 s140 | 02/08/2019 | 134.40  | Insurance - village picnic |
| C Arnold | LGA 1972 s112 | 30/06/2019 | 533.6 | August Salary |
| T Brock | LGA 1972 s112 | 30/06/2019 | 213.65 | August Salary |
| JHAI Ltd | LG (Misc) Act 1976 s19 | 01/07/2019 | 264.00  | Int modification pavilion disabled w/c and changing rooms |
| Wilson & Scott | Highways Act 1980 | 30/07/2019 | 469.33 | Traffic management |
| Community Heartbeat | Public Health Act 1936 | 01/08/2019 | 324.00  | Defibrillator support (min 4 yrs) |
| Leon Pearce | Parish Councils Act 1957. | 15/08/2019 | 105.00  | Bus shelter cleaning |
| Buyaplan | LG (Misc) Act 1976 s19 | 16/08/2019 | 13.20 | Plan app tennis/MUGA |
| PortalPlanQuest Ltd | LG (Misc) Act 1976 s19 | 16/08/2019 | 256.00 | Plan app tennis/MUGA |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 31/08/2019 | 86.00  | Cemetery grass cutting |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 31/08/2019 | 723.52 | Grounds maintenance – grass |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 31/08/2019 | 56.92  | Grass cutting church verge |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 31/08/2019 | 100.80  | Grass cutting POS |
| 707 Resource Management | Litter Act 1983 | 31/07/2019 | 53.69 | Litter |
| Castle Water | LG (Misc) Act 1976 s19 | 26/07/2019 | 9.37 | Pavilion - water |
| Castle Water | LG (Misc) Act 1976 s20 | 03/07/2019 | 33.69  | Pavilion - water |
| Castle Water | Open Spaces Act 1906 | 05/08/2019 | 33.69  | Backlands water |
| Castle Water | Open Spaces Act 1906 | 03/09/2019 | 33.69  | Backlands water |
| The Net Result | LGA 1972 s112 | 03/08/2019 | 66.00  | Payroll May-Jul |

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| **95** | **Agenda Diary**1. **Completion of External Audit**
2. **Members’ Interests – Annual review**
3. **Registration of Members’ Interests**
4. **Section 137 Payments**
5. **Update Planning Register**
6. **Burial Charges Review**
7. **Review of Paddock Licenses and rental**
8. **Allotment Hire Charges and Agreement Review**
9. **Servicing pavilion pump**
10. **Employer PAYE**
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| **96** | **File back-up Storage**  |  |
| **97** | **To note correspondence** |  |
| **98** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 12/09/19