**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 15th October 2019 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **99** | **To receive apologies for absence** |  |
| **100** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **101** | **To take questions and comments from members of the public** |  |
| **102** | **To take questions and comments from members of the Council** |  |
| **103** | **To approve the minutes of ordinary meeting held on 17.09.19** |  |
| **104** | **To address matters arising from the ordinary meeting held on 17.09.19**  |  |
| **105** | **To address burial matters** |  |
| **106** | **To address planning matters**1. **Update on current developments**
2. **P19/V2037/FUL: Area to East of Watchfield Sports Pavilion off Majors Road: To erect a fenced MUGA (Multi-Use Games Area) and mini-tennis court (combined) with associated access footpath**
3. **P19/V2416/HH: 45 High Street Watchfield Swindon: Construction of a single storey garden room.**
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| **107** | **Update on S106**1. **Fencing around the recreation ground**
2. **Other applications**
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| **108** | **To discuss/agree hedge cutting around allotments and paddock, ditch clearance along footpath 2 and scrub clearance for allotments and Backlands.** |  |
| **109** | **To discuss/agree rat issue on the allotments** |  |
| **110** | **To discuss/agree electric car charging points in the pavilion carpark and government grants** |  |
| **111** | **To agree renewal of CCTV warranty** |  |
| **112** | **To discuss/agree speed watch date for the village** |  |
| **113** | **To discuss/agree SLCC membership renewal** |  |
| **114** | **To discuss remaining Public Work of Art** |  |
| **115** | **Finance to Agree**

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| Payee | Spending Power | TOTAL Gross | Detail |
| Pett Groundwork | Public Health Act 1875 | 262.84 | S106 additional sports pitch |
| C Arnold | LGA 1972 s111  | £20.46 | Stamps |

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| **116** | **Finance to Note**

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| Name | Spending Power | Total Gross | Detail |
| Community Heartbeat | Public Health Act 1936 | 175.00  | Cardiac arrest seminar |
| Euroloo | Public Health Act 1937 | 210.00  | Portable wc - picnic |
| Amazon | LGA 1972 s111 | 21.75  | Stationery |
| Currys | LGA 1972 s112 | 341.99 | Laptop and software |
| Leon Pearce | Parish Councils Act 1957. | 105.00  | Bus stop cleaning |
| C Arnold | LGA 1972 s112 | 533.60  | Sept salary |
| T Brock | LGA 1972 s112 | 213.85  | Sept salary |
| Pett Groundwork | Public Health Act 1875 | 4,454.16  | S106 additional sports pitch |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 723.52 | Grounds maintenance - grass |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 86.00  | Cemetery grass cutting |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 56.92  | Grass cutting church verge |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 100.80  | Grass cutting POS |
| British Gas | LG (Misc) Act 1976 s19 | 37.04  | Pavilion electricity |
| Castle Water | LG (Misc) Act 1976 s19 | 9.37 | Pavilion - water |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |
| A Heptinstall | LG (Misc) Act 1976 s19 | 11.00  | Cleaning of pavilion |
| Castle Water | LG (Misc) Act 1976 s19 | 9.37 | Pavilion - water |
| 707 Resource Management | Litter Act 1983 | 59.06 | Litter |
| British Gas | LG (Misc) Act 1976 s19 | 38.40  | Pavilion electricity |

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| **117** | **Agenda Diary**1. **Online VAT return**
2. **Employer PAYE**
3. **Registration of Members’ Interests**
4. **Section 137 Payments**
5. **Bank Reconciliation**
6. **Budget Review**
7. **Audit Plan update**
8. **Standing Orders Review and agreement**
9. **Code of Conduct Review and agreement**
10. **Allotments Register – Payments and Agreements sent**
11. **Cemetery Contract Review**
12. **Acceptance / approval of External Audit**
13. **Grass Cutting Contract review**
14. **Remembrance Attendance and wreath purchase**
15. **Carry out PAT testing**
16. **Budget Forecast for next financial year**
17. **Fire system test/pavilion**
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| **118** | **File back-up Storage**  |  |
| **119** | **To note correspondence** |  |
| **120** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 10/10/19