**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 15th October 2019 at 7.30pm**

**Agenda**

|  |  |  |
| --- | --- | --- |
| **ITEM** |  |  |
| **99** | **To receive apologies for absence** |  |
| **100** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **101** | **To take questions and comments from members of the public** |  |
| **102** | **To take questions and comments from members of the Council** |  |
| **103** | **To approve the minutes of ordinary meeting held on 17.09.19** |  |
| **104** | **To address matters arising from the ordinary meeting held on 17.09.19** |  |
| **105** | **To address burial matters** |  |
| **106** | **To address planning matters**   1. **Update on current developments** 2. **P19/V2037/FUL: Area to East of Watchfield Sports Pavilion off Majors Road: To erect a fenced MUGA (Multi-Use Games Area) and mini-tennis court (combined) with associated access footpath** 3. **P19/V2416/HH: 45 High Street Watchfield Swindon: Construction of a single storey garden room.** |  |
| **107** | **Update on S106**   1. **Fencing around the recreation ground** 2. **Other applications** |  |
| **108** | **To discuss/agree hedge cutting around allotments and paddock, ditch clearance along footpath 2 and scrub clearance for allotments and Backlands.** |  |
| **109** | **To discuss/agree rat issue on the allotments** |  |
| **110** | **To discuss/agree electric car charging points in the pavilion carpark and government grants** |  |
| **111** | **To agree renewal of CCTV warranty** |  |
| **112** | **To discuss/agree speed watch date for the village** |  |
| **113** | **To discuss/agree SLCC membership renewal** |  |
| **114** | **To discuss remaining Public Work of Art** |  |
| **115** | **Finance to Agree**   |  |  |  |  | | --- | --- | --- | --- | | Payee | Spending Power | TOTAL Gross | Detail | | Pett Groundwork | Public Health Act 1875 | 262.84 | S106 additional sports pitch | | C Arnold | LGA 1972 s111 | £20.46 | Stamps | |  |
| **116** | **Finance to Note**   |  |  |  |  | | --- | --- | --- | --- | | Name | Spending Power | Total Gross | Detail | | Community Heartbeat | Public Health Act 1936 | 175.00 | Cardiac arrest seminar | | Euroloo | Public Health Act 1937 | 210.00 | Portable wc - picnic | | Amazon | LGA 1972 s111 | 21.75 | Stationery | | Currys | LGA 1972 s112 | 341.99 | Laptop and software | | Leon Pearce | Parish Councils Act 1957. | 105.00 | Bus stop cleaning | | C Arnold | LGA 1972 s112 | 533.60 | Sept salary | | T Brock | LGA 1972 s112 | 213.85 | Sept salary | | Pett Groundwork | Public Health Act 1875 | 4,454.16 | S106 additional sports pitch | | Paul Spencer-Matthews | Litter Act 1983 | 250.00 | Litter picking | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 723.52 | Grounds maintenance - grass | | Bawden Managed Landscapes | Open Spaces Act 1906 | 86.00 | Cemetery grass cutting | | Bawden Managed Landscapes | Open Spaces Act 1906 | 56.92 | Grass cutting church verge | | Bawden Managed Landscapes | Open Spaces Act 1906 | 100.80 | Grass cutting POS | | British Gas | LG (Misc) Act 1976 s19 | 37.04 | Pavilion electricity | | Castle Water | LG (Misc) Act 1976 s19 | 9.37 | Pavilion - water | | Paul Spencer-Matthews | Litter Act 1983 | 250.00 | Litter picking | | A Heptinstall | LG (Misc) Act 1976 s19 | 11.00 | Cleaning of pavilion | | Castle Water | LG (Misc) Act 1976 s19 | 9.37 | Pavilion - water | | 707 Resource Management | Litter Act 1983 | 59.06 | Litter | | British Gas | LG (Misc) Act 1976 s19 | 38.40 | Pavilion electricity | |  |
| **117** | **Agenda Diary**   1. **Online VAT return** 2. **Employer PAYE** 3. **Registration of Members’ Interests** 4. **Section 137 Payments** 5. **Bank Reconciliation** 6. **Budget Review** 7. **Audit Plan update** 8. **Standing Orders Review and agreement** 9. **Code of Conduct Review and agreement** 10. **Allotments Register – Payments and Agreements sent** 11. **Cemetery Contract Review** 12. **Acceptance / approval of External Audit** 13. **Grass Cutting Contract review** 14. **Remembrance Attendance and wreath purchase** 15. **Carry out PAT testing** 16. **Budget Forecast for next financial year** 17. **Fire system test/pavilion** |  |
| **118** | **File back-up Storage** |  |
| **119** | **To note correspondence** |  |
| **120** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 10/10/19