**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 19th November 2019 at 7.30pm**

**Minutes**

Present: Cllrs Nodder (Chairman), Griffiths, Coombs, Lyall,

C Arnold (Clerk)

2 members of the public

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| **ITEM** |  | **Action** |
| **121** | **To receive apologies for absence**  District Councillors Ware and Howell, County Cllr Y Constance, T Brock (RFO). Cllrs C Parker, J Valadas |  |
| **122** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**  None |  |
| **123** | **To take questions and comments from members of the public**  Report from Cllrs Ware & Howell for District Council – Climate Emergency Advisory Committee recommends DC to be carbon neutral by 2030 and district by 2045 with 75% reduction by 2025. No LP for South Oxfordshire may have implications for Vale LP. A429 construction access now open. Festival grants available. Safe Places scheme in Faringdon. Some public meetings affected by General Election – please check.  Report from County Councillor Constance – Climate Action Plan – council to be carbon neutral by 2031, aim to replace fleet with electric vehicles, change all street lighting to LED, recycle 70% of waste, work with energy suppliers for local renewable energy distribution, raise energy efficiency code of new builds. |  |
| **124** | **To take questions and comments from members of the Council**  Cllr SN thanks retired Cllr Ed Beales for all his work on the council. Clr SN also thanks Cllr DG for reporting fireworks set off on the rec. to the police and for tidying the smashed glass around the vandalised bus shelters in the village.  Reports of high amount of dog mess on football pitch, council to review CCTV, public must report to environmental health. |  |
| **125** | **To approve the minutes of ordinary meeting held on 17.09.19**  Council Agree  Proposed: Cllr DG Seconded: Cllr BL Abstained: Cllr SC Agreed: All |  |
| **126** | **To approve the minutes of ordinary meeting held on 15.10.19**  Council Agree  Proposed: Cllr SC Seconded: Cllr DG Abstained: Cllr BL Agreed: All |  |
| **128** | **To address matters arising from the ordinary meeting held on 15.10.19**  All action points are complete, in hand or on the agenda for this meeting |  |
| **129** | **To address burial matters**   1. **To agree headstone wording, Suzanne Gorton**   As circulated. Council agree to wording and no fee. Clerk to resend stone mason email to BL and DG. BL to send documents to funeral director.  Proposed: Cllr BL Seconded: Cllr SC Agreed: All  Defence Academy estates contacted about contractors driving over graves. | CA  BL |
| **130** | **To address planning matters**   1. **Update on current developments**   None   1. **P19/V2976/FUL 14 Anson Drive Watchfield Swindon. Conversion of existing garage to form hairdressing salon for the purposes of working from home. Dropped kerb extended**   Council has received multiple comments. Plans show extended dropped curb but would still involve driving along pavement to access spaces 1 and 2, inaccuracies in application, car parking space 3 encroaching on neighbours’ land, council response discussed. Council agree to object as the response. Clerk to submit response.  Proposed: Cllr BL Seconded: Cllr DG Agreed: All   1. **S/OUT/17/1990 – planning consultation – updated environmental information**   Proposed response circulated with comments regarding A420 and biodiversity concerns. Council discuss and agree response, Clerk to respond.  Proposed: Cllr DG Seconded: Cllr SC Agreed: All | CA  CA |
| **131** | **Update on S106**   1. **To agree conditions for the acceptance of S106 payment of related to P19/V2227/106, provision and maintenance of play equipment for older children and adults (£45,447.31)**   Council agree to acceptance of conditions for the acceptance of this payment and Cllr Nodder as signatory.  Proposed: Cllr DG Seconded: Cllr BL Agreed: All   1. **To discuss/agree modifications to MUGA/Tennis S106 application**   Response to raised queries discussed. Response to be sent as agreed. | SN  SN |
| **132** | **To discuss/agree dog training on the recreation ground**  Correspondence discussed. Any commercial or organised activity on the recreation ground is subject to approval by the Parish Council, contractual arrangements and checking of required documentation. Facilities may then be hired at the discretion of the council but not to the exclusion of members of the public. WPC insurance will cover dog training on the rec. under damage caused by defect in the ground, the dog trainer will be responsible for their own insurance. The council discuss the matter with the resident and agree to allow dog training on the rec. providing the dog trainer provides their public liability insurance and a booking is made through the pavilion officer and contract signed.  Proposed: Cllr BL Seconded: Cllr SC Agreed: All | CA  CP |
| **133** | **To discuss/agree bus shelter damage repairs**  Clerk to contact glaziers to see if they can replace smashed glass panes with polycarbonate. Cllr SN to see if brand names are on the bus shelters to help with quotes. | CA  SN |
| **134** | **To discuss/agree deep cleanse areas in Watchfield**  Response received from Waste Team regarding leaf clearance. Agreed list of areas and priorities. Clerk to send information to Biffa/waste team  Proposed: Cllr DG Seconded: Cllr BL Agreed: All | CA |
| **135** | **To discuss/agree removal of broken gates in the cemetery**  Written confirmation that neither set of gates belongs to military. Council agree to removing the broken gates as they are dangerous  Proposed: Cllr BL Seconded: Cllr SC Agreed: All | SN |
| **136** | **To discuss/agree pest control quotes**  Krypton Environmental – 21 bait stations, 12 visits per annum, free call out, reports, COSHH and Risk Assessments, BPCA £126 + VAT per quarter. Council agree to pest control  Proposed: Cllr SC Seconded: Cllr DG Agreed: All | DG |
| **137** | **To discuss/agree Local Shopper bus response**  No feedback from local older resident groups concerning the usage of this service. Served by S6 service through village. Council discuss and agree to respond that WPC consider this an important service and would prefer it be retained but will not financially contribute. Clerk to respond  Proposed: Cllr DG Seconded: Cllr BL Agreed: All | CA |
| **138** | **To discuss/ agree to response to the homelessness strategy**  As circulated with comment to include input from very local volunteers and organisations would be beneficial. Council discuss and agree to response  Proposed: Cllr SC Seconded: Cllr BL Agreed: All | CA |
| **139** | **Finance to Agree -**None |  |
| **140** | **Finance to Note**   |  |  |  |  | | --- | --- | --- | --- | | Name | Spending Power | Total Gross | Detail | | 123 Reg | LG 1972 s142 | 19.19 | Website | | C Arnold | LGA 1972 s111 | 20.46 | Stamps | | B. Reynolds | LGA 1972 s 19 | 80.00 | Village Picnic PA system | | MJA Consulting | LGA 1972 s111 | 23.32 | Licences | | S Nodder | LGA 1972 s 145 | 40.00 | Public Works of Art event | | 707 resource management | Litter Act 1983 | 59.06 | Litter | | Amy & Jo Cleaning | LGA 1972 s 19 | 22.00 | Cleaning of pavilion | | C Arnold | LGA 1972 s112 | 533.60 | Oct Salary | | T Brock | LGA 1972 s112 | 213.65 | Oct Salary | | 707 resource management | Litter Act 1983 | 59.06 | Litter | | Hills | Open Space Act 1906 | 178.70 | Repairs to Star Lane | | The Net Result | LGA 1972 s112 | 66.00 | Payroll Aug-Sept | |  |
| **141** | **Agenda Diary**   1. **Employer PAYE** - done 2. **Registration of Members’ Interests –** no changes 3. **Section 137 Payments** – no requests   **Meeting Suspended, 20:20.**   1. **Review RFO salary –** in line with NALC increases   Proposed: Cllr DG Seconded: Cllr SC Agreed: All  **Meeting Open, 20:25**   1. **Vexatious Complaints Policy – Review** – no changes recommended. Council Agree.   Proposed: Cllr DG Seconded: Cllr SN Agreed: All   1. **Bank Reconciliation**   As circulated. Council Agree  Proposed: Cllr SC Seconded: Cllr BL Agreed: All | CA  TB |
| **142** | **File back-up Storage** - done |  |
| **143** | **To note correspondence**  None |  |
| **144** | **Any other business**  None |  |
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Meeting closed 20:35

Claire Arnold

Clerk to Watchfield Parish Council 21/11/19