**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st January 2020 at 7.30pm**

**Minutes**

Present: Cllrs S Nodder (Chairman), D Griffiths, B Lyall, S Coombs, C Parker, C Arnold (Clerk)

District Cllr S Howell

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| **ITEM** |  |  |
| **163** | **To receive apologies for absence** T Brock (RFO), Cllr J Valadas, District Cllr E Ware, County Cllr Y Constance |  |
| **164** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**Cllrs receive automatic dispensation from District Council to set precept |  |
| **165** | **To take questions and comments from members of the public**Cllr Howell summarises report from District Council regarding Climate Emergency, Planning, Unitary Authority and Decriminalised Parking. Climate change committee meeting next Tuesday, Cllr SH to keep WPC up to date.  |  |
| **166** | **To take questions and comments from members of the Council**Cllr SN reports clean-up of footpath 2 required but when all work has been completed Cllr SN thanks to those who helped with bulb planting round village sign |  |
| **167** | **To approve the minutes of ordinary meeting held on 17.12.19**Council AgreeProposed: Cllr B Lyall Seconded: Cllr DG Abstained: Cllrs S Coombs, C Parker Agreed: All |  |
| **168** | **To address matters arising from the ordinary meeting held on 17.12.19** All action points are complete, in hand or on the agenda for this meeting |  |
| **169** | **To address burial matters**1. **Mr David Larkin Internment of ashes 23rd December 2018, plot 106**
2. **Mr Andrew Gorton Burial 31st December 2019, plot 44.**

Clerk notes this is Plot 208 not 44 |  |
| **170** | **To address planning matters**1. **Update on current developments**

Meadow View Highways work continuing. Management company has taken over POS and made contact with WPC.1. **P19/V3216/FUL Beckett Lodge Faringdon Road Shrivenham. A public museum open to visitors, housing artefacts owned by the Armed Forces Chaplaincy Centre. The museum contains the following accommodation arranged over a single storey: Exhibition space, Reception and Entrance Area, AV suite, WC Facilities and Plant Room. The scheme also comprises an integrated hard and soft landscaping scheme with a footbridge crossing Bower Brook**

Council discuss and agree to respond with No Objection. Clerk to respondProposed: Cllr Parker Seconded: Cllr Lyall Agreed: All | CA |
| **171** | **To discuss/agree management of kiosk library**Previous caretakers moved away from village. Requires a clean/refurbishment inside and drop off point for books etc. Cllr Coombs volunteers to clean the kiosk and check book collection. | SC |
| **172** | **To discuss/agree replacement of knee-rail surrounding pavilion car park**2 quotes for metal knee rail replacement of whole wooden section (69m)Shrivenham Fencing £2,460 + £492 VAT = £2,952Securafen £2,898 + £579.60 = £3,477.60Council agree to Shrivenham Fencing quote. Cllr SN to organise. Proposed: Cllr Parker Seconded: Cllr Lyall Agreed: All | SN |
| **173** | **Update on S106**Play area – surfacing work completed, awaiting small piece installationsOlder children/adult – surfacing in front of MUGA wall complete, fencing ordered, updating quotes for fitness equipment and roundabout. Have had a site visit.MUGA/Tennis – permission granted with use restrictions. Company has visited site to finalise plans. Environmental officer meeting at 15:00hrs Thursday to discuss noise restrictions. | SNSNALL |
| **174** | **To discuss/ agree Budget for 2020/21**As circulated. Council discuss and agree with 3% rise on budget. Proposed: Cllr Griffiths Seconded: Cllr Lyall Agreed: All | ALLTB |
| **175** | **To discuss/ agree Precept for 2020/21**As circulated. Council agree to 3% rise based on Band D tax base of 1045.4, equating to a per household Band D rise of £1.18 per annum resulting in an annual precept of £42,443.24.Cllr SN to submit.Proposed: Cllr Parker Seconded: Cllr Coombs Agreed: All | SN |
| **176** | **To discuss/agree response to Swindon Local Plan consultation**As circulated. Council agree to respond, clerk to submit.Proposed: Cllr Coombs Seconded: Cllr Griffiths Agreed: All | CA |
| **177** | **To discuss/ agree response to Oxfordshire Rural Services Survey**Completed online by Cllr NodderProposed: Cllr Parker Seconded: Cllr Coombs Agreed: All |  |
| **178** | **Finance to Agree** None |  |
| **179** | **Finance to Note**

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| Name | Spending Power | Total Gross | Detail |
| HMRC | LGA 1972 s112 Contract/Pensions Act 2014 | 146.80  | TAX Oct - Dec |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 723.52  | Grass cutting  |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 86.00  | Grass cutting cemetery |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 100.80  | Grass cutting POS Meadow View |
| Castle Water | LG (Misc) Act 1976 s19 | 33.69 | Pavilion - water |
| AE Heptinstall | LG (Misc) Act 1976 s19 | 38.50  | Pavilion cleaning |
| SSE | LG (Misc) Act 1976 s19 | 103.98 | Pavilion - gas |
| British Gas | LG (Misc) Act 1976 s19 | 44.78 | Pavilion - electricity |
| Castle Water | Open Spaces Act 1906 | 9.37 | Backlands water |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |
| Castle Water | LG (Misc) Act 1976 s19 | 33.69 | Pavilion - water |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |
| Shrivenham Fencing | Open Spaces Act 1906 | 2,544.00 | Fencing around Meadow View POS |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 56.92  | Grass cutting church |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 56.92  | Grass cutting church |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Highways Act 1980 | 723.52  | Grass cutting  |
| Bawden Managed Landscapes | Open Spaces Act 1906 | 86.00  | Grass cutting cemetery |
| BG Business | LG (Misc) Act 1976 s19 | 147.85  | Electricity at Pavilion |

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| **180** | **Agenda Diary**1. **Online VAT return** - done
2. **Registration of Members’ Interests** – no changes
3. **Bank Reconciliation**

As circulated. Council Agree.Proposed: Cllr Parker Seconded: Cllr Griffiths Agreed: All1. **Budget Review**

As circulated. Council AgreeProposed: Griffiths Seconded: Cllr Parker Agreed: All1. **Section 137 Payments**

No requests.1. **Risk Assessment**

As circulated. Council discuss and Agree.Proposed: Cllr Lyall Seconded: Cllr Griffiths Agreed: All1. **Certificates of Appreciation – Nomination**

None1. **Audit Plan update**

As circulated. Council AgreeProposed: Cllr Parker Seconded: Cllr Coombs Agreed: All1. **Employer PAYE** - done
2. **Complaints Policy – Review**

As circulated. Council Agree to policy.Proposed: Cllr Griffiths Seconded: Cllr Coombs Agreed: All1. **Lone Worker Policy – Review**

As circulated. Council Agree to policy.Proposed: Cllr Griffiths Seconded: Cllr Coombs Agreed: All1. **Review Clerks Salary**

Clerk leaves room 2015. Confidential minutes. Clerk re-joins meeting 2019 | TBTBCACACACASN |
| **181** | **File back-up Storage**  |  |
| **182** | **To note correspondence**1. **Large Backlands Paddock now available to rent**

New tenant begins tenancy on 14th February. Letter to adjoining residents concerning reporting littering to be issued. Clerk to draft letter. 1. **Dangerous Driving down the high street on Christmas eve**

Matter brought to the attention of the council. Council cannot enforce parking matters but recommends contact the police in incidents of dangerous parking or driving. Council agree to putting a notice on bus stop along Majors Rd telling residents not to park in bus stops.1. **Joy riders damage the recreation ground on Christmas day**

CCTV footage downloaded. Police investigating. |  |
| **183** | **Any other business**Cllr Lyall reports a resident has noted the amount of rubbish in the hedgerow and ditch rows. Cllr Nodder has recommended a community litter pick but has had no response.Cllr Parker notes a few football matches have been cancelled due to weather conditions. Cllr Nodder notes 6th June will be fete day. |  |

Meeting Closed 20:26

Claire Arnold

Clerk to Watchfield Parish Council 22/01/20

**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st January 2020 at 7.30pm**

**Confidential Minutes**

Present: Cllrs S Nodder (Chairman), D Griffiths, B Lyall, S Coombs, C Parker, C Arnold (Clerk)

District Cllr S Howell

**180 l** Current pay point 25. If increase to SCP 26 (new scale 20) = £13.15/hour + working at home allowance = £544/month

Proposed: Cllr Parker Seconded: Cllr Griffiths Agreed: All