**Meeting of Watchfield Parish Council**

**ZOOM VIRTUAL MEETING**

**Tuesday 19th May 2020 at 7.30pm**

**Agenda**

Join Zoom Meeting

https://us04web.zoom.us/j/79550967920?pwd=M0dlOEIzWVFHZ2JpOG5QSyt2MzM0QT09

Meeting ID: 795 5096 7920

Password: 1NXvS1

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| --- | --- | --- |
| **ITEM** |  |  |
| **1****2****3****4** | **Election of Chairperson. To Note. The existing Chairman will remain in place until the next Annual Meeting (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (Reg part 2 section 4 (2) which came into force on 4 April 2020.)****Election of Vice Chairperson. To Note. The existing Vice Chairperson will remain in place until the next Annual Meeting.****To appoint Officers to the council. To Note. The existing Vice Chairperson will remain in place until the next Annual Meeting.****To receive apologies for absence** |  |
| **5** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **6** | **Coronavirus update**1. **Volunteer effort**
2. **Grants and finances**
3. **Restrictions and regulations**
4. **Other**
 |  |
| **7** | **To take questions and comments from members of the public** |  |
| **8** | **To take questions and comments from members of the Council** |  |
| **9** | **To approve the minutes of ordinary meeting held on 21.04.20** |  |
| **10** | **To address matters arising from the ordinary meeting held on 21.04.20** |  |
| **11** | **To address burial matters**1. **Transfer of Exclusive right of burial from a cremation plot (106/16) to an earthen grave No 175 an additional £100.00 for Mrs Irene Charlesby and Arthur Charlesby. Interment of Mrs Irene Charlesby £165.00 Interment of ashes Mr Arthur Charlesby £55.00. Total amount £320.00**
 |  |
| **12****13****14** | **To address planning matters**1. **Update on current developments**
2. **P20/V0939/FUL: Shrivenham Hundred Business Park: Change of use from office use B1 to D1 veterinary surgery.**

**To Agree Insurance Quote****External Audit. Annual Governance and Accountability Return 2019/2020 Part 3 for the Year Ending 31 March 2020****i. To Note the Annual Internal Audit Report 2019/20 has been signed off by Philip Hood F.m.a.a.t. Arrow Accounting on 23 April 2020 ii. To complete, approve and sign Section 1 Annual Governance Statement 2019/20** |  |
| **15** | **Finance to Agree** None |  |
| **16** | **Finance to Note**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Spending Power | Total Gross | Detail |
| S Nodder  | LGA 1972 s111 | 25.94 | Stamps |
| Clarke Brothers Heating | Highways Act 1980 ss3 ,50 | 50.00  | Flood repairs to footpath 2 |
| Leon Pearce | Parish Councils Act 1957. | 105.00  | Bus shelter cleaning |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |
| Tina Brock/Claire Arnold | LGA 1972 s112  | 757.85 | April salary |
| Castle Water | LG (Misc) Act 1976 s19 | 18.35 | Pavilion - water |
| D Griffiths | LG (Misc) Act 1976 s19 | 13.51  | Cable ties – disabling play equipment (Coronavirus) |
| BGG Garden & Tree Care | Open Spaces Act 1906 LG (Misc) Act 1976 s19 Highways Act 1980 | 1,116.00  | Grass cutting within the parish |
| Drainmaster (Environmental) Ltd | LG (Misc) Act 1976 s19 | 1,930.00  | Installation of new pump |

**Agenda Diary**1. **Registration of Members’ Interests**
2. **Section 137 Payments**
3. **Employer PAYE**
4. **Agree to Code of Conduct**
5. **Agree to Standing orders. Updated in line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**
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| **17** |  |
| **18** | **File back-up Storage -**  |  |
| **19** | **To note correspondence** |  |
| **20** | **Any other business** |  |

Claire Arnold

Clerk to Watchfield Parish Council 14/05/20