**Meeting of Watchfield Parish Council**

**ZOOM VIRTUAL MEETING**

**Tuesday 16th June 2020 at 7.30pm**

**Minutes**

Join Zoom Meeting

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Meeting ID: 755 5974 4077

Password: 2qmzXq

Present: Cllrs Nodder (Chairman), Griffiths, Parker, Coombs, Lyall, C Arnold (Clerk)

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| **ITEM** |  |  |
| **21** | **To receive apologies for absence**  District Councillors S Howell and E Ware, County Councillor Y Constance, Cllr J Valadas |  |
| **22** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**  None |  |
| **23** | **Coronavirus update**   1. **Volunteer effort**   Demand has decreased. Most prescription collection and some medical transport. Volunteer network still in place but many are back working. NHS requests for residents of Shrivenham, Longcot, Ashbury and Highworth.   1. **Grants and finances**   SSERC Grant received. Grant for pavilion received.   1. **Restrictions and regulations**   Play areas and outdoor gym equipment still closed. More permanent notices will have to be generic due to changing regulations. Also see item 30.   1. **Other**   Pedestrian gate removed from Backlands as public would not leave open. |  |
| **24** | **To take questions and comments from members of the public**  None |  |
| **25** | **To take questions and comments from members of the Council**  Mini-motorbike on rec – amended notices required. Council to agree wording at next meeting.  Increased litter since McDonalds re-opened plus traffic access problems along Majors Road.  Discarded PPE becoming a problem.  Cllr SN reports on resident petition to get BT fibre-optics. Clerk to review link and investigate financial implications for the council.  Cllr BL and Cllr DG note build up of weeds around the pavilion and in the play area, Cllr SN to ask current grass cutting contractors to spray the area.  Cllr CP notes a build up of brambles and foliage behind the pavilion, Cllr SN to ask grass cutting contractors to clear the area and add it to the bi-weekly cut. | All  CA  SN  SN |
| **26** | **To approve the minutes of ordinary meeting held on 19.05.20**  Council Agree  Proposed: Cllr CP Seconded: Cllr DG Agreed: All |  |
| **27** | **To address matters arising from the ordinary meeting held on 19.05.20**  All action points are complete, in hand or on the agenda for this meeting |  |
| **28** | **To address burial matters**   1. **Memorial Bench enquiry**   Other memorial benches exist in cemetery. Suggest proposed costings put to family. Cllr SC suggests replacing broken memorial bench by the church, Clerk to inform family of the bench and burial officers to investigate costings. Clerk to add to next agenda. | CA  CA |
| **29** | **To address planning matters**   1. **Update on current developments**   MUGA project being progressed by Cllr Valadas. Utilities survey required by Thames Water before work permitted in vicinity of sewerage pipes. Quotation £450 (+ £350 search if required). Necessary to progress. Council Agree to quote.  Proposed: Cllr DG Seconded: Cllr SC Agreed: All   1. **P20/V1236/PDH; 4 Beverley Road Watchfield Swindon SN6 8DJ. Single storey rear extension. Depth 6m Height 4m Height to eaves 2.4m.**   Council Agree to No Objection comment.  Proposed: Cllr DG Seconded: Cllr BL Agreed: All   1. **P20/V1208/HH; 1 Squires Road Watchfield Swindon SN6 8TW. Single storey rear extension to replace existing conservatory.**   Council Agree to No Objection comment.  Proposed: Cllr BL Seconded: Cllr CP Agreed: All   1. **P19/V3216/FUL; Beckett Lodge Faringdon Road Shrivenham Swindon; amended plans and information received 7 May 2020 - Landscape and ecology**   Council Agree to No Objection comment.  Proposed: Cllr DG Seconded: Cllr CP Agreed: All | JV  CA  CA  CA |
| **30** | **To discuss re-opening of pavilion and/or recreation ground for sport use**  As circulated, limited football training can resume and toilets are able to be used on a user-cleaning/monitoring basis. Cllr CP in discussions with football team users and presently football training will not resume due to current restrictions. Clerk waiting on feedback from insurers regarding contracts and disclaimers.  Birthday party booking for early July dependent on government advise on social distancing and re-opening of pavilions. | CA  CP |
| **31** | **Finance to Agree**  **None** |  |
| **32** | **Finance to Note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | Spending Power | Date Paid | Total Gross | Detail | | Leon Pearce | Parish Councils Act 1957. | 20/05/2020 | 105.00 | Bus shelter cleaning | | C Arnold | LGA 1972 s112 | 31/05/2020 | 544.00 | Mar salary | | T Brock | LGA 1972 s112 | 31/05/2020 | 213.65 | Mar salary | | BGG Garden & Tree Care | Open Spaces Act 1906 LG (Misc) Act 1976 s19 Highways Act 1980 | 31/05/2020 | 702.00 | Grass cutting within  the parish | | Came & Co | LGA 1972 s140 | 01/06/2020 | 3,954.49 | Council insurance | | British Gas | LG (Misc) Act 1976 s19 | 18/05/2020 | 39.98 | Pavilion - electricity | | Paul Spencer-Matthews | Litter Act 1983 | 28/05/2020 | 250.00 | Litter picking | | Castle Water | LG (Misc) Act 1976 s19 | 05/06/2020 | 18.35 | Pavilion - water | | BG Business | LG (Misc) Act 1976 s19 | 20/04/2020 | 27.03 | Electricity at Pavilion | | Castle Water | LG (Misc) Act 1976 s19 | 06/04/2020 | 18.35 | Pavilion - water |   **Agenda Diary**   1. **Employer PAYE** 2. **Allotment inspection**   To be carried out this week by Cllr DG and Cllr SC, pictures to be taken of untidy allotments and clerk to send out tidy-up letters.   1. **Certificates of Appreciation – Nomination**   To be reviewed after lock-down   1. **Registration of Members’ Interests** – changes to Clerk 2. **Update Planning Register** – carried out by Clerk 3. **Section 137 Payments –** no further requests 4. **Negotiation of fixed price energy plan for pavilion**   Fixed contract for 2 years, clerk to update audit diary. |  |
| **33** | SC  DG  CA  CA  CA |
| **34** | **File back-up Storage** – Clerk to carry out remotely | CA |
| **35** | **To note correspondence**   1. **T7853 Shrivenham, Faringdon Road, to facilitate carriageway resurfacing works,14 October 2020 - 16 October 2020 20:00 and 06:00.**   Into Shrivenham past Pennyhooks entrance. Diversion via Longcot Road or along A420   1. **T7852 Watchfield, Faringdon Road, to facilitate carriageway resurfacing works, 13 October 2020 - 14 October 2020 20:00 and 06:00.** 2. **T7849 Watchfield, B4508 Majors Road, to facilitate carriageway resurfacing, 12 October 2020 - 13 October 2020 20:00 to 06:00.**   Majors Road off the A420 towards Longcot |  |
| **36** | **Any other business**  The News back for August edition. Clerk to post advertisement for Backlands Paddock grazing rental. | CA |

Meeting Closed 20:27

Claire Arnold

Clerk to Watchfield Parish Council 23/06/20