**Meeting of Watchfield Parish Council**

**ZOOM VIRTUAL MEETING**

**Tuesday 20th October 2020 at 7.30pm**

**Agenda**

**Join Zoom Meeting**

**https://us02web.zoom.us/j/87358664670?pwd=ZDB2Y0dNVGZmczVOakFRUTZmeGphUT09**

**Meeting ID: 873 5866 4670**

**Passcode: 563005**

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| **ITEM** |  |  |
| **85** | **To receive apologies for absence** |  |
| **86** | **To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **87** | **Coronavirus update**1. **Volunteer effort**
2. **Grants and finances**
3. **Restrictions and regulations**
4. **Other**
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| **88** | **To take questions and comments from members of the public** |  |
| **89** | **To take questions and comments from members of the Council** |  |
| **90** | **To approve the minutes of ordinary meeting held on 15.09.20** |  |
| **91** | **To address matters arising from the ordinary meeting held on 15.09.20** |  |
| **92** | **To address burial matters**1. **New inscription for plot 106/4 Veronica and David Larkin**

**Inscription to read: AND DAVID LARKIN (NED) 22.1.19.44 – 3-.10. 2019. NEVER FORGOTTEN. paid.** |   |
| **93** | **To address planning matters**1. **Update on current developments**
 |  |
| **94****95****96****97** **98** **99****100****101****102****103** | **To discuss/agree contribution towards autumn verge bulb planting** **To discuss/agree options for replacement trees on Meadow View POS** 1. **community orchard**

**To discuss/agree response to Planning for the Future government consultation** **To discuss/agree installation of bench plinths for memorial bench in cemetery and in front of pavilion** **To discuss/agree installation of a solid base for bin store on recreation ground** **To discuss/agree installation of hard standing at recreation ground pedestrian entrance from footpath 2****To discuss/agree to scaffolding for a residential home being delivered via the rec.** **To discuss/agree feasibility of outdoor table tennis in the village****To discuss/agree use of pavilion during Village Hall renovations****Finance to Agree**

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| --- | --- | --- | --- | --- |
| Payee | Spending Power | TOTAL Gross | Detail |  |
| Parkfield Tree & Garden Care | Open Spaces Act 1906  | 240.00  | Emergency tree work |
| Clerk |  |  20.44 13.68 | Printer Ink, 18 first Class Stamps |

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| **104****105** | **Finance to Note**

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| --- | --- | --- | --- | --- |
| Name | Spending Power | Total Gross | Detail |  |
| C Arnold | LGA 1972 s112  | 544.00  | Sept salary |  |
| T Brock | LGA 1972 s112 | 213.85  | Sept salary |  |
| Leon Pearce | Parish Councils Act 1957. | 105.00  | Bus cleaning |  |
| 123 Reg | LG 1972 s142 | 19.19 | Website |
| The Nat Allotment Society | LGA 1972 s143 | 67.00  | Membership |  |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |  |
| Stocksigns |   | 85.11  | Social distancing signs |  |
| Amazon |   | 223.19  | Sanitising equipment |  |
| Stocksigns |   | 275.97  | Social distancing signs |  |
| No Butts Bin Co | Litter Act 1983 Parish Councils Act 1957 | 678.00  | Bench and litter bin |  |
| F Nodder | LG (Misc) Act 1976 s19 | 75.96  | Padlocks |  |
| The Net Result | LGA 1972 s112 | 92.50  | Payroll |  |
| BGG | Open Spaces Act 1906 LG (Misc) Act 1976 s19 Highways Act 1980 | 1,116.00  | Grass cutting of verges, church and recreation ground  |  |

**Agenda Diary**1. **Online VAT return**
2. **Employer PAYE**
3. **Registration of Members’ Interests**
4. **Section 137 Payments**
5. **Bank Reconciliation**
6. **Budget Review**
7. **Audit Plan update**
8. **Standing Orders Review**
9. **Code of Conduct Review**
10. **Allotments Register – Payments and Agreements**
11. **Cemetery Contract Review**
12. **Appointment of Internal Auditor**
13. **Acceptance / approval of External Audit**
14. **Grass Cutting Contract**
15. **Leaf clearing**
16. **Remembrance Attendance**
17. **Carry out visual PAT testing**
18. **Budget Forecast for next financial year**
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| **106****107** | **To note correspondence**1. **Three Street lights are off at the end of the High Street, MoD owned**
2. **Forensic training session carried out at the pavilion without permission from WPC**

**Any other business** |  |
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Please be aware of the following points regarding online meetings

1. The meeting will be recorded by the clerk, this will be for the purpose of taking minutes.
2. Time for public comments (Item 88) is 3 minutes per individual. After item 64 the public will be muted and if you have a question or comment to make please raise your hand to be unmuted.
3. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.

Claire Arnold

Clerk to Watchfield Parish Council 15/10/20