**Meeting of Watchfield Parish Council**

**ZOOM VIRTUAL MEETING**

**Friday 23rd April 2021 at 7.30pm**

**Agenda**

**Join Zoom Meeting**

**https://us02web.zoom.us/j/81569467092?pwd=VHM3REVMdi9XbkRRNmhFV252SHFJZz09**

**Meeting ID: 815 6946 7092**

**Passcode: 844930**

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| **ITEM** |  |  |
| **208****209** | **To receive apologies for absence****To receive any declarations of personal, or personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **210****211** | **Coronavirus update**1. **Volunteer effort**
2. **Grants and finances.**
3. **Restrictions and regulations**
4. **Other**

**To take questions and comments from members of the public** |  |
| **212** | **To take questions and comments from members of the Council**1. **Social Media Questions**
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| **213** | **To approve the minutes of ordinary meeting held on 16.03.21. All minutes will be formalised and signed when the council re-commence physical meetings.** |  |
| **214****215****216****217****218****219****220****221****222****223****224** | **To address matters arising from the ordinary meeting held on 16.03.21****To address burial matters**1. **Samuel Cudjoe burial 23rd April, 12.45 plot 215**

**To address planning matters**1. **Update on current developments**
2. **P21/V0503/O Outline application for the provision of 5no. Self-Build and/or Custom Housebuilding plots, with all matters reserved except for access from Faringdon Road**

**To Agree and formalise WPC’s Co-opting process.****To Agree/Discuss quote for installation and monthly costs of Virgin Broadband into the Village Hall** **To Agree/Discuss the replacement of a bench in Watchfield Parish Cemetery. 1.5m Park Seat with Back Recycledfurniture.co.uk £440 + VAT (free delivery)****Finance to Agree****Finance to Note**

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| --- | --- | --- | --- |
| Name | Spending Power | Total Gross | Detail |
| Leon Pearce | Parish Councils Act 1957. | 105.00  | Bus stop cleaning |
| BGG Garden and Tree Care | LG (Misc) Act 1976 s19 | 144.00  | Grass cutting |
| C Arnold | LGA 1972 s112  | 801.20  | February salary |
| T Brock | LGA 1972 s112  | 343.85  | February salary |
| Screwfix | Open Spaces Act 1906 | 19.99  | Padlock for rec gate |
| BG Business | LG (Misc) Act 1976 s19 | 71.52  | Electricity at Pavilion |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |
| 707 resource management | Litter Act 1983 | 63.89  | Litter picking |
| Parkfield Tree and Garden Care | Open Spaces Act 1906 | 384.00  | Tree work @ Backlands paddock |
| 707 resource management | Litter Act 1983 | 24.01  | Litter picking |
| Leon Pearce | Parish Councils Act 1957. | 105.00  | Bus stop cleaning |
| C Arnold | LGA 1972 s112  | 577.20  | March salary |
| T Brock | LGA 1972 s112  | 226.85  | March salary |
| OALC | LGA 1972 s143 | 424.31  | Subscription |
| Community First | LGA 1972 s143 | 70.00  | Subscription |
| BG Business | LG (Misc) Act 1976 s19 | 73.50  | Electricity at Pavilion |
| Paul Spencer-Matthews | Litter Act 1983 | 250.00  | Litter picking |
| HMRC | LGA 1972 s112 Contract/Pensions Act 2014 | 202.01  | TAX Jan-March 2020 |

**Agenda Diary**1. **Online VAT return**
2. **Registration of Members’ Interests**
3. **Employer PAYE – Annual Return**
4. **Section 137 Payments**
5. **Bank Reconciliation**
6. **Budget Review – end of year**
7. **To agree and sign Section 1&2 of Internal Audit.**
8. **Audit Plan update**
9. **ROSPA Play Area inspection – book.**
10. **Update key holder list**
11. **Carry out full PAT testing.**
12. **Pavilion charges review**
13. **Review Insurance**

**To note correspondence****Any other business** |  |

Please be aware of the following points regarding online meetings.

1. The meeting will be recorded by the clerk, this will be for the purpose of taking minutes.
2. Time for public comments (Item 211) is 3 minutes per individual. After item 211 the public will be muted and if you have a question or comment to make, please raise your hand to be unmuted.
3. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.

Claire Arnold, Clerk to Watchfield Parish Council 19/04/21