**Meeting of Watchfield Parish Council**

**Watchfield Village Hall and ZOOM**

**Tuesday 15th June 2021 at 7.30pm**

**Agenda**

**Join Zoom Meeting**

**https://us02web.zoom.us/j/89264382699?pwd=cE1mcmhkdzdPcTFjaHl5anc4T3ZMdz09**

**Meeting ID: 892 6438 2699**

**Passcode: 085416**

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| **ITEM** |  |  |
| **29** | **To receive apologies for absence** |  |
| **30** | **To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting** |  |
| **31** | **Coronavirus update**   1. **Restrictions and regulations** 2. **Other** |  |
| **32** | **To take questions and comments from members of the public** |  |
| **33**  **34** | **To take questions and comments from members of the Council**  **To approve the minutes of the AGM held on 05.05.21** |  |
| **35**  **36** | **To approve the minutes of Extraordinary meeting held on 21.05.21**  **To Sign all minutes in person; April 2020-May 2021** |  |
| **37**  **38**  **39** | **To address matters arising from the AGM meeting held on 05.05.21**  **Agree to Code of Conduct - To be signed.**  **Agree to Standing orders - To be signed** |  |
| **40**  **41** | **To address burial matters**   1. **Burial of Arthur Bailey; Plot 178. Paid**   **To address planning matters**   1. **Update on current developments**   **P21/V0949/HH50- High Street Watchfield; Dropping the roadside kerb to allow for off road parking (driveway) on the front of the property. The driveway will consist of gravel/pebbles to allow for sufficient drainage.** |  |
| **42**  **43**  **44**  **45** | **To Agree/Discuss new MUGA charges, booking system, opening times.**  **Pavilion and Recreation Ground Update**   1. **To Agree/Discuss contract of Hire for the pavilion for private functions.** 2. **To review contracts and bonds for Pavilion Hire** 3. **To Agree/Discuss Village Hall Committee hire of pavilion/recreation ground, 18.07.21- Car boot.** 4. **To Agree/Discuss Repair costs for play equipment; Air-Skier.**   **To Agree/Discuss cancellation of Julys WPC meeting- Next WPC meeting to be in September 2021.**  **To Agree/Discuss Watchfield areas for OCC Deep Cleanse Services - 05/07/2021 to 09/07/2021** |  |
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| **46** | **Finance to Agree**   |  |  |  |  | | --- | --- | --- | --- | | Payee | Invoice date | TOTAL Gross | Detail | | Stamps | 19.05.21 | £11.88 | Clerk - Stationary | | Ink Cartridges | 16.05.21 | £11.49 | Clerk - Stationary | |  |
| **47** | **Finance to Note**   |  |  |  |  | | --- | --- | --- | --- | | Name | Spending Power | Total Gross | Detail | | Lloyds bank | LGA1972 s111 | 1.00 | Opening savings account | | 707 resource management | Litter Act 1983 | 28.43 | Litter picking | | 707 resource management | Litter Act 1983 | 63.89 | Litter picking | | 707 resource management | Litter Act 1983 | 27.97 | Litter picking | | C Arnold | LGA 1972 s112 | 577.20 | April salary | | T Brock | LGA 1972 s112 | 227.05 | April salary | | Lightatouch | LGA 1972 s111 | 550.00 | Internal audit | | C Arnold | LGA 1972 s112 | 577.20 | May salary | | T Brock | LGA 1972 s112 | 227.05 | May salary | | 707 resource management | Litter Act 1983 | 63.89 | Litter picking | | Amy & Jo | LG (Misc) Act 1976 s19 | 65.00 | Cleaning of pavilion | | The Net Result | LGA 1972 s112 | 73.50 | Payroll | | D Griffiths | LG (Misc) Act 1976 s19 | 15.99 | MUGA Padlock | | British Gas | LG (Misc) Act 1976 s19 | 37.45 | Pavilion electricity | | VWHDC | LG (Misc) Act 1976 s19 | 26.26 | Permitted development enquiry | | Ancala Water | Open Spaces Act 1906 | 79.01 | Allotment water | | Leon Pearce | Parish Councils Act 1957. | 105.00 | Bus shelter cleaning | | Paul Spencer-Matthews | Litter Act 1983 | 250.00 | Litter picking | | British Gas | LG (Misc) Act 1976 s19 | 22.53 | Pavilion electricity | | Amy & Jo | LG (Misc) Act 1976 s19 | 52.00 | Cleaning of pavilion | | Came & Co | LGA 1972 s140 | 3,114.03 | Council insurance | | British Gas | LG (Misc) Act 1976 s19 | 26.75 | Pavilion electricity | | 707 resource management | Litter Act 1983 | 63.89 | Litter picking | | 707 resource management | Litter Act 1983 | 29.38 | Litter picking | | Paul Spencer-Matthews | Litter Act 1983 | 250.00 | Litter picking | | Virgin Media | LGA 1972 s111 | 64.75 | Broadband | | Leon Pearce | Parish Councils Act 1957. | 105.00 | Bus shelter cleaning | | BGG Garden & Tree Care | LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 | 1,128.00 | Grass cutting | | Committed2equality | LGA 1972 s111 | 60.00 | Equality register |   **Agenda Diary**   1. **Employer PAYE** 2. **Allotment inspection** 3. **Certificates of Appreciation – Nomination** 4. **Registration of Members’ Interests** 5. **Update Planning Register** 6. **Section 137 Payments** 7. **Send copies of all minutes to archive centre in Reading** 8. **Negotiation of fixed price energy plan for pavilion**   **File back-up Storage**  **To note correspondence**  **Any other business** |  |
| **48**  **49**  **50**  **51** |  |
|  | Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 09/06/21 |  |
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clerk@watchfield.org

Please be aware of the following points regarding online meetings.

a. The meeting will be recorded by the clerk, this will be for the purpose of taking minutes. The meeting will be streamed using ZOOM to allow the public access to the meeting without attending due to inadequate social distancing.

b. Time for public comments (Item 32) is 3 minutes per individual. After item 32 the public will be muted via ZOOM and if you have a question or comment to make, please raise your hand to be unmuted. If attending the meeting in person we request, you follow the same instructions.

c. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.

d. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.

e. A Covid- Screening questionnaire will need to be competed before entering the small hall for WPC public meeting.

f. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided.