**Meeting of Watchfield Parish Council**

**Watchfield Village Hall and ZOOM**

**Tuesday 19th October 2021 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **72** | **To receive apologies for absence** |  |
| **73** | **To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting** |  |
| **74****75****76****77****78****79** | **To take questions and comments from members of the public****To take questions and comments from members of the Council****To approve the minutes of the ordinary meeting held on 21.09.21****To address burial matters**1. **application to erect a memorial stone at Watchfield cemetery, cremation stone for Mr Poole.**

**To address planning matters**1. **Update on current developments**
2. **P21/V2269/FUL: Land at the Junction of Oxford Square & Chapel Hill Oak Road, Installation of public work of art on green at junction of Oak Road, Chapel Hill & Oxford Square.**

**WPC response to Breaches of Code of Conduct consultation (circulated draft)** |  |
| **80****81****82****83****84****85****86****87****88****89****90** | **To Discuss/Agree quote for MUGA noise report- application to remove condition 4 of use on the MUGA****Allotment Update**1. **Contracts sent**
2. **Rat report and wasp nests**
3. **Tree cutting**
4. **Water stand-pipe repair**

**To Agree ‘Clean the Play Area’ morning****To Agree/Discuss plans for the artificial pitch contribution of £2,003.36 (received) from S106 Agreement 16V08 (P14/V2877/FUL - Land at Cowans Camp Depot High Street)****To Agree/Discuss WPC Environmental Policy****To Agree/Discuss replanting of failed trees on Meadow View POS** **To Agree/Discuss future plans for Meadow View POS****Finance to Agree**

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| Payee | Spending Power | TOTAL Gross | Detail |
| VWHDC  | Town & Country Planning 1988 |  £117.00  | VWHDC planning app Anglo Saxon Cross PWA P21/V2269/FUL |
| Passinc Ltd | Town & Country Planning 1988 | £16.79 | PWA plan |

**Finance to Note**

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| Name | Spending Power | Date Paid | Total Gross | Detail |
| Krypton Enviromental | Public Health Act 1875 | 15/09/2021 |  166.00  | Removal of wasp nest at allotments |
| C Arnold | LGA 1972 s112  | 30/09/2021 |  577.20  | Sept Salary |
| T Brock | LGA 1972 s112  | 30/09/2021 |  227.05  | Sept Salary |
| The Net Result | LGA 1972 s112 | 30/09/2021 |  66.00  | Payroll |
| Inland Revenue | LGA 1972 s112 Contract/Pensions Act 2014 | 30/09/2021 | 150.80  | Staff costs |
| Humphreys Electrical | LG (Misc) Act 1976 s19 | 23/09/2021 |  374.40  | Floodlights bulb & wireguard |
| British Gas | LG (Misc) Act 1976 s19 | 30/08/2021 |  26.76  | Pavilion electricity |
| British Gas | LG (Misc) Act 1976 s19 | 28/09/2021 |  31.66  | Pavilion electricity |
| The National Allotment Society | LGA 1972 s143 | 28/09/2021 |  66.00  | Membership |
| Amy & Jo Cleaning | LG (Misc) Act 1976 s19 | 30/09/2021 |  65.00  | Pavilion cleaning - Sept |
| NBB recycled furniture | Open Spaces Act 1906 | 30/09/2021 |  528.00  | Park bench for cemetery |
| Paul Spencer-Matthews | Litter Act 1983 | 28/09/2021 |  250.00  | Litter picking |
| Castle Water | LG (Misc) Act 1976 s19 | 28/09/2021 |  13.38  | Pavilion water |
| Virgin Media | Telecom Act 1984 s97 | 28/09/2021 |  28.00  | Office phone bill  |
| Click Waste (prev 707 resource man) | Litter Act 1983 | 01/10/2021 | 63.89  | Litter picking |
| BGG Garden & Tree Care | LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 | 30/09/2021 | 708.00  | Grass cutting |
| Leon Pearce | Parish Councils Act 1957. | 11/10/2021 | 105.00  | Bus stop cleaning |

**Agenda Diary****a) Members’ Interests – Annual review****b) Burial Charges Review****c) Online VAT return****d) Employer PAYE** **e) Section 137 Payments****f) Bank Reconciliation****g) Budget Review****h) Audit Plan update****i) Standing Orders Review****j) Code of Conduct Review****k) Allotments Register – Payments and Agreements****l) Cemetery Contract Review****m) Acceptance / approval of External Audit****n) Grass Cutting Contract****o) Contact Bawden re: leaf clearing****p) Remembrance Attendance****q) Carry out visual PAT testing – tested in March****r) Budget Forecast for next financial year** |  |
| **91****92****93** | **File back-up Storage** **To note correspondence**1. **Parking on double yellow lines – Highstreet and Hill Road, school drop off and pick up**
2. **South and Vale - New policy to boost the planting and protection of trees on public land**
3. **St. Thomas' Remembrance Service WPC attendance- Thursday 4 November at 1045 in the cemetery.**

**Any other business** |  |
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|  |   Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 14/10/21   clerk@watchfield.org Please be aware of the following points regarding online meetings.a. The meeting will be recorded by the clerk, this will be for the purpose of taking minutes. The meeting will be streamed using ZOOM to allow the public access to the meeting without attending due to inadequate social distancing.b. Time for public comments (Item 74) is 3 minutes per individual, unless arrangements have been made with the council. After item 74 the public will be muted via ZOOM and if you have a question or comment to make, please raise your hand to be unmuted. If attending the meeting in person we request, you follow the same instructions.c. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.d. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.e. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided. |  |
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