**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 15th February 2022 at 7.30pm**

**Minutes**

**Present: Cllrs S Coombs (Chair), D Griffiths (Vice), S Nodder, A Biggs**

**C Arnold (Clerk)**

**District Cllr E Ware**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM** |  | |  |
| **155** | **To receive apologies for absence**  County Cllr Y Constance, District Cllr S Howell, T Brock (RFO), WPC Cllr J Valadas | |  |
| **156**  **157**  **158**  **159**  **160**  **161**  **162**  **163**  **164**  **165**  **166**  **167**  **168** | **To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting**  None  **To take questions and comments from members of the public**  Cllr E Ware reports on two Shrivenham Planning applications; 26 (affordable) and 100 houses. Cllr E  Ware investigating deadlines for applications. Council tax proposed £2084.34., 4.99% increase (maximum allowance) to be agreed at tomorrows full council meeting. Climate Emergency meeting action plan approved. Car parking charges across the Vale increased, with reduction to 1 hour (from 2 hours) free parking.  **To take questions and comments from members of the Council**  Cllr SN notes that there is no online enforcement information on the Vale website regarding planning applications in Watchfield. Cllr EW to investigate and chase Julie Perrin (enforcement officer).  Cllr SN notes large litter bin on the recreation ground removed. New contractor replacing bin.  Cllr SN notes WPC have been charged for many unscheduled bin collections in Oct, Nov, Dec. Clerk to correspond with RFO – unscheduled pick up of bin collection charges- when and how many – clerk investigate.  **To approve the minutes of the ordinary meeting held on 18.01.22**  Council Agree.  **Proposed:** Cllr SC **Seconded:** Cllr DG **Abstained:** Cllr SN **Agreed:** All  **To address burial matters**  **a) Burial of Mr Dale Young, plot 218, paid.**  **b)** Stone wording agreed for l/t Samuel Cudjoe. Fee £60. Clerk to correspond  **Proposed:** Cllr DG **Seconded:** Cllr SN **Agreed:** All  **To address planning matters**  **a) Update on current developments –**  No update on MUGA planning application for removal of Condition 4  MUGA open through- out half term.  **To agree/sign 3rd party agreement for the acceptance of £57,570.31 for Pitch Improvements S106 claim P21/V2531/106**  Not yet arrived. To be added to next agenda.  **To discuss/agree repair of Backlands paddock fencing**  Post replacement quoted at £1313. Both gate posts (inner and outer) wobbling. Council discuss and agree to review budget before agreeing on expenditure.  **To discuss/Agree request for an up-to date fire extinguisher in the Backlands paddock**  Council discuss and agree not to purchase/replace the fire extinguisher, WPC will remove the old one and dispose of that. Clerk to correspond.  **Proposed:** Cllr AB **Seconded:** Cllr SN **Agreed:** All  **To agree Grass Cutting contract**  Cllr SN- two quotes circulated, third not responded. Council discusses, Country Wide to be approached for quote. Clerk to arrange extraordinary meeting for agreement. Clerk to check financial regulations to see if contract can be rolled over for three years.  **To agree Majors Road Bus stop repair quote £43.19.**  Council Agree.  **Proposed:** Cllr AB **Seconded:** Cllr DG **Agreed:** All  **To discuss/agree Speed-watch for Watchfield**  No Feedback from resident. Clerk to correspond with resident for further information  **To discuss/agree WPC LTCP response- Deadline March 16th2022**  Council thanks Cllr SN for her work on this. Council discuss and agree response. Clerk to send response.  **Proposed:** CllrDG **Seconded:** CllrSC **Agreed:** All | | CA  TB  CA  CA  ALL  CA  SN  CA  CA  CA |
| **169**  **170**  **171**  **172**  **173**  **174** | **Finance to Agree**  **Finance to Note**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Name | Spending Power | Total Gross | | Detail | | | Click Waste | Litter Act 1983 | £ 63.89 | | Litter | | | Click Waste | Litter Act 1983 | £ 48.43 | | Litter | | | Click Waste | Litter Act 1983 | £ 12.84 | | Litter | | | Click Waste | Litter Act 1983 | £ 38.98 | | Litter | | | C Arnold | LGA 1972 s112 | £ 577.20 | | Jan salary | | | T Brock | LGA 1972 s112 | £ 231.30 | | Jan salary | | | The Net Result | LGA 1972 s112 | £ 66.00 | | Payroll | | | British Gas | LG (Misc) Act 1976 s19 | £ 40.80 | | Pavilion electricity | | | VWHDC | LG (Misc) Act 1976 s19 | £ 117.00 | | Planning application - Muga | | | Click Waste | Litter Act 1983 | £ 63.89 | | Litter | | | Paul Spencer-Matthews | Litter Act 1983 | £ 250.00 | | Litter picking | | | Information Commissioners Office | LGA 1972 s111 | £ 35.00 | | Data Protection registration | | | Castle Water | LG (Misc) Act 1976 s19 | £ 13.38 | | Pavilion water | | | Virgin Media | Telecom Act 1984 s97 | £ 28.00 | | Office phone bill | | | Leon Pearce | Parish Councils Act 1957. | £ 105.00 | Bus stop cleaning | |  | |   **Agenda Diary**  **a)** **Assets Register – update by Clerk CA**  **b) Registration of Members’ Interests – No Changes**  **c) Social Media Policy – Review CA**  Council Agree to policy. No current Social Media Policy  **Proposed:** Cllr SC **Seconded:** Cllr DG **Agreed:** All  **d) Section 137 Payments-** None received  **e) Employer PAYE – completed by NetResult**  **f) Financial Regulations CA**  Council Agree  **Proposed:** Cllr SN **Seconded:** Cllr DG **Agreed: All**  **g) Freedom of Information Policy – Review CA**  Council Agree  **Proposed:** Cllr DG **Seconded:** Cllr SN **Agreed: All**  **h) Data Protection Policy – Review CA**  Council Agree  **Proposed:** Cllr SN **Seconded:** Cllr DG **Agreed: All**  **i) Community First membership- Expires in March**  Council Agree to payment of £70. Clerk to pay when invoice received. **CA**  **Proposed:** Cllr SN **Seconded:** Cllr DG **Agreed: All**  **File back-up Storage - Completed**  **To note correspondence**  Resident enquired when Fence around the recreation ground will be erected. Clerk responded  – this year.  **Any other business**  Football boot cleaning brush, Cllr SN to liaise with Cllr AB **SN**  **AB**  Cllr AB notes large amounts of dog fouling around Watchfield. Can be reported to environmental health. Clerk to send poster to Elaine for local newsletter. Cllr SC to add to NextDoor. **CA**  Cemetery footpaths to be added to next agenda. **CA**  Check when weedkilling is on the agenda. **CA**  Brackets will be ready by the weekend for the playground fence- Cllr DG and Cllr AB to repair. **DG**  Cllr AB notes extremely muddy entrance into park. Council discuss solutions. To be added to next agenda for discussions. **CA**  Clerk to chase bridge repair. **CA**  Clerk to add purchase for replacement of orange netting and bunting for Village Hall –  Next agenda. **CA**  Cllr SC to send information regarding fresh fish seller around Watchfield on MoD land. Clerk to liaise with Andy Lethardy. **CA**  **SC**  Meeting Closed: 20:55 | | |
|  | **Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 15/02/22**        **clerk@watchfield.org**    **Please be aware of the following points regarding meetings.**  **a. Time for public comments (Item 157) is 3 minutes per individual unless arrangements have been made with the council. After item 157 the public will not speak out unless you have a question or comment to make, please raise your hand.**  **b. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.**  **c. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.**  **d. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided.** | |  |
|  |  | |  |
|  |  | |
|  |  | |
|  |  | |  |
|  |  |
|  |  |
|  |  | |  |