**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 19th July 2022 at 7.30pm**

**Agenda**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** |  | | |  |
| **56** | **To receive apologies for absence** | | |  |
| **57**  **58**  **59**  **60**  **61**  **62**  **63**  **64**  **65**  **66**  **67**  **68**  **69**  **70**  **71**  **72**  **73**  **74**  **75**  **76** | **To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting**  **To take questions and comments from members of the public**  **To take questions and comments from members of the Council**  **To approve the minutes of the meeting held on 21.06.22**  **To address burial matters**  **To address planning matters**  **a) Update on current developments**  **To discuss/agree quotes for installation of Public Work of Art at junction of Chapel Hill and Oak Road**  **To discuss/agree updated quote for Recreation Ground fencing, S106 Pitch Improvements.**  **To discuss/agree quote for Zipline repair**  **To discuss/agree repair of fitness equipment – Chest press**  **To discuss/agree Bank Card for WPC use and Bank Card Use policy**  **To discuss/agree request from paddock Tenant for two sheep, for grazing use.**  **Update on Land purchase**   1. **Council to discuss/agree allowing second party to purchase half the land**   **To discuss/agree charge of MUGA for private use**  **Audit 2021-2022.**  **To note that the Chairman of the last meeting amended section 1 box 9 re Trust Funds and section 2 box 11 re Trust Funds of the AGAR 2020-2021 from NO to N/A as the Council does not have a Trust Fund.**  **To discuss/agree use and charge of pavilion hire for local toddler group**  **Finance to Agree**  **None**  **Finance List for payment**   1. **Reimbursement for digger hire (circulated). Already agreed as part of the tree planting scheme. £399 ex VAT, plus £40 for diesel for above digger. Payment to S.Nodder**   **Finance to Note**   |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | |  | |  | | |  | | | | **INCOME** | |  | | | |  | | |  | | **Statutory Power** | | **Income received** | | **Description** | | | **Total** | | | | RV561 Small holdings & Allotments Act 1908 | | S Nodder | | Cemetery grazing rent | | | £ 30.00 | | | | RV562 Small holdings & Allotments Act 1908 | | Woodland Ponies | | Backlands grazing rent | | | £ 100.00 | | | | RV563 LG (Misc) Act 1976 s19 | | Shrivenham FC | | Hire of pavilion - May | | | £ 285.00 | | | | RV564 Small holdings & Allotments Act 1908 | | Allotment rent | | Plot 17 | | | £ 17.50 | | | | RV565 Open Spaces Act 1906 | | Oxfordshire County Council | | Grass cutting | | | £ 2,504.37 | | | | RV557 VAT Act 1994 s33 | | HMRC | | Vat - reclaimed | | | £ 1,301.57 | | | | | |  |
| **77**  **78**  **79**  **80** | **Expenditure**   |  |  |  |  | | --- | --- | --- | --- | | **Name** | **Spending Power** | **Total Gross £** | **Detail** | | Committed2Equality | LGA 1972 s111 | 60.00 | Membership | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 | 1,233.05 | Grass cutting | | Amy & Jo Cleaning | LG (Misc) Act 1976 s19 | 60.00 | Cleaning of pavilion - April | | Krypton | Public Health Act 1875 | 126.00 | Pest control | | Click Waste | Litter Act 1983 | 18.59 | Waste Collection | | British Gas | LG (Misc) Act 1976 s19 | 34.65 | Electricity at pavilion | | C Arnold | LGA 1972 s112 | 658.40 | May salary | | T Brock | LGA 1972 s112 | 255.60 | May salary | | C Arnold | LGA 1972 s112 | 658.40 | Apr salary | | T Brock | LGA 1972 s112 | 255.60 | Apr salary | | Virgin Media | Telecom Act 1984 s97 | 28.00 | Office phone bill | | Virgin Media | Telecom Act 1984 s97 | 28.00 | Office phone bill | | Amy & Jo Cleaning | LG (Misc) Act 1976 s19 | 78.00 | Cleaning of pavilion - March | | Paul Spencer-Matthews | Litter Act 1983 | 250.00 | Litter picking | | Castle Water | LG (Misc) Act 1976 s19 | 13.38 | Pavilion water | | Webbs | Open Spaces Act 1906 | 205.40 | Fencing | | Gallagher | LGA 1972 s140 | 3,621.26 | Council insurance | | British Gas | LG (Misc) Act 1976 s19 | 42.85 | Electricity at pavilion | | Leon Pearce | Parish Councils Act 1957. | 105.00 | Bus shelter cleaning | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 | 1,233.05 | Grass cutting | | Click Waste | Litter Act 1983 | 67.08 | Waste collection | | Amy & Jo Cleaning | LG (Misc) Act 1976 s19 | 90.00 | Cleaning of pavilion - May | | Paul Spencer-Matthews | Litter Act 1983 | 250.00 | Litter picking | | Castle Water | LG (Misc) Act 1976 s19 | 13.38 | Pavilion water | | Click Waste | Litter Act 1983 | 20.15 | Waste Collection |   **Agenda Diary**  **a) Registration of Members’ Interests – Updated alongside new Code of Conduct**  **b) Section 137 Payments**  **c) Bank Reconciliation**  **d) Budget Review**  **e) Employer PAYE**  **f) Audit Plan update**  **g) Online VAT return**  **h) Employer PAYE**  **i) Certificates of Appreciation - Nomination**  **File back-up Storage**  **To note correspondence**  **Any other items to be added to next agenda, 20.09.22** | |
|  | **Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 14/07/22**        **clerk@watchfield.org**    **Please be aware of the following points regarding meetings.**  **a. Time for public comments (Item 58) is 3 minutes per individual unless arrangements have been made with the council. After item 58 the public will not speak out unless you have a question or comment to make, please raise your hand.**  **b. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.**  **c. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.**  **d. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided.** | | |  |
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