**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 19th July 2022 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **56** | **To receive apologies for absence** |  |
| **57****58****59****60****61****62****63****64****65****66****67****68****69****70****71****72****73****74** **75****76** | **To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting** **To take questions and comments from members of the public****To take questions and comments from members of the Council****To approve the minutes of the meeting held on 21.06.22****To address burial matters****To address planning matters****a) Update on current developments** **To discuss/agree quotes for installation of Public Work of Art at junction of Chapel Hill and Oak Road****To discuss/agree updated quote for Recreation Ground fencing, S106 Pitch Improvements.****To discuss/agree quote for Zipline repair****To discuss/agree repair of fitness equipment – Chest press****To discuss/agree Bank Card for WPC use and Bank Card Use policy****To discuss/agree request from paddock Tenant for two sheep, for grazing use.****Update on Land purchase**1. **Council to discuss/agree allowing second party to purchase half the land**

**To discuss/agree charge of MUGA for private use****Audit 2021-2022.** **To note that the Chairman of the last meeting amended section 1 box 9 re Trust Funds and section 2 box 11 re Trust Funds of the AGAR 2020-2021 from NO to N/A as the Council does not have a Trust Fund.** **To discuss/agree use and charge of pavilion hire for local toddler group****Finance to Agree** **None****Finance List for payment**1. **Reimbursement for digger hire (circulated). Already agreed as part of the tree planting scheme. £399 ex VAT, plus £40 for diesel for above digger. Payment to S.Nodder**

**Finance to Note**

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| **INCOME**  |  |  |  |
| **Statutory Power** | **Income received** | **Description** | **Total** |
| RV561 Small holdings & Allotments Act 1908 | S Nodder | Cemetery grazing rent |  £ 30.00  |
| RV562 Small holdings & Allotments Act 1908 | Woodland Ponies | Backlands grazing rent |  £ 100.00  |
| RV563 LG (Misc) Act 1976 s19 | Shrivenham FC | Hire of pavilion - May |  £ 285.00  |
| RV564 Small holdings & Allotments Act 1908 | Allotment rent | Plot 17 |  £ 17.50  |
| RV565 Open Spaces Act 1906 | Oxfordshire County Council | Grass cutting |  £ 2,504.37  |
| RV557 VAT Act 1994 s33 | HMRC | Vat - reclaimed |  £ 1,301.57  |

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| **77****78****79****80** | **Expenditure**

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| **Name** | **Spending Power** | **Total Gross £** | **Detail** |
| Committed2Equality | LGA 1972 s111 |  60.00  | Membership |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 |  1,233.05  | Grass cutting  |
| Amy & Jo Cleaning | LG (Misc) Act 1976 s19 |  60.00  | Cleaning of pavilion - April |
| Krypton  | Public Health Act 1875 |  126.00  | Pest control |
| Click Waste | Litter Act 1983 |  18.59  | Waste Collection |
| British Gas | LG (Misc) Act 1976 s19 |  34.65  | Electricity at pavilion |
| C Arnold | LGA 1972 s112  |  658.40  | May salary |
| T Brock | LGA 1972 s112  |  255.60  | May salary |
| C Arnold | LGA 1972 s112  |  658.40  | Apr salary |
| T Brock | LGA 1972 s112  |  255.60  | Apr salary |
| Virgin Media | Telecom Act 1984 s97 |  28.00  | Office phone bill |
| Virgin Media | Telecom Act 1984 s97 |  28.00  | Office phone bill |
| Amy & Jo Cleaning | LG (Misc) Act 1976 s19 |  78.00  | Cleaning of pavilion - March |
| Paul Spencer-Matthews | Litter Act 1983 |  250.00  | Litter picking |
| Castle Water | LG (Misc) Act 1976 s19 |  13.38  | Pavilion water |
| Webbs | Open Spaces Act 1906 |  205.40  | Fencing |
| Gallagher | LGA 1972 s140 |  3,621.26  | Council insurance |
| British Gas | LG (Misc) Act 1976 s19 |  42.85  | Electricity at pavilion |
| Leon Pearce | Parish Councils Act 1957. |  105.00  | Bus shelter cleaning |
| Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 |  1,233.05  | Grass cutting  |
| Click Waste | Litter Act 1983 |  67.08  | Waste collection |
| Amy & Jo Cleaning | LG (Misc) Act 1976 s19 |  90.00  | Cleaning of pavilion - May |
| Paul Spencer-Matthews | Litter Act 1983 |  250.00  | Litter picking |
| Castle Water | LG (Misc) Act 1976 s19 |  13.38  | Pavilion water |
| Click Waste | Litter Act 1983 |  20.15  | Waste Collection |

**Agenda Diary****a) Registration of Members’ Interests – Updated alongside new Code of Conduct****b) Section 137 Payments****c) Bank Reconciliation****d) Budget Review****e) Employer PAYE****f) Audit Plan update****g) Online VAT return****h) Employer PAYE** **i) Certificates of Appreciation - Nomination****File back-up Storage** **To note correspondence****Any other items to be added to next agenda, 20.09.22** |
|  |  **Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 14/07/22****clerk@watchfield.org****Please be aware of the following points regarding meetings.****a. Time for public comments (Item 58) is 3 minutes per individual unless arrangements have been made with the council. After item 58 the public will not speak out unless you have a question or comment to make, please raise your hand.** **b. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.****c. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.****d. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided.** |  |
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