**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 21st June 2022 at 7.30pm**

**Minutes**

Present: WPC Councillors D Griffiths (Vice), J Valadas, A Biggs

C Arnold (Clerk)

T Brock (RFO)

District Cllrs E Ware, S Howell

Member of the public

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| **ITEM** |  | |  |
| **35** | **To receive apologies for absence**  WPC councillors S Combs, S Nodder, C Parker  County Cllr Y Constance | |  |
| **36**  **37**  **38**  **39**  **40**  **41**  **42**  **43**  **44**  **45**  **46**  **47**  **48**  **49**  **50** | **To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting**  None  **To take questions and comments from members of the public**  Possible new Cllr-introduction. Resident informs the council that they have recently moved to the village and therefore will need to check 6 months residency in Watchfield. Election year May 2023, co-option not possible 6 months before the Election. Clerk to check dates  Cllr EW repots on planning; 90 dwellings in Shrivenham refused based on land supply fulfilled, 64 bed care home facility applied for in Shrivenham, response to follow soon. Electric vehicle charging points now installed and fully operational in three locations in the Vale: Abingdon, Faringdon, Wantage. Abingdon outdoor pool open for 6 weeks only. White Hart round about work now completed.  Cllr SH reports on food and farming champion – appointment to be made soon, CCG healthcare dialogue open between Swindon and Oxfordshire/Vale.  Cllr SH also notes broken facilities manhole cover in the middle of the footpath by the co-op- has been reported to Thames Water and noted for repair.  **To take questions and comments from members of the Council**  Cllr DG reports on problem with older children on the recreation field- abusing a group of women, matter has been reported to the police, also playground incident of verbal abuse. Councillors urged to contact police in matters of abuse. Clerk to contact Andy Cunningham on the increasing matters of concern around the village. Fire set on ground on playground. Cllrs JV and AB to investigate damage and if repair is required.  **To approve the minutes of the AGM meeting held on 17.05.22**  Full Council Agree  **To approve the minutes of the extraordinary meeting held on 03.05.22**  Full Council Agree.  **To approve the minutes of the extraordinary meeting held on 01.06.22**  Full Council Agree  **To address burial matters**  a) Plot 106/7 A. Dickinson. £75 paid for the internment. Clerk to chase £10 short in payment.  **To address planning matters**  **a) Update on current developments**  **b) P22/V1158/HH (Householder); Proposed dropped curb for parking at the front of the house, 94 High Street Watchfield Swindon SN6 8SW**  Council discuss and Agree- No comment. Clerk to respond on planning portal  **To discuss any remedial work required on the burnt playground surface**  As discussed in item 38.  **To discuss/agree £80 for refreshments for the volunteers at the tree planting**  Cllr DG reports on volunteer group who worked for three days on the tree planting. Full Council Agree to reimbursement.  **To Agree insurance renewal quote, The premium (including IPT and all fees) for the year will be: £3,621.26**  Full Council Agree.  **To Agree to the adoption of the new Code of Conduct Policy as agreed by Oxfordshire Secretaries and Monitoring Officers Group.**  Full Council Agree.  **Audit for the year ending 31 March 2022.**  **a) To note and consider recommendations made in the internal audit 2021/2022 report carried out by Jane Olds. (circulated)**  Full Council Agree to note and consider all recommendations. Council Bank Card to be added to next agenda.  **Annual Governance and Accountability Return 2021/2022 Part 3 for the year ended 31 March 2022. (circulated)**  **a) To note Jane Olds has completed and signed the Annual Internal Audit Report 2021/2022.**  Full Council Note  **b) To complete and sign Section 1 Annual Governance Statement 2021/2022. To be signed by the Chair and Clerk.**  Chair reads out Section 1 of the AGAR and signs. Clerk and Chairman date and Signs. Full Council Agree.  **c) To approve and sign Section 2 Accounting Statements 2021/2022. To be signed by the Chair and RFO.**  Chair and RFO date and sign  **d) To approve the bank reconciliation for the year ended 31 March 2022. To be signed by the Chair. (attached)**  Full Council Agree and Chair Signs  **e) To approve the explanation of variances. (attached)**  Full Council Agree  **f) To approve the dates for the Notice of Public Rights and Publication of unaudited Annual Governance and Accountability Return for the year ended 31 March 2022. To commence on Thursday 23 June 2022 and end on Wednesday 3 August 2022. (attached)**  Full Council Agree  **Finance to Agree**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Payee** | **Spending Power** | **Invoice date** | **TOTAL Gross** | **Detail** | | Jim Griffiths Car Body Repairs | LG (Misc) Act 1976 s19 | 09/05/2022 | £ 15.32 | Water pump | | | CA  CA  JV  AB  CA  CA  TB  TB  CA  CA  CA  TB |
| **51**  **52**  **53**  **54**  **55** | Full Council Agree  **Finance to Note**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Income** |  |  |  | **21/06/2021** | | **Income received** | **Invoice date** | **TOTAL Gross £** | **Detail** | | Shrivenham FC | 30/04/2022 | 255.00 | Hire of pavilion | | Hayley Bush | 16/05/2022 | 40.00 | Hire of pavilion | | Data Interconnect | 16/05/2022 | 54.00 | Hire of pavilion | | British Gas | 19/05/2022 | 34.65 | Electricity - pavilion | | S Nodder | 01/04/2022 | 30.00 | Cemetery grazing | | Woodlands Ponies | 04/04/2022 | 100.00 | Backlands grazing | | VWHDC | 18/05/2022 | 57,570.31 | s106 football pitch improvements | | A Dickinson | 23/05/2022 | 140.00 | Burial | | A J Cole | 10/05/2022 | 26.00 | Allotment rent | | S Nodder | 03/05/2022 | 30.00 | Cemetery grazing | | Woodlands Ponies | 03/05/2022 | 100.00 | Backlands grazing |   **Expenditure**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Name** | **Spending Power** | **Invoice date** | **Total Gross £** | **Detail** | | Committed2Equality | LGA 1972 s111 | 29/04/2022 | 60.00 | Membership | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 | 30/04/2022 | 1,233.05 | Grass cutting | | Amy & Jo Cleaning | LG (Misc) Act 1976 s19 | 30/04/2022 | 60.00 | Cleaning of pavilion - April | | Krypton | Public Health Act 1875 | 12/04/2022 | 126.00 | Mole control | | Click Waste | Litter Act 1983 | 16/05/2022 | 18.59 | Waste Collection | | British Gas | LG (Misc) Act 1976 s19 | 19/05/2022 | 34.65 | Electricity at pavilion | | C Arnold | LGA 1972 s112 | 31/05/2022 | 658.40 | May salary | | T Brock | LGA 1972 s112 | 31/05/2022 | 255.60 | May salary | | C Arnold | LGA 1972 s112 | 30/04/2022 | 658.40 | Apr salary | | T Brock | LGA 1972 s112 | 30/04/2022 | 255.60 | Apr salary | | Virgin Media | Telecom Act 1984 s97 | 28/04/2022 | 28.00 | Office phone bill | | Virgin Media | Telecom Act 1984 s97 | 30/05/2022 | 28.00 | Office phone bill | | Amy & Jo Cleaning | LG (Misc) Act 1976 s19 | 08/04/2022 | 78.00 | Cleaning of pavilion - March | | Paul Spencer-Matthews | Litter Act 1983 | 28/04/2022 | 250.00 | Litter picking | | Castle Water | LG (Misc) Act 1976 s19 | 28/04/2022 | 13.38 | Pavilion water | | Webbs | Open Spaces Act 1906 | 29/04/2022 | 205.40 | Fencing | | Gallagher | LGA 1972 s140 | 20/05/2022 | 3,621.26 | Council insurance | | British Gas | LG (Misc) Act 1976 s19 | 30/05/2022 | 42.85 | Electricity at pavilion | | Leon Pearce | Parish Councils Act 1957. | 31/05/2022 | 105.00 | Bus shelter cleaning | | Bawden Managed Landscapes | LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 | 31/05/2022 | 1,233.05 | Grass cutting | | Click Waste | Litter Act 1983 | 01/06/2022 | 67.08 | Waste collection | | Amy & Jo Cleaning | LG (Misc) Act 1976 s19 | 01/06/2022 | 90.00 | Cleaning of pavilion - May | | Paul Spencer-Matthews | Litter Act 1983 | 30/05/2022 | 250.00 | Litter picking | | Castle Water | LG (Misc) Act 1976 s19 | 31/05/2022 | 13.38 | Pavilion water | | Click Waste | Litter Act 1983 | 14/04/2022 | 20.15 | Waste Collection |   **Agenda Diary**  a) Allotment inspection – Next one to be carried out 22.06.22 DG  Clerk to liaise with tenants regarding tidy letters or termination letter. CA  b) Certificates of Appreciation – Nomination – Cllr DG would like to nominate resident who has repaired stone walls around the village. Cllr DG to investigate, to be added to next agenda CA  c) Registration of Members’ Interests –  No Changes  d) Update Planning Register-  Completed by the Clerk  e) Section 137 Payments –  None received by Grant application. Request from Home Start – Clerk to contact Home Start CA  with Grant application.  f) Send copies of all minutes to archive centre in Reading –  To be completed, to be add to next agenda CA  g) Negotiation of fixed price energy plan for pavilion; note expires August 2023 – Renewed for 2 years fixed in 2021.-Set till 2023.  **File back-up Storage -** Done  **To note correspondence**  **Tenant of the paddock has requested two sheep**- Clerk to check minutes if this has already been CA decided upon in the last six months  Water Bill – Clerk to contact provider for breakdown of water waste CA  Still waiting on legal pack from Solicitors regarding purchase of land. To be added to next agenda CA  **Any other items to be added to next agenda, 19.07.22**  Damage to playground fence, broken Zip wire – Cllr AB and JV to investigate AB  JV  **Meeting closed: 20:21** | | |
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