

**Meeting of Watchfield Parish Council  
Watchfield Village Hall  
Tuesday 27th September 2022 at 7.30pm  
Agenda**

**ITEM**

- 81 To receive apologies for absence
- 82 To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting
- 83 To take questions and comments from members of the public
- 84 To take questions and comments from members of the Council
- 85 To approve the minutes of the meeting held on 19.07.22
- 86 To address burial matters
- a) To agree memorial stone inscription for Smith.
  - b) Purchase of exclusive right of burial, internment and burial, plot 106/16 Certificate grant number 03/2022 purchased by Mrs Smith for her husband Brian David Smith.
  - c) To agree inscription for the burial of Young
- 87 To address planning matters
- a) Update on current developments
  - b) P22/V2143/HH: 6 Star Lane Watchfield Swindon: Single storey extension to front and rear of the property and conversion of the garage into an additional bedroom.
  - c) P22/V2084/LDP: 9 Shute Avenue Watchfield Swindon; Demolition of brick outbuilding to rear and erection of brick built lean-to extension to create a downstairs shower and utility room.
- 88 To discuss/agree Allotment Contract 2022/23
- 89 To discuss/agree Football Pavilion Contract 2022/23
- 90 To discuss/agree Backlands Paddock lease Agreement 2022/23
- 91 To discuss/agree allowing one additional Mini Shetland Pony in the paddock
- 92 To discuss/agree Paddock Fence Post repair
- 93 To discuss/agree quotes for installation of Public Work of Art at junction of Chapel Hill and Oak Road
- 94 Update on Land purchase
- a) Council to discuss/agree allowing second party to purchase half the land
- 95 To discuss/agree use and charge of pavilion hire for local toddler group
- 96 To discuss/agree Recreation Ground security
- 97 Feedback on proposed improvements to the public footpath that runs between Majors Rd (near to Queens Close development) to St Thomas Church on the High Street by OCC.
- 98 To discuss/agree co-option of Emma Markham onto WPC.
- 99 To discuss/agree Internal Auditor 2022/23
- 100 To agree allotment society membership renewal, £66.
- 101 To agree write off £80 worth of uncleared cheques: allotment tenants for rent in 2020 (RV459 and RV460) during the Covid restrictions
- 102 Finance to Agree

Statutory Power	Payment	Description	Total
PV1594 LG (Misc) Act 1976 s19	Online Playgrounds	Emergency repairs to play equipment	£ 66.20
		Emergency repairs - Replace the faulty WC Ball Valve in the home dressing room.	£78.00

103 **Finance List for payment**

**INCOME RECEIVED**

Statutory Power	Income received	Description	Total
RV567 Small holdings &	S Nodder	Cemetery grazing rent	£ 30.00

Allotments Act 1908			
RV568 Small holdings & Allotments Act 1908	Woodland Ponies	Backlands grazing rent	£ 100.00
RV569 LG (Misc) Act 1976 s19	Shrivenham FC	Hire of pavilion - June	£ 227.00
RV570	VWHDC	Community Grant VNHB17-18/34	£ 5,000.00
RV571 LG (Misc) Act 1976 s19	Clair Anger	Hire of pavilion & MUGA	£ 37.00
RV572 Small holdings & Allotments Act 1908	J Durrant	Allotment rent	£ 8.66
RV573 LG (Misc) Act 1976 s19	T Ferrier	Hire of pavilion	£ 27.00
RV574 LG (Misc) Act 1976 s19	C Cunningham	Hire of pavilion	£ 37.00
RV575 LG (Misc) Act 1976 s19	E Tailor	Hire of pavilion	£ 37.00
RV576 LG (Misc) Act 1976 s19	Shrivenham FC	Hire of pavilion - July	£ 296.00
RV577 Local Auth Cemeteries Order 1977	Margaret Smith	Interment of ashes	£ 200.00
RV578 Small holdings & Allotments Act 1908	S Nodder	Cemetery grazing rent	£ 30.00
RV579 Small holdings & Allotments Act 1908	Woodland Ponies	Backlands grazing rent	£ 100.00
RV580 LGA 1982 s150	VWHDC	2nd half of precept	£ 23,132.00

**104 Payment to Note**  
Please see Appendix a.

- 105 Agenda Diary**
- a) Completion of External Audit
  - b) Members' Interests – Annual review
  - c) Registration of Members' Interests
  - d) Section 137 Payments
  - e) Update Planning Register
  - f) Burial Charges Review
  - g) Review of Paddock Licenses and rental
  - h) Allotment Hire Charges and Agreement Review
  - i) Servicing pavilion pump
  - j) Employer PAYE

**106 File back-up Storage**

**107 To note correspondence**

**108 Any other items to be added to next agenda, 18.10.22**

Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 22/09/22



clerk@watchfield.org

Please be aware of the following points regarding meetings.

- a. Time for public comments (Item 58) is 3 minutes per individual unless arrangements have been made with the council. After item 58 the public will not speak out unless you have a question or comment to make, please raise your hand.
- b. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.
- c. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.
- d. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided.

APPENDIX A.

PV1573 S106	S Nodder	Diesel for digger - tree planting	£ 39.78	21/06/2022
PV1574 S106	S Nodder	Refreshments - tree planting	£ 80.00	14/07/2022
PV1575 Open Spaces Act 1906	NBB Recycled Furniture	POS	£ 2,910.00	Agreed
PV1576 LGA 1972 s112	Clerk	July salary	£ 658.40	Payroll
PV1577 LGA 1972 s112	RFO	July salary	£ 255.60	Payroll
PV1578 LG (Misc) Act 1976 s19	Shrivenham Fencing	Deposit fencing at recreation ground	£ 14,400.00	S106 pitch pitch improvements agreed 19/7/2022
PV1579 LG (Misc) Act 1976 s19	British Gas	Electricity - sports pavilion	£ 24.18	Contract
PV1580 Telecom Act 1984 s97	Virgin Media	Office phone	£ 28.00	Contract
PV1581 LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980	Bawden Manged Landscapes	Grass cutting at various sites	£ 1,233.05	Contract
PV1582 Litter Act 1983	Click Waste	Litter picking	£ 67.08	Contract
PV1583 LG (Misc) Act 1976 s19	Amy & Jo Cleaning	July pavilion clean	£ 60.00	Contract
PV1584 Litter Act 1983	Click Waste	Litter picking	£ 20.68	Contract
PV1585 Litter Act 1983	Paul Spencer-Matthews	Litter picking	£ 250.00	Contract
PV1586 Parish Councils Act 1957.	Leon Pearce	Bus stop cleaning	£ 105.00	Contract
PV1587 LG (Misc) Act 1976 s19	Castle Water	Pavilion water	£ 20.11	Contract
PV1588 LGA 1972 s112	Clerk	Aug salary	£ 551.80	Payroll
PV1589 LGA 1972 s112	RFO	Aig salary	£ 255.60	Payroll
PV1590 Parish Councils Act 1957.	Leon Pearce	Bus stop cleaning	£ 105.00	Contract
PV1591 LG (Misc) Act 1976 s19	Screwfix	Padlock	£ 39.58	Emergency purchase
PV1592 LG (Misc) Act 1976 s19	British Gas	Electricity - sports pavilion	£ 25.09	Contract
PV1593 LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980	Bawden Manged Landscapes	Grass cutting at various sites	£ 1,233.05	Contract
PV1595 Litter Act 1983	Click Waste	Litter picking	£ 67.08	Contract
PV1596 Litter Act 1983	Click Waste	Litter picking	£ 62.90	Contract
PV1597 Public Health Act 1936	Community Heartbeat	Defib annual support	£ 324.00	Contract
PV1598 Litter Act 1983	Paul Spencer-Matthews	Litter picking	£ 250.00	Contract
PV1599 LG (Misc) Act 1976 s19	Castle Water	Pavilion water	£ 20.11	Contract
PV1600 Telecom Act 1984 s97	Virgin Media	Office phone	£ 28.00	Contract
PV1601 LGA1972 s111	VWHDC	Planning application	£ 28.35	Agreed
PV1602 LG (Misc) Act 1976 s19	Amy & Jo Cleaning	Aug pavilion clean	£ 60.00	Contract
PV1603 Litter Act 1983	Click Waste	Litter picking	£ 21.14	Contract
PV1604 LGA 1972 s112	Clerk	Sept salary	£ 637.20	Payroll
PV1605 LGA 1972 s112	RFO	Sept salary	£ 255.60	Payroll

