

**Meeting of Watchfield Parish Council
Watchfield Village Hall
Tuesday 18th October 2022 at 7.30pm
Agenda**

ITEM

- 108 To receive apologies for absence**
- 109 To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting**
- 110 To take questions and comments from members of the public**
- 111 To take questions and comments from members of the Council**
- 112 To approve the minutes of the meeting held on 27.09.22**
- 113 To address burial matters**
To address planning matters
- a) Update on current developments**
- 114 To discuss/agree co-option of Emma Markham onto WPC.**
- 115 To discuss/agree survey on land purchased**
- 116 To discuss/agree requested signage to be erected on WPC land advertising The Eagle, Public House**
- 117 To discuss/agree purchase of stock fencing to complete the tree fencing on Meadow View POS Webbs £59.98 + £12.00 VAT = £71.98**
- 118 To Agree/Discuss Recreation Ground Hire Request from Village Hall Committee - 23.04.23 Carboot, first Saturday of June 2023 Village Fete.**
- 119 Finance to Agree**
To Agree Finance List for payment

Statutory Power	Payee	Description	Total
PV1614 LGA 1972 s111	Dawn Griffiths	Flowers for Queen	£ 20.00
PV1621 Open Spaces Act 1906	Webbs	Tree fencing at Meadow View POS	£ 71.98

120 Payment to Note

INCOME RECEIVED

Statutory Power	Income received	Description	Total
RV581 Small holdings & Allotments Act 1908	S Nodder	Cemetery grazing rent	£30.00
RV582 Small holdings & Allotments Act 1908	Woodland Ponies	Backlands grazing rent	£100.00
RV583 LG (Misc) Act 1976 s19	Westmill	Feed in tariff from solar panels	£738.70
RV584 VAT Act 1994 s33	Inland Revenue	Reclaimed VAT	£3,669.54
RV585 LG (Misc) Act 1976 s19	Shrivenham FC	Use of pavilion	£323.00
RV586 LG (Misc) Act 1976 s19	Shrivenham Royals	Use of pavilion	£185.00

To Note

Statutory Power	Payee	Description	Total	Agreed (Date & item no.)
PV1606 LG (Misc) Act 1976 s19	Playdale Playgournd s Ltd	Repairs to Zip Wire	£126.00	Emergency repair
PV1607 LG (Misc) Act 1976 s19	Clarke Bros Heating	Ball valve replacement - home dressing room sports pavilion	£78.00	Emergency repair
PV1608 Public Health Act 1875	Krypton Environmental	Pest control	£126.00	Contract

PV1609 LGA 1972 s112 Contract/Pensions Act 2014	HMRC	TAX Jul-Sept	£300	Payroll
PV1610 Small holdings and Allotments Act 1908 ss 23,25	Allotment rent	Allotment rent-written off old cheques	£ 80.00	approved 27/09/2022 item 100 RV459
PV1611 LG (Misc) Act 1976 s19	British Gas	Electricity - sports pavilion	£ 28.89	Contract
PV1612 Parish Councils Act 1957.	Leon Pearce	Bus stop cleaning	£ 105.00	Contract
PV1613 LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980	Bawden Manged Landscapes	Grass cutting at various sites	£ 1,233.05	Contract
PV1615 LGA 1972 s111	The Net Result	Payroll	£ 102.00	Payroll
PV1616 Litter Act 1983	Paul Spencer-Matthesq	Litter picking	£ 250.00	Contract
PV1617 LG (Misc) Act 1976 s19	Castle Water	Pavilion water	£ 20.11	Contract
PV1618 Telecom Act 1984 s97	Virgin Media	Broadband	£ 28.00	Contract
PV1619 Litter Act 1983	Click Waste	Litter picking	£ 67.08	Contract
PV1620 LG (Misc) Act 1976 s19	Amy & Jo Cleaning	Sept pavilion clean	£ 60.00	Contract
PV1622 Local Audit and Accountability Act 2014	Moore	External audit	£ 480.00	Audit
P1623 LGA1972 s126	C&R Legal Ltd Solicitors	Purchase of land	£ 1,776.00	From reserves

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Agenda Diary

- a) Online VAT return
- b) Employer PAYE
- c) Registration of Members' Interests
- d) Section 137 Payments
- e) Bank Reconciliation
- f) Budget Review
- g) Audit Plan update
- h) Standing Orders Review
- i) Code of Conduct Review
- j) Allotments Register – Payments and Agreements
- k) Cemetery Contract Review
- l) Appointment of Internal Auditor
- m) Acceptance / approval of External Audit
- n) Grass Cutting Contract
- o) Contact Bawden re: leaf clearing
- p) Remembrance Attendance
- q) Carry out visual PAT testing (tested in March)
- r) Budget Forecast for next financial year

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File back-up Storage

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To note correspondence

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Any other items to be added to next agenda, 18.11.22

Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 13/10/22



clerk@watchfield.org

Please be aware of the following points regarding meetings.

- a. Time for public comments (Item 109) is 3 minutes per individual unless arrangements have been made with the council. After item 109 the public will not speak out unless you have a question or comment to make, please raise your hand.
- b. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.
- c. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.
- d. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided.

